

29 October 1979

To all Secretaries of  
Ministries, Heads of  
Departments, Chairmen  
of Public Corporations  
and Statutory Bodies,

Re-organization of the Academy of  
Administrative Studies

It has been decided to introduce certain policy and programme changes in the structure and functioning of the Academy of Administrative Studies to enhance its effectiveness in Management Development and to expand its present scope of service to benefit organizations in the Public Sector. These changes are also intended to reinforce the objectives for which the Academy was originally established which are :-

- (a) to provide programmes for the development of managerial capacity in the public sector ;
- (b) to assist Government organizations to improve their operational efficiency through improvement of systems and specialized consultancy assignments;
- (c) to initiate reforms and changes required in the administration so as to provide an administrative structure consonant with the needs of the development process ; and
- (d) to conduct research studies in the above areas of work.

With these aims in view the Management Consultancy function of the Management Services Division will be integrated with the Academy which will be further strengthened by new programmes in applied research and publications. Management Consultancy Training, and research ~~and~~ being brought together through the structural changes introduced into this Institute, and to lay due emphasis on the expanded area of work which is to be undertaken by it, it will be re-named the "Sri Lanka Institute of Development Administration". The Staff strength and resources of the Institute will also be strengthened to enable it to undertake the new programmes of

While therefore the function of Management Consultants will be dealt with by the Institute the Management Services Division of this Ministry will continue to provide assistance to Public Sector Organizations in the specialized fields of Office Administration and Staff Utilization. In performing its work the Management Services Division will function in close collaboration with the Institute.

The success of the Sri Lanka Institute of Development Administration will substantially depend on the active co-operation and continuing dialogue that prevail with its client organizations in the Public Sector. Your co-operation is therefore earnestly solicited to achieve this end.

The changes envisaged here will be effective from 1st November, 1979.

D.B.I.P.S. Siriwardhana,  
Secretary,

Ministry of Public Administration & Home Affairs.