

Program Information

**2013 KOICA – HUFs
Master's Degree Program in
International Development Studies
(Comparative Development)**

July, 2013 ~ August, 2014

Seoul, Korea

Korea International Cooperation Agency
&
Graduate School of International and Area Studies
Hankuk University of Foreign Studies

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PART I. KOICA & SCHOLARSHIP PROGRAM

1. KOICA and the Training Program

The Korea International Cooperation Agency was founded as a government agency on April 1, 1991, to maximize the effectiveness of Korea's grant aid programs for developing countries by implementing the government's grant aid and technical cooperation programs.

Under the motto "Making a better world together," KOICA is supporting partner countries to achieve the Millennium Development Goals (MDGs) and to promote equitable and sustainable development in the countries.

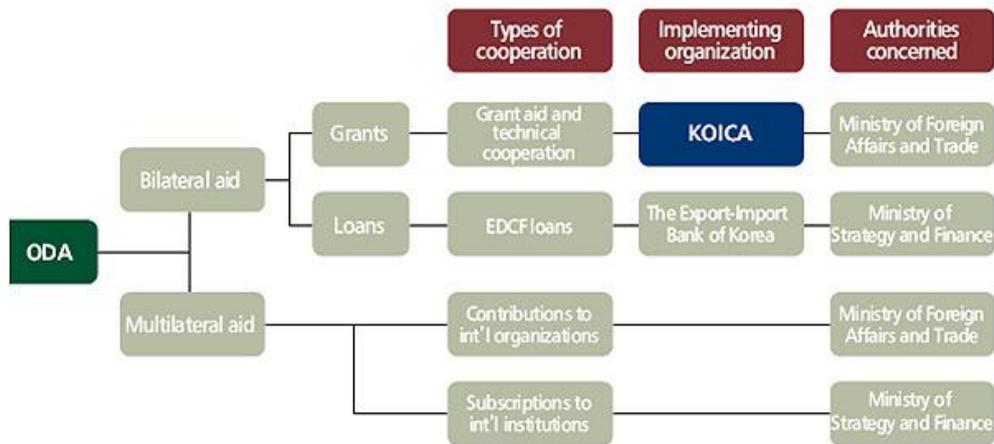
Less than a half century ago, Korea was among the world's most impoverished. However, it achieved economic development in a short time and has become a member of the OECD. As a country which overcame poverty and attained successful development, we believe our most valuable asset is our own experience. Reflecting on our own experience, we have learned that country ownership of the development is essential for success. Therefore, we seek to offer assistance in line with the development priorities of partner countries and empower our partners.

< Korea's ODA >

Korea's ODA consists of three types of aid : Bilateral Grants, Bilateral Loans, and Multilateral assistance.

Bilateral Grant aid comprises of technical cooperation and various types of transfers (made in cash, goods or services) with no obligation for repayment implemented by KOICA under the Ministry of Foreign Affairs and Trade. Bilateral Loans are provided on concessional terms under the name of the EDCF(Economic Cooperation Development Fund) implemented by The Export-Import Bank of Korea under the Ministry of Strategy and Finance.

Multilateral assistance is delivered either as financial subscriptions or contributions to international organizations.



In order to empower a country's capacity for development, Human Resource Development (HRD) is critical. HRD has been a key factor behind the success of Korea's own development. As a country where natural resources were scarce and investment capital was lacking, it was through the expansion and upgrading of human resources that Korea was able to escape from the vicious cycle of poverty and underdevelopment. Therefore, Korea presents a powerful example of how capacity building through HRD can push the development process forward. For this reason, KOICA has been providing various training programs focused on HRD.

< Types of KOICA Training Programs >

KOICA offers five major types of training programs:

1. Country Training Program

Tailored programs that are specifically designed for an individual partner country

2. Regular Training Program

Programs that are open to any interested partner countries

3. Special Training Program

Programs that are temporarily available owing to particular commitments of the Korean as well as partner governments

4. Joint Training Program

Programs conducted in partnership with international organizations and other agencies

5. Scholarship Program

Master's degree programs offered to individuals from partner countries

2. KOICA's Scholarship Program

With a mission to nurture talented students from developing countries, KOICA invites high-caliber students from developing countries and helps them gain professional and systematic knowledge that will play a key role in their home country's development.

