

Public Administration Circular No: 17/2008

My No: EST 5/4/1/13(VII)
Ministry of Public Administration
and Home Affairs,
Independence Square,
Colombo 07.

22nd August, 2008.

Secretaries to Ministries
Chief Secretaries of Provincial Councils and
Heads of Departments

**Rectifying the Salary Anomalies in the Class I and Supra Class
of the Public Management Assistants Service**

It has been decided to take action as given below on the recommendations of the National Salaries and Cadres Commission in order to rectify the anomaly caused to certain officers promoted to the Class I and Supra Class of the relevant services (General Clerical Service, Typists Service, Stenographers Service, Book Keepers Service, Shroffs Service and Store Keepers Service) before 01.01.2004 on which date the Public Management Assistants Service, was established as they are in receipt of a lower salary than that of the officers who are promoted after the above date to the Class I and Supra Class.

02. (I) Salary conversion be made on hypothetical basis that the promotion has been granted on the incremental date falling due immediately after 01.01.2004 relating to the promotion already granted by treating hypothetically that the officers promoted to the Class I on or before 31.12.2003 from Class II-A of the relevant services which were absorbed to the Public Management Assistants Service, which resulted in salary anomalies have been in the Class II-A up to 01.01.2004, only for the purpose of rectifying the anomalies.
- (II) Salary conversion be made on hypothetical basis that the promotion has been granted on the incremental date falling due immediately after 01.01.2004 relating to the promotion already granted by treating hypothetically that the officers promoted to the Supra Class from Class I of the relevant service on or before 31.12.2003, and as a result of which salary anomalies have been in the service up to 01.01.2004.

Ex :- An officer promoted to Class I of G.C.S. from Class II-A of the General Clerical Service on 01.06.2001 should be considered on hypothetical basis that he has been promoted on 01.06.2004 and his salary conversion should be made accordingly. (An example showing how the salary conversion should be made of an officer in II-A of G.C.S. whose salary increment fell due on 22nd July is given at Annexure I)

03. Increments which could have been granted to an officer if he had fulfilled all requirements stipulated to earn increments from his actual date of promotion up to the hypothetical date of promotion as indicated in paragraph 02 above should be granted hypothetically, under the provisions in force at that time. The incremental value of the grade prior to his promotion should be applied for this purpose. After the computation made in the above manner salary should be converted on hypothetical basis in terms of Section 5 Chapter VII of the Establishments Code, with effect from the hypothetical date, and the salary increments earned subsequently should also be added on hypothetical basis. If any other appointment/promotion has been made during the said period, salary steps computed hypothetically should be used for making salary conversions under such appointment/promotion as well.

04. **Salary conversions under this circular should be limited only to the officers absorbed from relevant services to the Public Management Assistants Service on 01.01.2004.** Similarly, the pensions of the officers absorbed to the Public Management Assistants Service on 01.01.2004. and retired subsequently from the service should also be revised accordingly. Arrears up to 31.08.2008 resulting from these revisions will not be paid, and the revised salary and the revised pension should be paid with effect from 01.09.2008.

05. Although it is considered that the officers had been attached to lower post up to the hypothetical date on which the salary should be revised, in terms of the above provisions, the seniority of the officer will not be affected in anyway and the date on which promotion was actually effected, should be applicable for all purposes other than for the salary revisions.

06. This circular is issued with the concurrence of the National Salaries and Cadres Commission and the General Treasury.

Sgd/D.Dissanayake
Secretary
Ministry of Public Administration
and Home Affairs.

Annexure - I

Salary Conversion of an officer in Class II-A G.C.S. whose increment fell due on 22nd July, if not promoted		Salary conversion on being promoted to the Class I on 01.06.2001		Salary conversion if promoted on 01.06.2004 on hypothetical basis	
2000.07.22	Rs. 69480/-	2001.06.01	Rs. 71040/-	2004.05.31	Rs. 99840/-
2001.07.22	Rs. 71040/-	2002.06.01	Rs. 72600/-	2004.06.01	Rs. 104040/-
2002.07.22	Rs. 72600/-	2003.06.01	Rs. 74160/-	2004.12.01	Rs. 134040/-
2003.07.22	Rs. 74160/-	2004.01.01	Rs. 91980/-	2005.06.01	Rs. 137520/-
2004.01.01	Rs. 99840/-	2004.06.01	Rs. 93540/-	2006.01.01	Rs. 16448/-
2004.07.22	Rs. 101400/-	2004.12.01	Rs. 123540/-	2006.06.01	Rs. 16738/-
2004.12.01	Rs. 131400/-	2005.06.01	Rs. 125100/-	2007.01.01	Rs. 19380/-
2005.07.22	Rs. 133620/-	2006.01.01	Rs. 15153.75		
2006.01.01	Rs. 15509.25	2006.06.01	Rs. 15443.75		
2006.07.22	Rs. 15719.25	2007.01.01	Rs. 17930/-		
2007.01.01	Rs. 17780/-				