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அரசாங்க நிர்வாக மற்றும் முகாமைத்துவ அமைச்சு  
Ministry of Public Administration and Management  
නිදහස් වතුරගොඩ, කොළඹ 07, ශ්‍රී ලංකා. சுதந்திரச் சதுக்கம் கொழும்பு 07 இலங்கை.  
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මගේ අංකය

எனது இல

My No

} CS/SLAS/ANN.TRA/SP-2017

ඔබේ අංකය

உமது இல

Your No

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දිනය

திகதி:

Date

} 19.09.2016

Secretaries of Ministries,  
Chief Secretaries,  
Secretaries of Commissions,  
District Secretaries/Government Agents,  
Heads of Departments

**Annual transfers-2017**

**(Special Grade of Sri Lanka Administrative Service)**

Approval is hereby granted to transfers of officers mentioned in the attached schedule with effect from 01.01.2017. Therefore transfer orders attached herewith should be notified to all officers in your institute who have made requests for transfers / who have been transferred as per the attached schedule, and inform them to assume duties at their new service station on the due date.

02. The transfer procedure followed by the Transfer Board in making these transfers has already been sent to you by Public Administration Circular No 17/2016 dated 29.06.2016 and the special grade officers in grade I posts have already been informed as per the letter no: PSC/APP/07/930/2016 dated 08.04.2016 issued by the secretary of Public Service Commission.

03. Appeals can be made against transfers only if the Annual Transfer Board has not considered the transfer in consistent with the provisions of Chapter XVIII of Procedural Rules (Volume I) of Public Service Commission published in Gazette Extra Ordinary No 1589/30 or Public Administration Circular No 17/2016 on the transfer procedure.

04. A specimen of the Application for appeal is attached herewith. Kindly note to send applications prepared in accordance with the specimen before 30.09.2016 to be considered such appeals. The officers should be informed that the appeals received after that date will not be considered. Further it should be noted that the appeals, in which the employee number mentioned against the officer not included, will not be considered.

05. You are requested to release officers, who have been transferred out of your Ministry/ Department/ Provincial Council/Institute enabling them to assume duties at the new service station, **without retaining them until their successors report for duty.**

J. J. Rathnasiri

Secretary,

Ministry of Public Administration and Management.

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0001					
3254	Mr. I. Mohamed Haniffa	Addalachchanei Divisional Secretariat of	Eastern Provincial Council	Special	Will be effective on 01-01-2017
3255	Mr. M.C. Mohamed Sheriff	Eastern Provincial Council	Addalachchanei Divisional Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0002					
3211	Mr. A. Manzoor	Samanthurei Divisional Secretariat of	Justice Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0003					
3212	Mr. K. Vimalanathan	Ampara District Secretariat of	Uva Provincial Council	Special	Will be effective on 01-01-2017
3733	Mr.S.Gunadasa	Uva Provincial Council	Mahiyanganaya Divisional Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0004					
3278	Mr. L.H. Ramyasiri	Polgahawela Divisional Secretariat of	Finance Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
3790	Mr. H.M.B.P. Herath	North Western Provincial Council of	Polgahawela Divisional Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0005					
3466	Ms. R.M.R.M. Ratnayaka	Maspotha Divisional Secretariat of	Social Empowerment & Welfare Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
4301	Mr. W.S. Senatissa	Ambanpola Divisional Secretariat of	Maspotha Divisional Secretariat of	I	Will be effective on 01-01-2017

