

Public Administration Circular: 34/2019

My number: MPA/PSD/C5/SM/Amendment
Ministry of Public Administration, Disaster Management
and Livestock Development
Independence Square
Colombo 07
21.11.2019

All Secretaries of Ministries,
Provincial Chief Secretaries,
Heads of Departments,
District Secretaries,
Divisional Secretaries,

Implementation of the revisions included by the Gazette extraordinary No. 2137/26 dated 20.08.2019 to the Minute of Sri Lanka Planning Service

The grade promotions of the officers of Sri Lanka Planning Service serving at present shall be made in the following manner as per the 4th revision of the Minute of Sri Lanka Planning Service published in the Gazette extraordinary of the Democratic Socialist Republic of Sri Lanka No. 2137/26 dated 20th August 2019 with the inclusion of provisions on revising the minimum period of service required for promotion from Grade III to Grade II and from Grade II to Grade I of Sri Lanka Planning Service.

01. Promotion from Grade III to Grade II

- 1.1) The officers, who have been recruited to the service before 26th of February 2019, shall be promoted to Grade II from the date on which they satisfy the qualifications mentioned under 10.1.1.1 of the revised Minute of Sri Lanka Planning Service or 26th of February 2019, whichever falls later.
- 1.2) The officers, who acquire the proficiency in the official language indicated under No. 09 of the Minute of Sri Lanka Planning Service within the period of concession granted by Public Administration circular No. 01/2014 and consequent circulars shall be considered as officers, who have satisfied the requirement of acquiring the proficiency in the other official language as at the due date.
- 1.3) The officers, who do not acquire the proficiency in the official language indicated under No. 09 of the revised Minute of Sri Lanka Planning Service within the

period of concession granted by Public Administration Circular No. 01/2014 and consequent circulars, shall be promoted to Grade II from the date on which they satisfy all the qualifications mentioned under 1.1 of this circular including the proficiency in the other official language.

02. Promotion from Grade II to Grade I

2.1 The officers, who are in Grade II as at 26th of February 2019, the effective date of the 4th revision of the service minute, and those who have completed an active and satisfactory service period of more than 06 years in Grade III,

(a) shall be granted a concession period of five (05) years from the date of publishing this circular for the purpose of satisfying the post graduate degree qualification mentioned under serial number v of 10.2.1.1, which is required for promotion from Grade II to Grade I. The officers, who satisfy the post graduate degree qualification within the said period of concession, shall be promoted to Grade I with effect from the date of satisfying the other qualifications mentioned under 10.2.1.1 as per the provisions of this circular.

(b) shall be granted a concession period of three (03) years from the date of promotion to Grade II for the purpose of passing the second efficiency bar examination mentioned under serial number ii of 10.2.1.1, which is required for promotion from Grade II to Grade I. The officers, who satisfy the relevant qualification within the said period of concession, shall be promoted to Grade I with effect from the date of satisfying the other qualifications mentioned under 10.2.1.1 as per the provisions of this circular.

2.2 When the officers, who are in Grade II as at 26th of February 2019, the effective date of the fourth revision of the service minute, are promoted to Grade I, the following qualifications will be taken into consideration instead of the qualifications mentioned under (i) and (iv) of 10.2.1.1.

(a) shall have completed an active and satisfactory service of two (02) years in Grade II and earned two (02) salary increments after being promoted to Grade II.

(b) shall have proved a performance at satisfactory level or above within two (02) years before the date of promotion after being promoted to Grade II as per the approved performance evaluation procedure.

2.3 When the officers, who have completed an active and satisfactory service of more than six (06) years in Grade III as at 26th of February 2019, the effective date of the


fourth revision of the service minute, and are promoted to Grade II as per the provisions stipulated under 1.1 of this circular, are promoted to Grade I, the following qualifications shall be taken into consideration instead of the qualifications mentioned under (i) and (iv) of 10.2.1.1.

- (a) Shall have completed an active and satisfactory service of twelve (12) years in Grade III and II and earned eleven (11) salary increments.
- (b) Shall have proved a performance at satisfactory level or above within twelve (12) years before the date of promotion as per the approved performance evaluation procedure.

Note

When the officers, who have completed an active and satisfactory service of more than six (06) years in Grade III of Sri Lanka Planning Service before 26th of February 2019 and were promoted to Grade II as per the provisions stipulated under 1.3 of this circular, are promoted to Grade I, their promotion to Grade I shall be delayed by a period equivalent to the additional period obtained by them for satisfying the requirement of acquiring the proficiency in the other official language.

This circular is issued in accordance with the approval of the Public Service Commission.


J.J. Rathnasiri
Secretary
Ministry of Public Administration,
Disaster Management and Livestock Development