

Public Administration Circular : 21/2023

My Number : EST-1/CIRL/03/0001
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
Independence Square
Colombo 07.

19.10.2023

Secretaries to Ministries
Chief Secretaries of Provinces
Heads of Departments

Conducting Meetings Online

It has been reported that the general public has to face various difficulties since the opportunity given for them to discuss their issues with the District Secretaries and Divisional Secretaries is insufficient, as the said officials are frequently called for various online meetings and discussions held within the duty hours on working days of the week organized by public institutions.

02. Accordingly, in the future, online meetings with District Secretaries and/or Divisional Secretaries should be conducted strictly on Tuesday and Friday of the week.

Sgd/,K.D.N. Ranjith Asoka
Secretary
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