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Ministry of Public Administration and Management
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திகதி: } 15th September 2015.
Date

All Secretaries to the Ministries
Chief Secretaries
District Secretaries

Vacancy Announcement – Director of the National Productivity Secretariat(NPS)

Applications are called from the qualified officers for the above post of the National Productivity Secretariat(NPS).

The required qualifications and competencies of the above Post are given below:

- Class I Officer of the Sri Lanka Administrative Service
- Master Degree in Business Administration, Management or similar fields
- Sound knowledge in English language with written, communication and presentation skills
- Should be able to work with international, public, private and NGO sectors facilitating productivity activities.

The Director, NPS need to have higher skills and competencies in the areas of administration, event organization subject areas speciality with creative and innovative productivity concepts, consultation, policy making and analyzing, documentation working with multiple national and international stakeholders etc.

Applications will be short listed and competent candidates will be selected through a structured interview.

The application with detailed CV should be forwarded to the Secretary, Ministry of Public Administration and Management, Independence Square, Colombo 7, **through the Head of Department on or before September 30, 2015.** Please indicate "**Post of Director NPS**" on the top left hand corner of the envelope.

J. Dadallage
Secretary
Ministry of Public Administration and Management.