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0006					
3080	Mr. H.M. Tilaka Bandara	Kurunegala District Secretariat of	National Co-existing, Dialogue and Official Languages Ministry of	Special	Will be effective on 01-01-2017 To a Special grade vacant post
Transfer Batch 0007					
2929	Mr. P.S.K.R. Weerakoon	Gampaha District Secretariat of	Regional Development Ministry of	Special	Will be effective on 01-01-2017 To a Special grade vacant post
3486	Mr. G.D.A. Piyabandu	Inland Revenue Department of	Gampaha District Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0008					
3140	Ms. I.T. Weerasinghe	Foreign Emploment Ministry of	Defence State Ministry of	Special	Will be effective on 01-01-2017
2946	Mr. M.I. Ameer	Ampara District Secretariat of	Foreign Emploment Ministry of	Special	Will be effective on 01-01-2017
3553	Mr. W.A. Kulasuriya	Defence State Ministry of	Petroleum Resources Development Ministry of	Special	Will be effective on 01-01-2017 To a Special grade vacant post
Transfer Batch 0009					
3098	Ms. P.P.K. Abeyvirigunawardena	Motor Traffic Department of	Labour & Trade Union Relations Ministry of	Special	Will be effective on 01-01-2017 To a Special grade vacant post
Transfer Batch 0010					
3011	Mr. M.A.B.D Senarath	Western Provincial Council of	Housing & Construction Ministry of	Special	Will be effective on 01-01-2017 To a Special grade vacant post
3598	Mr. T.B.M. Atapattu	Office of the Leader of the Opposition of Parliament	Western Provincial Council of	Special	Will be effective on 01-01-2017

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0011					
3568	Mr. P. Udakara	Kegalle District Secretariat of	Sabaragamuwa Provincial Council of	Special	Will be effective on 01-01-2017
3153	Mr. B.M.P.N. Beligammana	Sabaragamuwa Provincial Council	Pelmadulla Divisional Secretariat of	III	Will be effective on 01-01-2017
Transfer Batch 0012					
3176	Mrs. C.P.W. Gunathilaka	Gampaha Divisional Secretariat of	Western Provincial Council of	Special	Will be effective on 01-01-2017
4227	Ms. K.K.C. Kaneru	Western Provincial Council	Buddha Sasana Ministry of	I	Will be effective on 01-01-2017 To a Vacant Post
Transfer Batch 0013					
3225	Mr. S. Baskaran	Public Administration & Management Ministry of	Prison Reforms, Rehabilitation, Resettlement, Reconstruction & Hindu Religious Affairs Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade post
Transfer Batch 0014					
2957	Mr. H.L.S. Wijesinghe	Kuliyapitiya East Divisional Secretariat of	North Central Provincial Council of	Special	Will be effective on 01-01-2017
3977	Ms D.H.M.N.P. Dassanayake	North Central Provincial Council	Kuliyapitiya East Divisional Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0015					
2714	Mr. A.M.W.A. Amunugama	Rambewa Divisional Secretariat of	North Central Provincial Council of	Special	Will be effective on 01-01-2017
3273	Mr. G.D.K. Gamage	North Central Provincial Council	Rambewa Divisional Secretariat of	I	Will be effective on 01-01-2017

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0016					
3473	Mr. B.H.N. Jayawickrama	Central Provincial Council of	North Central Provincial Council of	Special	Will be effective on 01-01-2017
3576	Mr. D.G.S. Dharmasena	North Central Provincial Council	Central Provincial Council	I	Will be effective on 01-01-2017
Transfer Batch 0017					
3230	Mr. C.A. Mohanras	Mulativu District Secretariat of	Northern Provincial Council	Special	Will be effective on 01-01-2017
4339	Mr. M.P. Diranjan	Northern Provincial Council	Mulativu District Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0018					
3245	Mr. P. Senthilnathanan	Jaffna District Secretariat of	Finance Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0019					
3557	Mrs. L.T.D.Perera	Immigration & Emigration Department of	Finance Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0020					
3279	Ms. G. Gnanawathie	Postal Department of	Southern Provincial Council	Special	Will be effective on 01-01-2017
3818	Mr. S.C.K. Alahakoon	Southern Provincial Council	Finance Ministry of	I	Will be effective on 01-01-2017 To a Vacant Post
4191	Mr. N.K.R. Pathirana	Walasmulla Divisional Secretariat of	Postal Department	I	Will be effective on 01-01-2017