In order for KOICA to run the program effectively and efficiently, KOICA is collaborating with outstanding specialized Korean universities in the fields of, amongst others, economics, policy, trade, women's empowerment, and rural development, and is striving to provide opportunities to study in Korea. With its skills and knowledge in the development field, KOICA is able to give opportunities to people from developing countries to contribute to the development of their countries by taking part in this program.

In particular, this program has significantly strengthened the relationship between Korea and students' home countries. Students, who have been given an opportunity to see Korea's experience in poverty reduction and socio-economic development, will gain a deeper understanding of Korea and so be better placed to contribute to the future improvements in the social, political and economic ties between the two countries.

From 1997 to 2011, the program has assisted a total of 1,264 students through 56 courses. And in 2013, 303 participants will participate in 15 master's degree programs entrusted to 13 Korean universities : Development Policy, Korean Economy & Development Cooperation, Women & Development, Fisheries Science, Agriculture and Rural Development, Global Technology Human Resources Development, and

others. More detailed information is provided from our website at <http://training.koica.go.kr>.

KOICA's Scholarship Program is fully committed to the fulfillment of the Millennium Development Goals (MDGs) and is determined to expand its efforts to nurture talented individuals from developing countries to promote their countries' sustainable economic growth and social development.

PART II. PROGRAM OVERVIEW

- **Program Title : Master's Degree Program in International Development Studies (Comparative Development)**
- **Duration : July 2013 ~ August 2014 (13 Months)**
- **Objectives**
 - To contribute to the development of human resources who will play an important role in their national development process of developing countries.
 - To explore sustainable development models in a comparative perspective.
 - To build up the foundation for stronger diplomatic relationship and economic cooperation with developing countries.
- **Training Institute**

Graduate School of International and Area Studies (GSIAS), Hankyong University of Foreign Studies(HUFS)
(<http://gsias.hufs.ac.kr>)
- **Number of Participants : 20**
- **Language : English fluency** (without translation)
- **What to be studied**
 - To get a full understanding of theories in International development studies

- To develop their own nation's development model as compared with Korea's development model
- To conduct research on international cooperative development cases
- To take part in a variety of seminars or special lectures made by the field's specialists in and out of the country

PART III. HOW TO APPLY

1. APPLICATION ELIGIBILITY

Candidates should:

- Be government or municipality officials and researchers working in agriculture and rural development-related departments in developing countries (Minimum of 3 years experience preferred).
- Be qualified with the knowledge of regional, rural or agricultural development fields and the ability to study them (Quantitative education/training preferred).
- Be a person with the Bachelor's degree officially approved by the government in partner countries.
- Private sector employees are not eligible. However, if the applicant works in a development non-governmental organization (NGO) or UN-associated organization, he/she can apply on the condition that he/she obtains a recommendation from the government ministry which covers the organization.
- Have sufficient command of both spoken and written English in order to take classes conducted entirely in English.
- Be willing to work at least one year in the related field after completion of this program.
- Have to submit a report that shows how participants apply their acquisitions from this Program to their working field after a year of this course graduation.
- Be in good health, both physically and mentally, to undergo the course.

- Not have experienced previous similar KOICA's training programs within the past three 3 years.
- Be qualified with the requirements for Hankuk University of Foreign Studies and KOICA.

2. APPLICATION PROCEDURE

A. Admission Decision Procedure

- **Round 1 : Evaluation of Application Package**
- **Round 2 : Phone Interview**

Round 1 : Evaluation of Application Package

Documents to Be Submitted

- ① KOICA application form
- ② Application form of GIAS, Hankuk University of Foreign Studies
 - One original copy of personal data
 - One original copy of Cover letter
 - One original copy of study plan (250-500 words in English, typed)
- ③ Other Documents
 - One letter of recommendation from his or her organization's chief
 - One original copy of certificate of employment
 - One original copy of curriculum vitae
 - One original copy of diploma from undergraduate or graduate institution
 - One original copy of academic transcript of official undergraduate or graduate institution
 - Proof of English Proficiency: Letter of Recommendation or others
 - ✓ Exemption: International students whose native language is

English or who have received a BA or MA from an accredited English-speaking institution

