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பொது நிர்வாக மற்றும் அனர்த்த முகாமைத்துவ அமைச்சு
MINISTRY OF PUBLIC ADMINISTRATION & DISASTER MANAGEMENT

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இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව.

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2019.03.05

Secretaries of Ministries

District Secretaries

Heads of Departments

Annual Transfers of Combined Service – 2019

The responsibility of implementing the policy on annual transfers of the Combined Services is vested in the Director General of Combined Services as the Authority with delegated powers of the Public Service Commission. Accordingly, the annual transfer method for year 2019 has been implemented as per the provisions of Chapter XVIII of the Procedural Rules of Public Service Commission of the Democratic Socialist Republic of Sri Lanka published in the Gazette Extra Ordinary No: 1589/30 dated 20.02.2009 in which the method of implementing the annual transfer is indicated.

02. However, it has been reported that the said annual transfer orders are not properly implemented. Further, it has been informed by the letter of Secretary, Public Service Commission No: PSC/APL/1/AT/2018 dated 24.01.2019 that action should be taken as per the provisions of Combined Services Circular No: 03/2018 dated 11.07.2018 issued on the annual transfers of year 2019 and in case where an officer, who has not duly reported for duty at the new service station as per the annual transfer order, action should be taken by the Head of the Department/ Institution to which the said officer has been transferred, to issue a notice on vacation of post as per Section 217 of the Procedural Rules of Public Service Commission.

03. It is a responsibility of all the Heads of Department and Institutions to properly implement the annual transfer orders and your attention is hereby drawn to the matters indicated from 9.1 to 9.8 under “**Responsibility of the Heads of Departments regarding annual transfers**” indicated in Section 09 of Combined Service Circular No: 03/2018 dated 11.07.2018. Sections 9.3 and 9.4 are quoted below for easy reference.

“9.3 Officers transferred out of a Ministry / Department by a Transfer Committees should not be retained awaiting replacements and they should be released enabling them to report for duty at their new stations on the date stipulated. Heads of Departments violating these provisions are liable to be reported to the disciplinary authority concerned.

9.4 At instances where the transfer order is not implemented, the respective Head of the Department should take action to suspend the payment of the salary of the relevant officers from the month which falls after the date on which the transfer order is due to be effective.”

04. Therefore, all the Heads of Departments and Institutions are hereby informed to adhere strictly to the annual transfer orders of Combined Services for year 2019.

Sgd/ J.J. Rathnasiri

Secretary

Ministry of Public Administration and Disaster Management

Copy:

Secretary, Public Service Commission – F.Y.I.