

**Appendix 'E'**

**SYLLABUS OF THE COMPETITIVE EXAMINATION FOR APPOINTMENT TO CLASS II OF THE SRI LANKA ADMINISTRATIVE SERVICE**

1. The Examination will consist of the following subjects :

- I. Case Studies
- II. Socio Economic Trends

2. Procedure of Examination :

I. Case Study - 2 hours duration.

Candidates are expected to answer several questions on one or more complex cases in relation to the areas of project management general management Human resources development and finance management in order to test their logical reasoning creativity, analysis of problems and the ability to arrive at correct decisions and their understanding on utilization of theoretical knowledge practically.

\* Three Case studies should be answered.

*Note* :- minimum 50% marks should be obtained by a candidate.

II. Trends (Socio Economics) - 03 hours duration.

This paper will consist of several question designed in relation with the important events

in the fields of finance economy, commerce politics, internation relations arrangement science and Technology, education Health sports, environment social and culture in the world as well as in Sri Lanka. The wide knowledge of the candidate in these subjects will be tested.

*Note*: Minimum 50% marks should be obtained by candidates.

**SCHEDULE OF SLAS POSTS**

**SPECIAL GRADE**

<i>Post</i>	<i>Ministry/Department</i>
Addl. Secretaries	Presidential Secretariat
Addl. Secretary	Prime Minister's Officer
Addl. Secretary	Cabinet Officer
Addl. Secretary	PSC
Addl. Secretaries	All Ministries
Director General (Administration)	Ministry of Finance and Planning
Director General	Department of Customs
Director General	Department of External Resources
Director General	Department of Fiscal Policy and Economic Affairs,
Director General	Department of National Budget
Director General	Department of National Planning
Director General	Department of Public Finance
Director General	Department of Management Service

<i>Post</i>	<i>Ministry/Department</i>
Director General	Department of Rubber Development
Director General	Combined Service Division of the Ministry of Public Administration
Director General	Corporative Development
Director General	Establishments Division of the Ministry of Public Administration
District Secretaries	Ministry of Public Administration and Home Affairs
Director General	Department of Civil Aviation
Director General	Department of Sports Development
Director General	Rural Development Training Research Institute
Commissioner General	Department of Excise
Commissioner General	Department of Labour
Commissioner General	Department of Agrarian Development
Commissioner General	Department of Samurdhi
Post Master General	Postal Department
Addl. Director General	Department of External Resources
Addl. Director General	Department of National Budget
Addl. Director General	Department of Management Services
Addl. Director General	Department of National Planning
Addl. Director General	Labour and Foreign Employment
Addl. Director General	Department of Public Finance

*Provincial Councils*

Secretaries	Provincial Ministries
Secretaries	Governor's Office
Secretary	Council Office of the Provinces
Deputy Secretaries	Chief Secretary's Office
Secretary	Provincial Public Service Commission

CLASS 1

<i>Post</i>	<i>Ministry/Department</i>
Senior Assistant Secretaries	Presidential Secretariat
Senior Assistant Secretaries	Prime Minister's Office
Senior Assistant Secretaries	All Cabinet Ministries
Senior Assistant Secretary	Cabinet Office
Senior Assistant Secretary	Public Service Commission
Directors	All Cabinet Ministries
Addl. Directors	All Cabinet Ministries

*Heads of Departments*

Director	Pension
Director	Information
Director	Hindu Religious and Cultural Affairs
Director	Sports Development
Director	Cultural Affairs
Director	Social Services
Controller	Import and Export Control
Controller	Immigration and Emigration
Commissioner	Upcountry Peasantry Rehabilitation