- Copy of national ID card or passport
- Two passport-size photos
- Doctor's Opinion paper about health checkup review

- ※ All documents (Diplomas, Transcripts, Statement of Purpose, Recommendation Letters, etc.) must be original in English.
- ※ Please refer to the following site for further information:
<http://gsias.hufs.ac.kr>

*** Important Notes for All Applicants:**

1. All forms should be **typed in English** and all the supporting documents should be **in English**. Documents in any other language should be accompanied by a notarized English translation.
2. Original documents should be submitted. Should they be unavailable, however, copies must be authorized by the originating institution before they are submitted.
3. If any of the submitted materials contain false information, admission will be rescinded.
4. Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
5. Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

Round 2 : Phone Interview

- An interview will be conducted only for those applicants who have

passed Round 1.

- The phone interview will be conducted in English.
- Main purpose of Phone Interview is to evaluate applicants' English skill in both speaking and listening level required to successfully complete the Master's Degree Program of GIAS, Hankuk University of Foreign Studies
- The applicants' educational goals, leadership potential, fluency in English, etc. will be also evaluated.
- Phone interview WILL ONLY be taking at KOICA office or Korean Embassy.

B. Application & Registration Timetable*

Procedure	Dates
Closing Date for Application	May 10, 2013
Round 1 : Document Review	May 13 ~ May 21, 2013
Round 2 : Phone Interview	May 22 ~ May 31, 2013
Final Admission Decision	June 3 ~ June 7, 2013
Admission Announcement	June 10, 2013

- * Please note that dates are subject to change.
- * Admissions results will be notified to the regional KOICA offices or Korea Embassies.
- * Closing Date for Application: The date all required materials must arrive at KOICA headquarters in Seongnam, Korea. Local deadlines may differ in each country so please make sure to confirm with the Embassy or KOICA office in your country.

PART IV. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

Date	Contents	Place
May 10, 2013	Application Deadline	Home Country
Jul 18, 2013	Arrival, Medical Checkup and KOICA Orientation	KOICA
Jul 22, 2013	Arrival at HUFS	HUFS GSIAS
Jul 23, 2013	Orientation and Campus tour	HUFS GSIAS
Jul 29 ~ Aug 23, 2013	Pre-Session	HUFS GSIAS
Sep 2 ~ Dec 20, 2013	Fall Semester (1st semester)	HUFS GSIAS
Dec 30 ~ Feb 21, 2014	Winter Term (2nd semester)	HUFS GSIAS
Mar 3 ~ Jun 20, 2014	Spring Semester (3rd semester)	HUFS GSIAS
Aug, 2014	MA Thesis Submission	HUFS GSIAS
Aug 13, 2014	Departure	HUFS GSIAS

* The above schedule is subject to change.

** A detailed Program Schedule will be provided upon arrival.

2. ORIENTATION(KOICA)

When you first arrive, there will be an orientation for 2-3 days for KOICA's Scholarship Program at the KOICA International Cooperation Center (ICC). The orientation aims to provide participants with useful information on the

program as well as general information on living in Korea that you will need during the program. Usually, the orientation is composed of three parts: KOICA's welcoming session, a Seoul City Excursion and a medical checkup. The order of each part is subject to change.

A. KOICA'S WELCOMING SESSION

In the first part of the orientation, you will have a welcoming session which includes KOICA's welcoming reception, an introduction of KOICA and a course outline. Through this session, you can have an overview of the Scholarship Program. Lectures about Korean culture and basic Korean language, as well as general information regarding daily life in Korea, will also be delivered in this session.

B. SEOUL CITY EXCURSION

KOICA provides a Seoul City Excursion to every participant of the training program. Seoul is the capital of Korea. You will have a chance to visit the cultural heritage and downtown area of Seoul. The excursion will help you get accustomed to the new culture and surroundings in Korea.

C. MEDICAL CHECKUP

KOICA will implement a medical checkup after each participant's arrival in Korea to assure their health condition. After the medical checkup, KOICA will officially accept each participant as a KOICA trainee for the program. If any case which may hamper the scholarship in Korea is found in the medical checkup, the participant will be required to return home. The status as the participant for KOICA's Scholarship Program will be finalized

and the acceptance for the program will be confirmed after the medical checkup.

