Ablic Administration Circular No: 352

Ministry of Public Administration, Independence Square, Colombo 7. 20th November, 1986.

To: All Secretaries to Ministries and Heads of Departments.

## Accident Leave and Special Sick Leave-Establishments Code-Chapter XII

Please delete Section 9 and substitute the following

"9. Accident Leave and Special Sick Leave.

9:1 Accident Leave.

9:1:1

- Accident Leave may be granted by the Secretary to the Ministry concerned, up to one year on full pay and a further 6 months on half pay according to the nature of injury and the recommendations of the Medical Board, to a public officer or a judicial officer (other than a member of the Armed Services and Police Service) whether holding a permanent and pensionable appointment or not, who suffers injury
  - (a) while on duty,
  - or (b) while not on duty but in the

    performance of an act which is

    within the scope of his ordinary

    duties,
  - or (c) in consequence of any act performed in the execution of his duties,
  - or (d) while on a journey-
    - (i) from his place of residence to his place of work to report for duty,
    - or (ii) from his place of work to his

- or(e) while on a journey from his place of work to attend to official work, or, while on the return journey to his place of work, provided that the officer-
  - (i) has not met with the inury acting in violation of any law or departmental rule or regulation,
- and/or (ii) there is no contributory negligence on the part of the officer.
- 9:1:2 Such leave will not be counted against his normal quota of leave.
- 9:1:3 An officer may be granted his lapsed vacation leave in conjunction with leave mentioned in 9:1:1.
- 9:1:4 An application for Accident Leave should be made on Form General 5.
- 9:2 Special Sick Leave.
  - 9:2:1 An officer who contracts an illness in the actual discharge of his duties may be granted special sick leave up to 6 months on full pay and a further 6 months on half pay provided the Secretary to the Ministry concerned is satisfied on a certificate furnished by a Govt.Medical Officer that the illness was contracted -

in the actual discharge of his official duties; without his own default; and in the circumstances specifically attributable to the nature of his official duties.

9:2:2 Such leave will not be counted against his normal quota of leave".

Sgd:D.B.I.F.S.Siriwardhana
Secretary,
Ministry of Public Administration.