

Public Administration Circular : 01/2020

My number: MPA/SSD/01/SSMIN/01  
Ministry of Public Administration, Home Affairs,  
Provincial Councils and Local Government  
Independence Square  
Colombo 07.

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Secretaries to Ministries  
Chief Secretaries of Provinces  
Heads of Departments

**Implementation of the revisions made to the Minute of Sri Lanka Scientific Service by the Gazette extraordinary No. 2137/89 dated 23<sup>rd</sup> of August 2019**

The grade promotions of officers of Sri Lanka Scientific Service, who are in service at present, shall be made in the following manner as per the 4<sup>th</sup> revision of the Minute of Sri Lanka Scientific Service published in the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 2137/89 dated 23.08.2019 with the inclusion of provisions on revising the minimum period of service required for promotion from Grade III to Grade II and from Grade II to Grade I of Sri Lanka Scientific Service.

**1. Promotion from Grade III to Grade II**

- 1.1) The officers who have been recruited to the service before 26.02.2019 shall be promoted to Grade II from the date on which they have satisfied the qualifications mentioned under 10.1.1.1 of the revised Minute of Sri Lanka Scientific Service or 26.02.2019, whichever falls later.
- 1.2) The officers, who satisfy the requirement of acquiring competency in other official languages prescribed under serial number (vi) of Section 10.1.1.1 of the Minute of Sri Lanka Scientific Service within the period of concession granted by Public Administration Circular 01/2014 and consequent circulars, shall be treated as officers, who have satisfied the requirement of acquiring competency in other official language on the prescribed date.
- 1.3) In respect of the officers, who do not satisfy the requirement of acquiring competency in other official language prescribed under serial number (vi) of Section 10.1.1.1 of the Minute of Sri Lanka Scientific Service within the period of concession granted by Public Administration Circular 01/2014 and consequent circulars, the provisions of the said circular and consequent circulars shall be applicable.

## **2. Promotion from Grade II to Grade I**

2.1 The following matters shall be made applicable for the officers, who are in Grade II and those who have satisfied an active and satisfactory service of more than six (06) years in Grade III before 26.02.2019, the date on which the 4<sup>th</sup> revision of the service minute is implemented.

- a) They shall be granted a concession period up to the date of completion of seven years of service after the promotion to Grade II or 14.01.2025 whichever falls first, for the purpose of satisfying the post graduate degree qualification specified under serial number (v) of 10.2.1.1, which is required for promotion from Grade II to Grade I. The officers, who satisfy the relevant qualification within the said period of concession, shall be promoted to Grade I with effect from the date of satisfying the other qualifications mentioned under 10.2.1.1 as per the provisions of this circular.
- b) They shall be granted a concession period of three (03) years from the date of promotion to Grade II for the purpose of passing the second efficiency bar examination specified under serial number (iv) of 10.2.1.1, which is required for promotion from Grade II to Grade I. The officers, who satisfy the relevant qualification within the said period of concession, shall be promoted to Grade I with effect from the date of satisfying the other qualifications mentioned under 10.2.1.1 as per the provisions of this circular.

2.2 When the officers, who are in Grade II before 26<sup>th</sup> of February 2019, the effective date of the fourth revision of the service minute, are promoted to Grade I, the following qualifications shall be taken into consideration instead of the qualifications mentioned under (i) and (iii) of 10.2.1.1.

- a) Shall have completed an active and satisfactory service period of two (02) years in Grade II and earned two (02) salary increments after the promotion to Grade II.
- b) Shall have proved a performance at satisfactory level or above during a period of two years prior to the date of promotion after being promoted to Grade II, as per the approved performance appraisal procedure.

Note:

For the purpose of promotion, the active and satisfactory service period of more than two years in Grade II of an officer as at the effective date of this revision shall be treated as the service period of Grade I.

2.3) For the purpose of promoting officers, who have completed an active and satisfactory service of more than six (06) years in Grade III before 26<sup>th</sup> of February 2019, the date on which the 4<sup>th</sup> revision of the service minute is implemented and are promoted to Grade II as per the provisions stipulated in 1.1 of this circular, to Grade I, the following qualifications shall be taken into consideration instead of the qualifications mentioned under (i) and (iii) of 10.2.1.

- a) Shall have completed an active and satisfactory service period of twelve (12) years in Grade III and II and earned eleven (11) salary increments.
- b) Shall have proved a performance at satisfactory level or above during a period of twelve (12) years prior to the date of promotion as per the approved performance appraisal procedure.

This circular is issued as per the approval of the Public Service Commission.

Sgd/ S. Hettiarachchi  
Secretary  
Ministry of Public Administration, Home Affairs,  
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