PREPARATORY SESSION

Starting from August 2, 2013, before the academic year begins, the GSIDC will offer a pre-session on Korean Culture and Languages, English proficiency and basic applications of IT.

During pre-session, students will learn survival Korean language intensively and a few hours of Korean culture and history, including several field trips to historical and cultural sites of Korea. Students will also learn basic applications of IT, such as Excel, PowerPoint to prepare their studies at the GSIDC from the beginning of the semester. In this course, students develop skills necessary to make power point presentation on term papers and to format their thesis.

REGULAR SEMESTERS AND SESSIONS

The Hankyong-KOICA program is run for four regular semesters: Fall Semester, *Winter Session*, Spring Semester, *Summer Session* and Fall Semester(*Winter Session* + *Summer Session* = 1(one) Semester). Students MUST take all semesters provided by Hankyong GSIDC during their study period in Korea. When students want to take some break, students can only take a break when there are no academic activities going on.

3. CURRICULUM

A. Credits Completed per Semester and Requirements for Graduation

		Pre-Session	Fall Semester	Winter Semester	Spring Semester	Thesis Semester	Total
		Jul-Aug	Sep-Dec	Dec-Feb	Mar-Jun	Jul-Dec	
Prerequisite	Korean Language	P/F	2 credits	2 credits	2 credits		6 credits
	Special Lecture	* Mandatory for two semesters					P/F
	Required Courses	P/F	3 credits	3 credits	3 credits		9 credits
Concentration Requirements			3 credits	6 credits	3 credits		12 credits
Elective Courses			6 credits		6 credits		12 credits
Thesis Writing						6 credits	6 credits
Total			14 credits	11 credits	14 credits	6 credits	45 credits

* The above requirements are subject to change.

- 13 months of residency (Total: 4 semesters)
- Minimum grade point average for graduation: B0 (3.0/4.5)
- Minimum grade in functional major requirement courses: B0 for each course
- Minimum grade for other courses: B0
- Students who received a grade of "F" cannot retake the same course.
- In principle, the thesis semester (from July) falls in out-of-residency periods (i.e. back in home country). In practice, however, students are strongly recommended to submit their draft thesis before returning to

PART IV. PROGRAM CONTENTS

home. The extension of thesis writing periods will be offered only in exceptional cases. The participants will receive their Masters Degree Diploma after they go back to their country, upon successful completion and acceptance of a Master’s thesis.

B. Curriculum and Credits

Session	Code (credit)	Subject	Remarks
Pre-Session	Required (N.A.)	Introduction to international relations and global governance in the 21st century Introductory economic analysis (Micro & Macro) Basic statistics Academic Writing Korean society & culture Korean language	
Fall (1st Session)	Required/ Concentration (8)	Aid and Development	optional A
		Introduction to international development	optional A
		Research design & methodology for case studies (TBC)	optional B
		Academic Writing and Research Methodology	optional B
	Elective (6)	Korean I	
		Development Economics Trade, Regionalism and Development Globalization and Development NGO and Participatory and Development Good Governance in the Development Context Agriculture, rural development and food security International Economics Introduction to international relations	

	inclusive an Area study	Africa and ODA Political and economic system of Africa African underdevelopment and globalization	Africa Africa Africa
		ODA in the Middle East Geopolitics in the Middle East Current issues in the Middle East	Middle East Middle East Middle East
		Industrial development in SE Asia SE/South Asia and ODA Social change in SE Asia	SE/South Asia SE/South Asia SE/South Asia
		Analysis of Central Asian-Mongolian Culture & Society Analysis of Central Asian-Mongolian Investment Environment	Central Asia/CIS Central Asia/CIS
		Policy and development in Latin America International relations of Latin America Social class and subcultures in Latin America	Latin A Latin A Latin A
Winter (2nd Session)	Required/ Concentration (11)	Korean Economic Development Politics and democracy in development contexts (TBC) Thesis Writing Guidance Korean II	
Spring (3rd Session)	Required/ Concentration (8)	Development cooperation practicum: Development Project Cycle Management Development policy and practice in a comparative perspective	optional C optional C
		Advanced seminars on international development	
		Korean III	
	Elective	Applied econometrics & statistics for development studies Global finance and developing countries State vs. Market	

