



රාජ්‍ය පරිපාලන හා ස්වදේශ කටයුතු අමාත්‍යාංශය
அரசாங்க நிர்வாக மற்றும் உள்நாட்டலுவல்கள் அமைச்சு
Ministry of Public Administration and Home Affairs

නිදහස් වතුරලය, කොළඹ 07 சுதந்திர சதுக்கம், கொழும்பு 07. Independence Square, Colombo 07.

දුරකථන தொலைபேசி (94) 011-2696211-13 Tel.	ෆැක්ස් பெக்ஸ் : (94) 011-2695279 Fax	ඊ-මේල් இ-தபால் : secretary@pubad.gov.lk E - mail	වෙබ් අඩවිය இணையத்தளம் : www.pubad.gov.lk Website
--	--	--	--

මගේ අංකය எனது இல : } HR/FTR/L/Kor/01/13 My No	ඔබේ අංකය உமது இல : } Your No	දිනය நிகதி : } 08.02.2013 Date
---	------------------------------------	--------------------------------------

All District Secretaries

Master's Degree Program in Public Administration
From August 2013 to December 2014 - Korea

The External Resources Department (ERD) has invited nomination from eligible Government Officials for the Master's degree program in "Global Master of Public Administration", which is scheduled to be conducted from August 2013 to December 2014 at the Graduate School of Public Administration (GSPA), Seoul National University (SNU) in Korea. Accordingly nominations are invited from the confirmed Managerial Level Officers of this Ministry for this Programme.

The requirements to apply the program are as follows:

1. Possess a Bachelor's Degree or have an equivalent educational background.
2. Have a good command of both spoken & written English.
3. Be in good health, both physically and mentally.
4. Have not previously received a scholarship from the Korean government.

Accordingly, you are kindly requested to submit nominations from suitable officers come under this Ministry in your District who are confirmed in the service, for the above mentioned Master's Programme. The applications should be submitted in 05 copies along with the following documents with your recommendation on or before 13th February 2013.

1. Dully filled KOICA Application Form with photographs
(KOICA Application form is available at <http://www.erd.gov.lk>)
2. Dully filled Master's Degree Application Form (Seoul National University Form 1, can be downloaded from <http://en.snu.ac.kr/admission>)
3. Personal Statement and Study Plan (Seoul National University Form 2)
4. Two letters of recommendation from professors (Seoul National University Form 3)
5. Financial Certification (Seoul National University Form 4)
6. Transcripts, Graduation Certificates and/ or Degree Certificates
 - Notarized Official Undergraduate Studies Transcript
 - Notarized Certificates of a Bachelor's Degree, and/or Undergraduate School Graduation Certificate
7. Agreement for verification of Academic Record
8. A copy of the applicant's passport
9. Curriculum Vitae
10. Certificate of Employment
11. English Proficiency – TEPS 554, (PBT 550, CBT 210, iBT80, IELTS 5.5 or higher, or any other supporting documents which demonstrate appropriate English language proficiency.
12. ERD Form 2 (can be downloaded from www.erd.gov.lk)

Please make sure to nominate officers who have fulfilled all requirements to avoid rejections from the Department of External Resources. For more information, including downloadable application forms, please refer to SNU Admission Guideline (<http://en.snu.ac.kr/admission>) or (<http://admission.snu.ac.kr>) and Global Master of Public Administration website (<http://gmpa.snu.ac.kr>), www.pubad.gov.lk

If you need further information in this regard do not hesitate to contact me. (Tp.0112688124)



T.T. Upulmalee
Senior Assistant Secretary (Human Resources)
For Secretary