

Public Administration Circular : 24/2021

My No: F/FR/03/BRCir
Ministry of Public Services,
Provincial Councils and Local Government
Independence Square
Colombo 07.

02.12.2021

Secretaries to Ministries
Heads of Departments
District Secretaries

Submission of report on arrears of revenue for code “20.02.01.01”
Rent on Government Building & Housing as at 31.12.2021

Your attention is drawn to the circular No. 01/2015 dated 20.07.2015 (<https://www.treasury.gov.lk/api/file/768aba02-6f1b-407f-8cfd-583d454c0fc3>) issued by the Department of Fiscal Policy and the revisions made to the same

02. The Chief Accounting Officers/Accounting Officers, who have been entrusted with the responsibility to collect revenue under revenue code 20.02.01.01, revenue of rent on government building & housing, for which the Secretary of Ministry of Public Services, Provincial Councils and Local Government acts as the Revenue Accounting Officer should submit a report on arrears of revenue relevant to the said revenue code once in six months to the Auditor General as per the provisions of F.R. 128 (2) (C).

03. Therefore, you are kindly requested to reconcile the accounts books connecting to arrears of income, which are maintained as per rules and regulations under revenue on rent on government building & housing, Code No. 20.02.01.01 and to send the reports on arrears of revenue prepared as at 31.12.2021 as per Form No. 1 attached herewith according to the Public Finance Circular No. 1/2015 and relevant revisions to the Chief Financial Officer of this Ministry along with a soft copy to “buildingrentpubad@gmail.com” before 14.01.2022 Nil report should be submitted indicating it if such arrears is not available.

04. Further, the particulars on amounts recovered within the year of 2021 corresponding to the arrears of revenue relevant to each year and the arrears of revenues which have been waived off on the approval received from the General Treasury within the period as per F.R. 113, if any, should also be submitted in accordance with Form 2 attached herewith.

Sgd/ J.J. Rathnasiri
Secretary
Ministry of Public Services,
Provincial Councils and Local Government

Copies :- 1. Auditor General
2. Director General, Department of Fiscal Policy

Report on the Revenue in Arrears as at 31.12.2021

I. Statute / Authority – Establishment Code / Land Development Ordinance / Public Administration Circular: 24 / 2021

II. Statutory / Authority – Ministry of Public Services, Provincial Councils and Local Government

III. Revenue Item – Rent on Government Buildings & Housing

IV. Revenue Code – 20.02.01.01

Description (Classification of Government Building Rental revenue)	Revenue in Arrears					Reasons for arrears	Measures taken to recover the arrears	Assessment on the recoverability of the arrears
	Accumulated amount in arrears up to 31.12.2018	Amount in arrears relevant to year 2019	Amount in Arrears relevant to year 2020	Amount in Arrears relevant to year 2021	Amount in Arrears up to 31.12.2021 (2+3+4+5)			
(1)	Rs. (2)	Rs. (3)	Rs. (4)	Rs. (5)	Rs. (6)	*	*	*
(i) Official Quarters								
(ii) Circuit Bungalows and Holiday Bungalows								
(iii) Commercial Buildings/ Stores								
(iv) Other Buildings (Including Canteens)								
Total								

Each total of the columns No 2-4 of the above table should be tallied with the subsequent arrears reported under the Statement of Arrears of Revenue as at 30.06.2021 after subtracting the recovery under 2021 if any. If not, reasons for each difference should be reported separately as annexure to this report.

* Clear, valid reasons should be compulsorily mentioned for 7, 8 and 9 columns. If the space given in the form is not sufficient, they should be reported as an annexure to this report.

N.B- Please be noted to report the revenue in arrears under above classification.

Date-

It is hereby certified that the above information is correct

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Secretary/ Head of Department/ District Secretary
(Official Seal)

Report on Collections and Waivers of Revenue Arrears as at 31.12.2021

Ministry/ Department:

Revenue Code: **20.02.01.01**

Description (Classification of Government Building Rental revenue)	Collection of Arrears Revenue in 2021				*Waivers of Arrears Revenue in 2021						
	Collection corresponding to the amount in arrears up to 31.12.2018 Rs.	Collection corresponding to the amount in arrears in respect of year 2019 Rs.	Collection corresponding to the amount in arrears in respect of year 2020 Rs.	Total collection in respect of the arrears Rs.	Up to 31.12.2018		2019		2020		Total of the waivers in respective of the amount in arrears (6+8+10) Rs.
					Waivers corresponding to the amount in arrears Rs.	Reference No and Date of the Treasury Approval for the waiver as per FR 113	Waivers corresponding to the amount in arrears Rs.	Reference No and Date of the Treasury Approval for the waiver as per FR 113	Waivers corresponding to the amount in arrears Rs.	Reference No and Date of the Treasury Approval for the waiver as per FR 113	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
(i) Official Quarters											
(ii) Circuit Bungalows and Holiday Bungalows											
(iii) Commercial Buildings/ Stores											
(iii) Other Buildings (Including Canteens)											

- ❖ Any waivers of the revenue under each revenue code should be made only on prior approval of General Treasury as per FR 113. Therefore such revenue waivers approved by the Treasury (Department of Public Finance) should only be indicated here and each copy of such authorized letters has to be attached.

Date-

It is hereby certified that the above information is correct

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Secretary/ Head of Department/ District Secretary
(Official Seal)