<i>Post</i>	<i>Ministry/Department</i>
Commissioner	Registration of Persons
Commissioner	Probation and Child Care Services
Commissioner	Poor Relief
Commissioner	Official Languages
Commissioner	Motor Traffic
Commissioner	Land Settlement
Commissioner	Land Commissioner's
Commissioner	Internal Trade
Commissioner	Food Department
Commissioner	Cooperative Development
Commissioner	Buddhist Affairs
Commissioner	Ayurveda
<i>Others</i>	
Secretary	Mediation Board - Justice Ministry
Secretary	Co-operative Employee's Commission
Secretary	Office of the Bribery Commission
Director	Establishment Division of the Ministry of Public Administration
Director	Combined Services Division of the Ministry of Public Administration
Addl. District Secretary	Ministry of Public Administration and Home Affairs
Divisional Secretary	Ministry of Public Administration and Home Affairs
Director	Customs
Director	National Budget
Director	Management Services
Director	External Resources
Director	State Accounts
Director	Fiscal Policy and Economic Affairs
Director	Public Finance
Director	National Planning
Director	Rubber Development
Director	Technical Education and Training
Director	Public Services Training Institute
Director	Sports Development
Director	Census and Statistics
Director	Irrigation
Director - Civil Administration	Sri Lanka Army
Deputy Post Master General	Postal
Deputy Director General	Health
Deputy Director General	Archaeological Department
Commissioner	Labour
Commissioner	Samurdhi
Commissioner	Excise
Commissioner	Agrarian Development
Addl. Deputy Director General	Health
Addl. Commissioner	Land Settlement
Addl. Government Printer	Government Printing Department
Addl. General Manager	Railway
Addl. Commissioner	Land Commissioner's
Addl. Commissioner	Motor Traffic
Addl. Director General	Agrarian Development
Addl. Commissioner General	Labour
Senior Deputy Surveyor General	Survey.

*Provincial Councils*

Addl. Municipal Commissioner	Colombo MC
Municipal Secretary	Colombo MC and Kandy MC
Charity Commissioner	Colombo MC
Senior Assistant Secretary	Colombo MC
Municipal Commissioner	Sri Jayawardepura Kotte, Moratuwa, Negombo, Dehiwala - Mount Lavinia, Baticaloa, Jaffna, Galle, Kurunegala, Rathnapura, Kandy, Matale MCC
Addl. Municipal Commissioner	Dehiwala - Mount Lavinia MC.

CLASS II

Senior Asst. Commissioner	Labour
Senior Asst. Commissioner	Fisheries and Aquatic Resources Department
Senior Asst. Commissioner	Co-operative Development
Secretary	National Women's Committee
Secretary	Sri Lanka Scientific Services
Dy. Director	All Cabinet Ministries
Dy. Director	establishment Division of the Ministry of Public Commission
Dy. Director	Combined Services Division of the Ministry of the Public Administration
Dy. Director	Pension
Dy. Director	Public Finance
Dy. Director	External Resources
Dy. Director	Customs
Dy. Director	Fiscal Policy and Economic Affairs
Dy. Director	National Planning
Dy. Director	National Budget
Dy. Director	Management Services
Dy. Director	State Accounts
Dy. Director	Information
Dy. Director	Export Agriculture
Dy. Director	Textile Industries
Dy. Director	Cultural Affairs
Dy. Director	Sports Development
Dy. Director	Rubber Development
Dy. Director	Social Services
Dy. Director	Technical Education and Training
Dy. Director	Irrigation
Dy. Director	Buildings
Dy. Director	Wild Life
Dy. Director	Animal Production and Health
Dy. Controller	Import and Export Control
Dy. Controller	Immigration and Emigration
Dy. Commissioner	Registration of Persons
Dy. Commissioner	Probation and Child Care Service
Dy. Commissioner	Land Settlement
Dy. Commissioner	Land Commissioner's
Dy. Commissioner	Labour
Dy. Commissioner	Internal Trade
Dy. Commissioner	Food
Dy. Commissioner	Excise

