

Ministry of Public Administration,  
Independence Square,  
Colombo 7. 2nd November, 1983.

To: All Secretaries to Ministries,  
Heads of Departments and  
Heads of Public Corporations.

CONSERVATION OF ELECTRICITY

It has become absolutely essential to request you kindly to co-operate with the Ceylon Electricity Board to save the maximum possible electric power.

02. Please appoint in each office/sub-office a particular officer or officers to be responsible for conservation of power. The officer/s should be identified by name and position and be requested to take on the responsibility to ensure not only that all lights, fans, air-conditioners, etc., are switched off at the end of each day but also that throughout the day any unnecessary lights, fans, etc., that are on, are kept switched off.

03. Officials who have air-conditioners in their rooms, are specially requested not to operate these air-conditioners during the current crisis period.

Sgd: D.B.I.P.S. Siriwardhana,  
Secretary,  
Ministry of Public Administration.