

My No: EST/7/LEAVE/03/3490
Ministry of Public Administration
& Home Affairs
Independence Square,
Colombo 07.

23.05.2013

Secretaries to Ministries,
Chief Secretaries of Provincial Councils,
Heads of Departments.

Granting approval for leave under Establishments Code for clergy confirmed in public service including teachers

You attention is hereby drawn to the Public Administration Circular No: 27/2008 dated 31.12.2008.

02. Sub section 16:1:7 of the Chapter XII of the Establishments Code revised by the above circular is hereby removed with the inclusion of following Sub section in place of the above.

16:1:7 No pay leave subjected to a maximum period of two years (02) can be provided to clergy in all religious faiths who are serving in the public service and have been confirmed in the post for religious missions in foreign countries and for religious services within the country. When making recommendations/ granting approval for such leave, relevant Heads of the Institutions shall be satisfied that there would be no interruption in the maintenance of routine duties of the institution.

03. These provisions shall be effective from 14.02.2013 and other provisions of this circular shall remain unchanged.

Sgd. P. B. Abeykoon
Secretary

Ministry of Public Administration & Home Affairs