

Public Administration Circular: 10/2010

My No: - EST-7/LOANS/04/3112
Ministry of Public Administration
and Home Affairs.
Independence Square.
Colombo 07.

20 .08.2010

Secretaries to Ministries,
Chief Secretaries of Provincial Councils and
Heads of Departments

**Payment of a special advance to Public Officers
who were affected by heavy rains
and cyclones that occurred in May 2010**

The Government has decided to pay an interest free special advance to public officers who are residing in Divisional Secretary's Divisions in the Island affected by heavy rains and cyclones occurred in May 2010.

02. The amount of this special loan should be equivalent to one-month's consolidated salary, excluding allowances, of the officer and should be recovered in ten equal monthly installments.
03. This loan is exempted from the total monthly deduction limits deductibles from the salary mentioned in Section 03 Chapter XXIV of the Establishment Code.
04. An estimate of the damage caused to the house and belongings should be attached to the loan application.
05. Such estimates should be certified by the Grama Niladhari of the relevant area to the effect that the damages indicated therein have actually been caused and the same should be recommended by Divisional Secretary.
06. The loan can be availed of in respect of houses occupied by an officer or his/her family members or belonging to him or to the spouse for the repair of damages caused to such houses, belongings etc.

07. It is not necessary to nominate sureties for the purpose of obtaining this loan. However, in case if a casual or temporary employee applies for a loan, a public officer holding a permanent post should be nominated as surety.
08. These payments should be made in keeping within the maximum expenditure limits of the Public officers Advance Account provided in the estimate of the year 2010. Under no circumstances any amendments to these limits will be entertained.
09. No loan advance payments should be made after 30.09.2010 for this purpose.
10. This Circular is issued with the concurrence of the General Treasury.

Sgd. / D. Dissanayake
Secretary
Ministry of Public Administration
and Home Affairs