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	(6)	Industrial policies & strategies for developing countries	
		Social protection and social policy in development contexts	
		Environment and sustainable development	
		Gender and development	
	inclusive an Area study	Development in Africa	Africa
		Conflicts in Africa	Africa
		Korea-Africa economic relations	Africa
		Korea-Middle East International relations	Middle East
		The Middle East and international relations	Middle East
		A comparative study on Middle Eastern societies	Middle East
	Economic development in SE Asia	SE/South Asia	
	Trade in South Asia	SE/South Asia	
	Political culture of South Asia	SE/South Asia	
	Political development in Latin America	Latin A	
	Current issues in Latin American society	Latin A	

C. A list of Courses available for HUFs-KOICA SP

* Required/Elective courses of International Development Studies

Subject	Description
Introductory economic analysis (Micro & Macro)	This class provides a foundation in economic theory and addresses many major topics in economics. We will discuss, analyze and apply economic theory to behavioral and policy questions and development tools needed to critically evaluate policies and events here in Korea and abroad. The goal of this class is that you, the student, be introduced to a wide range of economic theory and be able to understand what is happening around you.
Introduction to International Relations and Global Governance in the 21 st century	This course deals with current issues of international security and political economy in terms of international political perspectives. It is an introductory course for graduate students to understand recent international relations.
Korean Language	This course can help build up basic Korean language skills (Vocabularies, grammars, and pronunciation, and offers many opportunities to advance communications skills with native speakers of Korean through tutoring program. Also students will develop a strong background in unique Korean cultures, which will prepare them to successfully tackle a Master degree in International Development.
Academic Writing and Research Methodology	The purpose of this course is, first, to initiate students to the rigorous academic writing at the graduate and professional level. Second, this course is to initiate students to different research methods and theories. We will explore both quantitative and qualitative methods. The students will be guided to formulate a research question, determine the appropriate method, plan and design the research project, and learn the skills of data collection, analysis, and interpretation. Overall, the course seeks to assist students in the practice of research, from conceptualization to operationalization to data analysis, and to writing their thesis

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Development policy and practice in a comparative perspective	This course takes a critical look at the global context in which development policies are formulated and implemented and explores contemporary development practices in various sectors. Using a mixture of plenaries and small group exercises, the sessions will discuss key issues and challenges relating to the main sectors of development policies.
Trade, Regionalism and Development	What is 'Regionalism'? What does mean FTAs? How do they build the legal structure of them? Why do they do it? Regionalism (including Free Trade Agreement) is one the hottest topics in International Economic (World Trade) Studies. This course aims at understanding various issues related to the concept of Regionalism or Free Trade Agreement.
NGO and Participatory Development	NGOs are key development actors. They implement projects on behalf of donors, they conduct research, need assessment and monitoring activities, they raise funds and also engage in advocacy. Yet, the methods and approaches that they use as well as the challenges that they face are often misunderstood by policy makers. This often results in sub-optimal cooperation between national actors and NGOs. This course seeks to address this gap.
Introduction to International Development	This course aims at introducing students, who are new to the field, to key theories, issues and challenges of international development. The first part of the course examines different theoretical approaches within historical evolution of paradigms of development, which present various ideas how to attain development and why some countries remain underdeveloped. The second part of the course examines key issues and challenges, namely, poverty and agency of development, including state and foreign aid. Each class will consist of a lecture and student seminars - presentations and group discussion of assigned readings.
Aid and Development	This course deals with the policy issues of official development assistance in a broad and analytical manner. It covers both theoretical and practical policy issues which are relevant to future theoreticians as well as practitioners. The approach to be taken is not descriptive, but analytical, based on the empirical studies carried out. Examples of policy issues are aid strategies and policy framework, allocation of aid resources, aid management systems, aid effectiveness, and impact on development. These issues are handled from the perspective of both donors and recipients

