

Combine service Circular Letter : 01/2018

My number : PA/CS/POLICY/Revision of Minutes  
Ministry of Public Administration and Management  
Colombo 07.

06.03.2018

Secretaries of Ministries

Heads of Departments

**Promotion to Grade II of Public Management Assistants' Service**

Your attention is hereby drawn to Section 10 of the Minute of Public Management Assistants' Service published in the Gazette of Democratic Socialist Republic of Sri Lanka No. 1840/34 dated 11.12.2013 which came in to effect from 02.04.2013. As per the sub section VI of 10.1.1.1 which comes under the said section, it is required for the candidates to have obtained the proficiency in other official language at the relevant level as a qualification for promotion from Grade III to Grade II of the said service.

02. Therefore, it is hereby kindly informed that a certified copy of the letter which confirms that the relevant officer has obtained the proficiency in other official language in terms of the Public Administration Circular No. 01/2014 should be forwarded to the Director General of Combined Services when submitting applications for promotion to Grade II on average performance by the officers who have been appointed to Grade III of Public Management Assistants' Service after 01.07.2007.

03. Further you are requested to pay your personal attention to this matter which is essential for avoiding unnecessary correspondence and delays that occur when actions are taken with regard to promotions.

Sgd/ K.V.P.M.J. Gamage

Director General of Combined Services