

**Public Administration Circular: 02/2009**

Secretaries of Ministries  
Chief Secretaries of Provincial Councils  
Head of Departments

My No: EST-4/SESSI/03/0301  
Ministry of Public Administration &  
Home Affairs, Colombo 07.  
2009.02.06

**Incorporation of National Vocational Qualifications (NVQ)  
for the schemes of Recruitment of the Public sector.**

A request has been made by the Ministry of Vocational and Technical Training to incorporate National Vocational Qualification (NVQ) for the scheme of recruitment for Public sector recruitments.

**02.** In this connection, the Salaries & Cadres Commission with the concurrence of respective Public Institutions has recommended the adoption of National Vocational Qualifications (NVQ) issued by the Tertiary & Vocational Education Commission as alternative qualifications for recruitment of Public sector positions for which the following salary scales have been specified.

<b>Code No.</b>	<b>Level of National Vocational Qualification</b>	<b>Corresponding salaries code number of Public Sector.</b>
01.	Level 1 (NVQ 1)	Basic grade –Unskilled PL – 1- 2006
02.	Level 2 (NVQ 2) or level 3 (NVQ 3)	Basic grade –Semiskilled PL – 2- 2006
03.	Level 4 (NVQ 4)	Basic grade –skilled PL – 3- 2006
04.	Level 5 (NVQ 5)	Management Assistant – Technical Service 3 , MT – 1 - 2006
05.	Level 6 (NVQ 6)	Management Assistant – Technical Service 2, MT – 2 - 2006

**03.** Please take necessary action to include the National Vocational Qualifications (NVQ) of the relevant occupation or the field of study considering the scope of work for the positions for which the salary scales have been specified in paragraph 2.

**04.** Further details of the National Vocational Qualification framework can be obtained from the following address.

Director General, Tertiary & Vocational Education Commission,  
"Nipunatha Piyasa", No. 354/2,  
Elvitigala Mawatha, Narahenpita, Colombo 05.  
E-mail - info@ tvec.gov.lk  
Web - www.tvec.gov.lk

**05.** This circular is issued on the approval of the Public Service Commission.

Sgd/D.Dissanayake  
Secretary  
Ministry of Public Administration & Home Affairs