

Ministry of Public Administration
Independence Square,
Colombo 7.

19th January, 1984.

To: All Secretaries of Ministries,
Heads of Departments and
Heads of Public Corporations.

Rehabilitation of displaced Public Officers
and Employees of Public Corporations.

01. Extension of full pay leave beyond 15th September, 1983.

(a) A displaced Public Officer/Corporation Employee who has failed to report for duty at his workplace on the date prescribed by the Head of Department/Institution in terms of paragraph 3 of Public Administration Circular No. 225 of 08th September, 1983 may, be permitted to avail himself of -

(i) any unused casual or vacation leave in 1983;

(ii) any unused vacation leave in 1982;

(iii) any lapsed leave (unused vacation leave of any two years)

provided leave under (ii) and (iii) are given at the discretion of each Minister and the total leave so availed of, does not extend beyond December 31, 1983.

(b) A public officer/employee who does not have any such leave to his credit may, at the discretion of the Minister concerned, be placed on half pay leave up to December 31, 1983.

02. Transfer to comparable vacant posts in the districts in the Northern and Eastern Provinces.

With the approval of the Secretary to the Ministry concerned, the appointing authority may, without disrupting normal work and within cadre provision, effect transfers to comparable posts in Jaffna, Batticaloa, Mannar, Vavuniya, Mullaitivu, Trincomalee and Kilinochchi districts on the following priority criteria.

- (i) a person who has either lost any member of his family or suffered grievous personal injury to himself or a member of his family during the disturbances;
- (ii) a widow or unmarried female;
- (iii) a person who has suffered property damage or loss of movables;
- (iv) others.

03. Failure to make/take the affirmation/oath in time.

A displaced public officer/employee who has failed to make/take the affirmation/oath before the date prescribed by Public Administration Circular No.222 of 18th August 1983 due to the disturbances and who tenders this factor in explanation of the delay, should be allowed to resume work and his salary should be restored to him pending the decision of the Minister of Public Administration regarding his explanation.

Sgd: (D.B.I.P.S.Siriwardhana)

Secretary,

Ministry of Public Administration.

Application Form

Special Advance to Public Officers in terms of
Public Administration Circular No..... of

1. Full Name of Applicant:-

2. Designation :-

3. Official Address :-

4. Annual Salary (Without allowances) :-

5. Amount applied (Rs.) :-

6. Amount of damage as estimated by applicant:-

7. Documents in support of damage to property and/or loss of movables:- and the extent of such damage

Signature of Applicant.

Date:-