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பொது நிர்வாக, உள்ளநாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

ඒකාබද්ධ සේවා අංශය

இணைந்த சேவைகள் பிரிவு

COMBINED SERVICES DIVISION

නිදහස් වතුරුය, කොළඹ 07, ශ්‍රී ලංකාව.

சுதந்திரச் சதுக்கம், கொழும்பு 07, இலங்கை.

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எனது இல } CS/DOS/Policy/පොදු/01
My No }

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Your No }

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திகதி: } 2020.06.01
Date }

District Secretary,

Implementation of the Service Minute of Development Officers

Conclusion of the absorption of officers in to Development Officers' Service and conclusion of grade promotions the officers absorbed as per the provisions of Public Administration Circular No 10/2012 (III) without delay

Your attention is hereby drawn to the following Public Administration Circulars issued on the above matter.

Number of the circular

Date of issuance

I. 10/2012	08.05.2012
II. 10/2012 (I)	21.06.2012
III. 10/2012 (II)	04.04.2016
IV. 10/2012 (III)	14.08.2017

02. In terms of the provisions in para 14 of the Service Minute of Development Officers, the closing date prescribed for the officers, who were serving in the central government service as at 01.08.2011 and officers, who were serving in a post under graduate appointment in provincial public service as at 01.08.2011 and received salaries under salary scale MN4-2006(A) and then transferred to the Development Officers' Service under central government as per Public Administration Circular No 16/2010(I), to exercise their option to be absorbed in to the Development Officers' is 30.09.2017 and accordingly the activities relating to the absorption of those ,who have exercised their option , are now being concluded.

03. Having taken in to consideration the requirement to conclude promptly and properly the absorption of these officers and conclude the confirmation and grade promotions of such officers recruited before 01.08.2011, a decision has been taken to collect particulars relevant to all the officers who were serving attached to your District Secretariat and Divisional Secretariats within your district (Except those who are serving at your District/ Divisional Secretariat attached to other Ministries/ Departments) and have exercised their option to be absorbed in to Development Officers' Service.

04. Therefore you are hereby informed to prepare, as per the format attached herewith [CS/DOS/Abs/Inf/2020], the particulars of all the officers exercised their option before 30.09.2017 to be absorbed in to Development Officers Service as mentioned in para 02 above and to submit its hard copy before 30.07.2020 and the soft copy through e mail by adcs1-dos@pubad.gov.lk as soon as possible. (This letter is available under special notifications on the page relevant to Development Officers Service of the website of Ministry of Public Administration and you have the facility also to download format CS/DOS/Abs/Inf/2020. Particulars should be submitted strictly as per the given format and the approved font and size of the font should be used (be Font-Iskola potha and font size-12) for the purpose.)

05. It is hereby emphasized that the officers, who have already exercised their option as per the provisions of the above circulars to be absorbed in to Development Officers' Service, are not allowed to withdraw their requests and further it is informed to submit relevant particulars before the due date enabling us to formalize the establishments activities pertaining to the officers of Development Officers' Service.

06. Further you are hereby requested to nominate an officer suitable for the coordination of these activities and send a contact number enabling to address him/her directly. Kindly note that the priority for the establishments activities of the officers serving under your Ministry./ Department is given on the order of the submission of relevant particulars.

Sgd/ S. Alokabandara
Director General of Combined Services