<i>Post</i>	<i>Ministry/Department</i>
Dy. Commissioner	Election
Dy. Commissioner	Cooperative Development
Dy. Commissioner	Official Languages
Dy. Commissioner	Commissioner of Motor Traffic
Dy. Commissioner	Commissioner General of Samurdhi
Dy. Commissioner	Buddhist Affairs
Dy. Commissioner	Ayurveda
Dy. Commissioner	Agrarian Development
Dy. Director (Admin.)	Irrigation
Dy. Commissioner	Poor Relief
Dy. Secretary	Public Service Commission
Regional Director	Health Services
<i>Provincial Councils</i>	
Asst. Secretary	Chief Secretaries Office
Asst. Secretary	All Provincial Ministries
Asst. Secretary	Provincial Public Service Commission
Secretary	Provincial Co-operative Employees Commission
Directors	Provincial Departments
Commissioner	Provincial Departments
Municipal Commissioner	Badulla MC, Nuwara Eliya MC
Municipal Secretary	Rathnapura MC
Asst. Municipal Secretary	Colombo MC
Dy. Municipal Commissioner	Sri Jayawardenepura Kotte, Moratuwa, Negombo, Dehiwala, Mount Lavinia MC
Secretary	Kolonnawa, Ampara, Kalmunai, Trincomalee, Vavuniya, Velvetithurai, Point-pedro, Nawalapitiya, Balangoda UC
Secretary	Hingurakgoda, Thamankaduwa PSS
CLASS III	
Director	Department of Health Service
Asst. Secretary	All Cabinet Ministries
Asst. Director	All Cabinet Ministries
Asst. Secretary	Presidential Secretariat
Asst. Secretary	Public Service Commission
Asst. Secretary	Prime Minister's Office
Asst. Secretary	Cabinet Office
Asst. Divisional Secretary	My. of Public Administration and Home Affairs
Asst. District Secretary	My. of Public Administration and Home Affairs
Asst. Director	Establishment Division of the Ministry of Public Administration
Asst. Director	Combined Services Division of the Ministry of Public Administration
Civilian Admin. Officer	Sri Lanka Navy
Civilian Admin. Officer	Sri Lanka Air Force
Chief Admin. Officer	Police Department
Asst. Secretary	Judicial Service Commission
Asst. Contoller	Immigration and Emigration
Asst. Land Commissioner	Land Commissioner's

<i>Post</i>	<i>Ministry/Department</i>
Asst. Director	Textile Industries
Asst. Director	Social Service
Asst. Director	State Accounts
Asst. Director	Sports Development
Asst. Director	Rubber Development
Asst. Director	Public Finance
Asst. Director	Pensions
Asst. Director	National Zoological Garden
Asst. Director	National Planning
Asst. Director	National Museums
Asst. Director	National Budget
Asst. Director	Department of Management Services
Asst. Director	Muslim Religion and Cultural Affairs
Asst. Director	Information
Asst. Director	Hindu Religion and Cultural Affairs
Asst. Director	Fisheries and Aquatic Resources
Asst. Director	Fiscal Policy and Economic Affairs
Asst. Director	External Resources
Asst. Director	Archaeological Department
Asst. Director	Wild Life
Asst. Director	Customs
Asst. Director	Cultural Affairs
Asst. Director	Office of the Bribery Commission
Asst. Director	Agriculture
Asst. Controller	Imports and Exports Control
Asst. Controller	Immigration and Emigration
Asst. Commissioner	Registration of Persons
Asst. Commissioner	Land Settlement
Asst. Commissioner	Labour
Asst. Commissioner	Probation and Child Care Services
Asst. Commissioner	Internal Trade
Asst. Commissioner	Food
Asst. Commissioner	Election
Asst. Commissioner	Cooperative Development
Asst. Commissioner	Commissioner of Motor Traffic
Asst. Commissioner	Commissioner of General of Samurdhi
Asst. Commissioner	Buddhist Affairs
Asst. Commissioner	Ayurveda
Asst. Commissioner	Official Languages
Asst. Commissioner	Agrarian Development
Asst. Director	Civil Aviation
Asst. Secretary	Co-operative Employees Commission

*Provincial Councils*

<i>Post</i>	<i>Ministry/Department</i>
Deputy Directors	Provincial Department
Deputy Commissioner	Provincial Departments
Asst. Secretaries	Provincial Ministries
Municipal Commissioner	Galle MC
Dy. Municipal Commissioner	Matale, Nuwara-Eliya MCC
Asst. Secretary	Colombo, Kandy MCC
Asst. Charity Commissioner	Colombo MC.
Asst. Commissioner	Sri Jayawardenapura Kotte, Galle
Municipal Secretary	Moratuwa, Negombo, Dehiwala-Mount Lavinia, Jaffana, Kurunegala Nuwara-Eliya MCC

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