

My No. 163/1/42(L/L),
Ministry of Public Administration,
Independence Square,
Colombo 7, 10th December, 1980.

To : All Secretaries to Ministries and
Heads of Departments.

Grant of Short Leave to Public Officers

Reference is requested to Public Administration Circular No. 118
of 12.12.1977 pertaining to the grant of short leave to Public Officers.

2. Government has since decided to restore to all Public Officers
the concession of Short Leave not exceeding one and a half hours on each
occasion, subject to the number of occasions being restricted to two per
month. This comes into effect from 1st January, 1981.

Sgd: S. Kodiramanathan,
Director of Establishments.

Sgd: D.B.I.P.S. Siriwardhana
Secretary,
Ministry of Public Administration