

Public Administration Circular : 09/2018

My No : F/FR/03/BRCir
Ministry of Public Administration, Management
and Law & Order,
Independence Square,
Colombo 07.

30.05.2018

All Secretaries to Ministries
Heads of Departments
District Secretaries.

**REVENUE ESTIMATES FOR YEAR 2019 FOR REVENUE CODE 20.02.01.01, RENT ON
GOVERNMENT BUILDINGS**

Your attention is drawn to the Department of Fiscal Policy Circular No:01/2015 dated 20.07.2015 which consists of guidelines in respect of estimating, collecting, supervising and reporting of government revenue.

02. The estimates on revenue expected to be collected by the Chief Accounting Officers /Accounting Officers, who have been entrusted the responsibility to collect revenue under revenue code 20.02.01.01, revenue of rent on government buildings, for which the Secretary of Ministry of Public Administration, Management and Law & Order acts as the Revenue Accounting Officer, should be submitted to the "Chief Financial Officer" of the Ministry of Public Administration, Management and Law & Order along with a soft copy to the e-mail address "buildingrentpubad@gmail.com" prepared as realistic and accurate as possible as per F.R. 85 (1), (2).

03. Therefore, you are kindly informed to prepare estimates on revenue expected to be collected by your office for the year 2019 under revenue code 20.02.01.01, revenue of rent on government buildings as per the annexed format and to submit the same to this Ministry on or before 14.06.2018.

Sgd / Padmasiri Jayamanne
Secretary
Ministry of Public Administration,
Management and Law & Order

Copies :- 1. Auditor General
2. Director General - Department of Fiscal Policy

Estimates of Revenue for the Year 2019

(Form No. 1)

- (i) Statutory/ Authority : Establishment Code / Land Development Ordinance / Public Administration Circular : 09/2018
 (ii) Statutory/ Authority :- Ministry of Public Administration, Management and Law & Order
 (iii) Revenue Item :- Rent on Government Building & Housing
 (iv) Revenue Code :- 20.02.01.01

Description (1)	Revenue 2017 Rs. Million (2)	Estimated Revenue 2018			Estimated Revenue for 2019 Rs. Million (6)	Projection		Explanation for the difference between column 3 & 4 (9)	Explanation for increase or decrease between column 4 & 6 (10)
		Original Estimate Rs. Million (3)	Revised Estimate Rs. Million (4)	Actual Revenue up to 31.05.2018 Rs. Million (5)		2020 Rs. Million (7)	2021 Rs. Million (8)		
01. Official Quarters 02. Circuit Bungalow / Holiday Bungalow 03. Other Building Rent									
Total									

(Completion of column no 9 & 10 with valid reasons are compulsory.)

Certified Correct

Date:-

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Secretary / Head of Department / District Secretary

(Official Seal)