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0021					
3582	Mr. B. Ranaweera	Matara District Secretariat of	Southern Provincial Council	Special	Will be effective on 01-01-2017
3798	Mr. S.D. Pandikorala	Southern Provincial Council	Matara District Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0022					
3275	Mrs. L.P. Malani	Galle District Secretariat of	Southern Provincial Council	Special	Will be effective on 01-01-2017
3766	Mr. A.U. Welarathna	Southern Provincial Council	Galle District Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0023					
3228	Mr. M. Uthayakumar	Eastern Provincial Council	Hill Country New villages, Infrastructure & Community Development Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0024					
3283	Mr. M.R.P.Muthunayake	Justice Ministry of	Technical Education & Training Department of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0025					
3625	Mr. M.Mohamad Noufal	Oddamawadi Divisional Secretariat of	Public Enterprises Development Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0026					
3635	Mr. S. Giritharan	Batticaloa District Secretariat of	Finance Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0027					
3636	Mr.D.Jeewanadan	Industry & Commerce Ministry of	Western Provincial Council of	Special	Will be effective on 01-01-2017
3266	Mr. N. Neelwala	Western Provincial Council	Home Affairs Ministry of	I	Will be effective on 01-01-2017 To a Vacant Post
Transfer Batch 0028					
2855	Mr. W.A.R.Wimalasiri	Kandy District Secretariat of	North Central Provincial Council of	Special	Will be effective on 01-01-2017
3934	Ms. W.T.A. Manel	North Central Provincial Council of	Kandy District Secretariat of	I	Will be effective on 01-01-2017
Transfer Batch 0029					
3206	Mr. S.Arulrasa	Trincomalee District Secretariat of	Public Enterprises Development Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0030					
3249	Ms. R.U.Abdul Jaleel	Ninthavur Divisional Secretariat of	Finance Ministry of	Special	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0031					
3002	Mrs.P.S.R.M.Wijayaraja	Postal Department of	Sabaragamuwa Provincial Council of	Special	Will be effective on 01-01-2017
3811	Mr. N.S.M.L.P. Nanayakkara	Sabaragamuwa Provincial Council	Western Provincial Council	I	Will be effective on 01-01-2017 To a Special Grade vacant post

File No	Name	Current Work Place	Transferred Work Place	Grade	Remarks
Transfer Batch 0032					
3606	Mr. M.Gopalaratnam	Kalavanchikudy Divisional Secretariat of	Finance Ministry of	SLAS (Special)	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0033					
3133	Mr. V.K.A.Anura	Western Provincial Council of	Finance Ministry of	SLAS (Special)	Will be effective on 01-01-2017 To a Special Grade vacant post
Transfer Batch 0034					
3540	Mr. H.D. Sisira	National Policies and Economic Affairs Ministry of	Agriculture Ministry of	SLAS (Special)	Will be effective on 01-01-2017 To a Special Grade vacant post



**2017 Specimen for making Representations against the Annual Transfers of officers in Special Grade of Sri Lanka Administrative Service**

Ministry:.....

Identification Number of the Transfer List : .....
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**(a) Should be perfected by the Officer**

1. I. Name of the officer in full (in Clear Letters) : .....  
 .....Mr/Mrs./Miss
- II. Permanent Address : .....
- III. Residential Address : .....
- IV. Address of the new place of residence if any change in the residence is due to be made in 2017 : .....

2. Service Station to which the officer is transferred : .....

3. Post and Grade : .....
- 3.1 Date of entry to the service : .....
- 3.2 Date of entry to the SP Grade : .....

4. Date of Birth : .....  
 Age as at 31/12/2016 .....

5.

Service Particulars	Date of Appointment	From / To Service Station

6. I request to Cancel / Revise the given Transfer.
7. Reasons for Appeal : (State on the reverse of the page)
8. Service Station to which the transfer should be Granted/ Revised :

Ministry : .....  
 Department : .....

Date : .....  
.....  
 Signature of the officer

**(b) Observation of the head of the Department:**

- I. Above particulars are correct according to the particulars available in the files of the office
- II. Explanation and recommendation given for cancellation/ revision of the transfer

Date:.....  
.....  
 Signature of the  
 Secretary of the Ministry

(Delete words inapplicable. Appeals which are incomplete shall not be considered by the Appeal Board. For further details please use the reverse of the page)