

Public Administration Circular : 39/2019

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Ministry of Public Administration, Home Affairs,  
Provincial Councils and Local Government  
Independence Square  
Colombo 07.

31.12.2019

Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments  
District Secretaries  
Divisional Secretaries

**Implementation of the revisions made to the Minute of Sri Lanka Engineering Service by the Gazette extraordinary No. 2138/27 dated 28.08.2019**

The grade promotions of officers of Sri Lanka Engineering service, who are in service at present, shall be made in the following manner as per the 5<sup>th</sup> revision of the Minute of Sri Lanka Engineering Service published in the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 2138/27 dated 28<sup>th</sup> August 2019 with the inclusion of provisions on revising the minimum period of service required for promotion from Grade III to Grade II and from Grade II to Grade I of Sri Lanka Engineering Service.

**1. Promotion from Grade III to Grade II**

- 1.1) The officers who have been recruited to the service before 26<sup>th</sup> of February 2019 shall be promoted to Grade II from the date on which they have satisfied all the other qualifications mentioned under 10.1.1.1 except the requirement of having obtained full membership of the Institution of Engineers Sri Lanka or full membership (status of Chartered Engineer) of an institution of engineers recognized by the Institution of Engineers Sri Lanka and maintaining that status continuously, mentioned under serial number (vii) of 10.1.1.1 of the revised Minute of Sri Lanka Engineering Service or 26<sup>th</sup> of February 2019, whichever falls later.
- 1.2) The officers, who satisfy the requirement of acquiring competency in other official languages prescribed under serial number (iv) of Section 10.1.1.1 of the revised Minute of Sri Lanka Engineering Service within the period of concession granted by Public Administration Circular 01/2014 and consequent circulars, shall be treated as officers, who have satisfied the requirement of acquiring competency in other official language on the prescribed date.

- 1.3) The officers, who do not satisfy the requirement of acquiring competency in other official language prescribed under serial number (iv) of Section 10.1.1.1 of the revised Minute of Sri Lanka Engineering Service within the period of concession granted by Public Administration Circular 01/2014 and consequent circulars, shall be promoted to Grade II from the date on which they satisfy all the qualifications mentioned in 1.1 of this circular including the competency in other official language.

## **2. Promotion from Grade II to Grade I**

- 2.1) For the purpose of promoting officers, who are in Grade II as at 26<sup>th</sup> of February 2019, the date on which the 5<sup>th</sup> revision of the service minute is implemented, to Grade I, the following qualifications shall be taken into consideration instead of the qualifications mentioned under (i) and (iii) of 10.2.1.

a) Shall have completed an active and satisfactory service period of two years in Grade II and earned two salary increments after the promotion to Grade II.

b) Shall have proved a performance at satisfactory level or above during a period of two years prior to the date of promotion after being promoted to Grade II, as per the approved performance appraisal procedure.

- 2.2) For the purpose of promoting officers, who have completed an active and satisfactory service of more than six (06) years in Grade III as at 26<sup>th</sup> of February 2019, the date on which the 5<sup>th</sup> revision of the service minute is implemented and are promoted to Grade II as per the provisions stipulated in 1.1 of this circular, to Grade I, the following qualifications shall be taken into consideration instead of the qualifications mentioned under (i) and (iii) of 10.2.1.

a) Shall have completed an active and satisfactory service period of twelve (12) years in Grade III and II and earned eleven (11) salary increments.

b) Shall have proved a performance at satisfactory level or above during a period of twelve (12) years prior to the date of promotion as per the approved performance appraisal procedure.

### Note:

When the officers, who are promoted to Grade II as per the provisions stipulated in 1.3 of this circular and have completed an active and satisfactory service of more than six years in Grade III of Sri Lanka Engineering Service before 26<sup>th</sup> of February 2019, are promoted to Grade I, their promotion to Grade I shall be delayed by a period equivalent to the additional period which they have enjoyed to satisfy the competency in the other official language.

- 2.3) The officers, who have been recruited to the service before 26<sup>th</sup> of February 2019 and promoted to Grade II as per the provisions stipulated under serial number 01 of this circular, shall have satisfied the requirement of having obtained full membership of the Institution of Engineers Sri Lanka or full membership (status of Chartered Engineer) of an institution of engineers recognized by the Institution of Engineers Sri Lanka and maintaining that status continuously, mentioned under serial number (vii) of 10.1.1.1 of the revised Minute of Sri Lanka Engineering Service, before being promoted to Grade I.

Note:

When the officers, who are recruited to the service after 26<sup>th</sup> of February 2019, are promoted to Grade II from Grade III, it is not necessary for them to satisfy the requirement of having obtained full membership of the Institution of Engineers Sri Lanka or full membership (status of Chartered Engineer) of an institution of engineers recognized by the Institution of Engineers Sri Lanka and maintaining that status continuously, mentioned under serial number (vii) of 10.1.1.1 of the revised Minute of Sri Lanka Engineering Service whereas it is compulsory to satisfy the said qualification when those officers are promoted to Grade I from Grade II.

This circular is issued on the approval of the Public Service Commission.

Sgd/ S. Hettiarachchi

Secretary

Ministry of Public Administration, Home Affairs,  
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