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பொது நிர்வாக மற்றும் முகாமைத்துவ அமைச்சு
MINISTRY OF PUBLIC ADMINISTRATION AND MANAGEMENT

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இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව. சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை. Independence Square, Colombo 07, Sri Lanka

දුරකතනය

தொலைபேசி: (94) 011- 2694560

Telephone

ෆැක්ස්

தொலைநகல்: (94) 011- 2692254

Fax

ඊ-මේල්

மின்னஞ்சல்: dgcs@pubad.gov.lk

E-mail

වෙබ් අඩවිය

இணைத்தளம்: www.pubad.gov.lk

Web Site

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உமது இல
Your No

දිනය
திகதி: 2016.08.03
Date

URGENT

All Secretaries of Ministries
Heads of Departments and
District Secretaries

Obtaining information of officers in Public Management Assistants' Service who are acting/ performing duties in the post of Administrative Officer

Since recruitment of officers on the merit basis to Supra Class of Public Management Assistants' Service is in progress, you are kindly informed to send the information of officers in Public Management Assistants' Service who are acting/ performing duties in the post of Administrative Officer in your institution, in line with the form attached herewith, before 10.08.2016. (Fax number- 0112692254)

02. If the letters required to obtain approval for acting in the post of administrative officer have been forwarded to ministries, please mention the information in this regard too. Further, should be sent information of officers in respect of all Divisional Secretariats through relevant District Secretaries.

Sgd./ K.V.P.M.J. Gamage
Director General of Combined Services

**Information of officers in Public Management Assistants' Service who are acting / performing duties in the post of
Administrative Officer**

Serial Number	Name	Current Grade	Date of appointment to the current Grade	Due date of retirement of the officer	Period of acting/performing duties in the post of Administrative Officer	Whether the approval of the Public Service Commission has been granted Yes / No