

Public Administration Circular Letter: 03/2019

My Number: EST-4/02/REM/0198-01  
Ministry of Public Administration,  
Disaster Management and  
Livestock Development  
Independence Square  
Colombo 07.

28.10.2019

Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments

### **Re-employment of Retired Public Officers**

Your attention is drawn to the Public Administration Circular No: 03/2018 dated 20.02.2018, which includes the provisions relevant to re-employment of retired officers on contract basis.

02. In case where a retired public officer is re-employed on contract basis as per the provisions of the said circular, the following particulars should be submitted to the Director General of Pensions before the lapse of one month from the date of re-employment of the officer.

- I. Name of the retired officer, who has been re-employed
- II. The service to which the officer belonged and the post/ grade held by the officer before retirement
- III. Post/ grade in which the officer has been re-employed and the service to which the post belongs
- IV. Pension number
- V. Letter by which approval has been received for re-employment
- VI. Period for which approval has been received for re-employment

03. Particulars should be submitted in accordance with Para. 02 above when making appointment on contract basis and extending the period of such appointment of a retired officer.

Sgd/ J.J. Rathnasiri  
Secretary  
Ministry of Public Administration,  
Disaster Management and Livestock Development