

31.12.2018

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

List of Public Administration Circulars issued in 2018

List of Public Administration Circulars issued during the year 2018 are as follows.

02. Accordingly action may be taken in accordance with the revised provisions, by making necessary entries in the Establishments Code/Circulars.

Public Administration Circulars

	Circular No	Date	Subject	Reference
01	01/2018	10.01.2018	Implementation of the Service Minute of Sri Lanka Government Librarians' Service	-
02	02/2018	24.01.2018	Development of Human Resources in Public Service	-
03	03/2018	20.02.2018	Re-employment of Retired Public Officers	Public Administration Circular 09/2007
04	04/2018	21.02.2018	Granting the Chartered Engineers' Allowance to the Engineering Professionals in order to promote Public Sector Development Activities by way of recruiting Engineering Graduates to the Engineering Service	-
05	05/2018	20.03.2018	Public Administration Circulars issued amending the provisions of the Establishments Code – 2017	-
06	06/2018	12.05.2018	Granting of Special Leave during the Ramalan (Ramazan) Season 2018	-
07	07/2018	24.05.2018	Acceleration and formalization of the payment process of pension	Public Administration Circular 121 and Pension Circular 03/2015

	Circular No	Date	Subject	Reference
08	08/2018	26.06.2018	Granting compensation for the dependents of public officers deceased due to diseases contracted while engaging in hazardous employments or performing duties assigned to the post	-
09	09/2018	30.05.2018	Revenue estimates for year 2019 for revenue code 20.02.01.01, rent on government buildings	Department of Fiscal Policy Circular 01/2015
10	10/2018	30.05.2018	Submission of report on arrears of revenue for code “20.02.01.01” – Rent on Government Building & Housing as at 30.06.2018	Department of Fiscal Policy Circular 01/2015
11	11/2018	22.06.2018	Declaration of “National Drug Prevention Week” (from 26.06.2018 to 02.07.2018)	The Circular No PS/DSP/DPU/07/18 dated 12.06.2018 issued by the Presidential Secretariat
12	12/2018	03.07.2018	Annual Transfer Scheme of the Officers in Sri Lanka Planning Service – 2019	-
13	13/2018	21.08.2018	Accurate Conversion of Salaries and Obtaining Proper Approval for Special allowances and special increments	-
14	14/2018	06.07.2018	Annual transfer procedure of officers in special grade of Sri Lanka Administrative Service	-
15	15/2018	06.07.2018	Annual transfer procedure of officers in Sri Lanka Administrative Service (Grade I,II & III)	-
16	16/2018	10.07.2018	Appointment of officers to posts/ transferring officers of Sri Lanka Administrative Service	-
17	17/2018	23.08.2018	Confirmation of Management Assistant and Primary Category Officers belonging to the Support Staff of Hon. Ministers/ Deputy Ministers	-
18	18/2018	31.07.2018	Payment for Disciplinary Inquiries	-

	Circular No	Date	Subject	Reference
19	19/2018	23.07.2018	Annual Transfer Procedure of Officers in the Sri Lanka Accountants' Service 2019	-
20	20/2018	21.08.2018	Revision of the Section 4, Chapter XIV of the Establishments Code - Combined Allowance	Sub sections 4:4:3 and 4:5, Chapter XIV of the Establishments Code
21	21/2018	28.09.2018	Exemption of the Officers, who have been recruited to Grade III of Sri Lanka Engineering Service, from the Requirement of passing the Examination on Other Official Language Proficiency	-
22	22/2018	04.09.2018	Annual transfers of officers in Supra Class of Public Management Assistants' Service - 2019	Chapter XVIII of the Public Service Procedural Rules (Volume 1)
23	23/2018	20.08.2018	Absorption of Officers holding Departmental Posts in the Department of Motor Traffic into the corresponding combined services	-
24	24/2018	07.09.2018	Definition of Salary	-
25	25/2018	23.10.2018	Implementation of the Annual Transfer of Officers belonging to All Island services, serving in Line Ministries and Departments	-
26	26/2018	10.12.2018	Submission of report on arrears of revenue for code "20.02.01.01" - Rent on Government Building & Housing as at 31.12.2018	Department of Fiscal Policy Circular 01/2015
27	27/2018	31.12.2018	Revision of Section 16, Chapter XII of the Establishments Code	Section 16, Chapter XII of the Establishments Code
28	28/2018	26.12.2018	Commencement of Duties, Year – 2019	-
29	29/2018	27.12.2018	Special Advance for Public Officers – Year 2019	Public Administration Circular 29/2018

Revised Public Administration Circulars

	Circular No	Date	Subject	Reference
30	22/99(XXXV)	20.02.2018	Official Transport Facilities for Public Officers/ Provincial Public Officers/ Judicial Officers	Public Administration Circular 22/99 (XXXII)
31	31/2001(XIV)	14.12.2018	List of Names of Disciplinary Inquiry Officers under sub section 19:5, Chapter XLVIII, Volume II of the Establishments Code	Sub section 19:5, Chapter XLVIII, Volume II of the Establishments Code
32	05/2008(I)	24.01.2018	Introduction of the Citizens'/ Clients' Charter	Public Administration Circular 05/2008
33	18/2015(II)	20.02.2018	Payment of a Special Allowance for Officers Holding Posts of Executive Service Category in the Public Service	Public Administration Circular 18/2015 and 18/2015(I)
34	03/2016(III)	14.06.2018	Revision of the Salaries in Public Service – 2016	Paragraph 06 of Public Administration Circular 03/2016
35	26/2017(I)	29.03.2018	Online Re-registration of former members who were registered under No :82/83 and M/F Categories for Widow/Widowers and Orphans Pension Scheme	Public Administration Circular 26/2017
36	26/2017(II)	03.05.2018	Online Re-registration of former members who were registered under No :82/83 and M/F Categories for Widow/Widowers and Orphans Pension Scheme	Public Administration Circular 26/2017 and 26/2017(I)
37	26/2017(III)	02.08.2018	Online Re-registration of former members who were registered under No :82/83 and M/F Categories for Widow/Widowers and Orphans Pension Scheme	Public Administration Circular 26/2017, 26/2017 (I) and 26/2017(II)
38	26/2017(IV)	15.11.2018	Online Re-registration of former members who were registered under No :82/83 and M/F Categories for Widow/Widowers and Orphans Pension Scheme	Public Administration Circular 26/2017, 26/2017 (I), 26/2017(II) and 26/2017(III)

	Circular No	Date	Subject	Reference
39	25/2018(I)	06.12.2018	Implementation of the Annual Transfer of Officers belonging to All Island services, serving in Line Ministries and Departments	Public Administration Circular 25/2018

Public Administration Circular Letters

	Circular Letter No	Date	Subject	Reference
40	01/2018	09.02.2018	Providing Employment for the Disabled	Public Administration Circular 27/88 and 01/99
41	02/2018	28.11.2018	Posts in the Public Service and Provincial Public Service belonging to Field Officer Category	Public Administration Circular 33/2017, 06/2014 (I) and 06/2014(II)

Sgd/ J.J. Rathnasiri
Secretary
Ministry of Public Administration &
Disaster Management