<p>Globalization and Development</p>	<p>Globalization is one of the most controversial topics of the day with contested perspectives and approaches. This interdisciplinary course will introduce students to key concepts and issues of development within the context of globalization processes. What is the globalization and how is it related to various issues of development? Who are the beneficiaries of globalization and which group is most hurt by the process? In what aspects is globalization positive/negative for development? These are some of the questions that we will discuss in this course. The challenges and possibilities regarding the future of globalization and development will be also discussed.</p>
<p>Introduction to International Relations</p>	<p>This course examines the concepts and theories of international relations by using them to analyze real world case studies. The emphasis will be on understanding the possible reasons for the behavior of state and non-state actors in the international arena. Case studies could include the Iraq war, China 's rise, climate change negotiations, and geopolitical business strategy.</p>
<p>Development Economics</p>	<p>This course aims to provide an overview of theoretical and in-depth examination of leading issues in Development Economics. This will pay particular attention on the controversies between growth and development in relation to the contemporary development approaches. It is an important course for students who wish to pursue career path in the area of development planning and applied economic analysis including policymaking. A number of developmental issues related to international trade, transport, technology, poverty, social welfare, gender, the environment, structural "adjustment", foreign aid, informal sector, foreign investment, and demography would be analyzed in the context of economic development.</p>
<p>Korean Economic Development</p>	<p>This course facilitates understanding Korea's economic development model and strategy, industrial progress, recovery from financial crisis, and new engines of growth, and analyzing politico-social factors involved. This course starts with consideration of productive factors in a comparative perspective, and reviews each economic development stage's circumstances, government and corporate responses, and results.</p>
<p>Gender and Development</p>	<p>This course, aiming at familiarizing students with main debates in the field of gender and development, examines the gender dimensions of processes of development. Various topics relating to women and development will be included in the class discussions: the move from WID (women in development) to GAD (gender and development), globalization and women's employment, women's movements and state, and civil society relations, and an appraisal of</p>

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	prospects for gender empowerment and gender-mainstreaming issues, and others. Students' active participation based on their own case studies will be encouraged.
State vs Market	This course reviews major the theories and issues involved in the controversial role of the state and the market in development. It will help conceptualize topics and themes in the field for advanced studies and thesis writings
Environment and Sustainable Development	This course explores the relationship between the environment and development in light of sustainability. The course will survey different issues to human development and their environmental implications. The issues surveyed during the course will be both theoretical and practical and will have global relevance.
Development Cooperation Practicum: Development Project Cycle Management	This course provides a practical understanding of Project Cycle Management (PCM). Throughout the lectures and case study analyses, students are expected to improve their understanding and conceptualization of PCM. By the end of the course, they will be able to develop basic skills to write effective project proposals/documents in international development activities, including collecting and analyzing necessary data for project identification, planning, implementation, and monitoring and evaluation
Advanced Seminars on International Development	This course is for the students who begin to write the thesis for the Master's degree. The objectives of the course are two-fold: first, students will be exposed to various issues of interests in international development, which are reflected in the suggested topics of thesis proposals. Second, the course will assist students in the practice of academic writing and discussions: each student will develop and present their findings working on their own thesis and also serve as discussant and reviewer of others' theses. In this manner, students will develop a thesis (in a summarized version) and at the same time learn to be critical reviewer on various issues of international development. By end of the course, each student will aim at producing a short version of their thesis.

*The above is a selected list of courses. Please note that the students may also choose additional 150 classes, including area studies, exclusively operated by GSIAS office.

4. EXTRACURRICULAR ACTIVITIES

A. FIELD TRIP (SITES MAY BE SUBJECT TO CHANGE)

1) Practicum in Korean Society and Culture

- Cultural Sites: Examples – Korean Folk Village, Yoo’s Family Experience (Bukchon Village), Independence Memorial Hall of Korea in Cheonahn, DMZ, etc.

2) Practicum in Development

- Industrial Sites: Examples - Suwon Samsung Electronics, POSCO, Hyundai Motor, Hyundai Shipbuilding, SK Ulsan Oil, Daejeon Science Park etc.

B. EVENTS

- Welcome Ceremony and Orientation
- Final Evaluation Workshop (every semester)
- Athletic Meeting (fall semester)
- Climbing Competition (spring semester)
- Field Trip (Every semester)
- Cultural Visit
- Global Campus tour
- Conference of international Development Studies
- Regular Meeting with Professors
- Host Family Program
- Completion Ceremony

5. KOICA-HUFS SCHOLARSHIP PROGRAM REGULATIONS

A. All KOICA-HUFS students should reside in the Dormitory of the University.

- Students have to share the room with other student
(Room types for 2 people or 3 people)
- Inner Images of Dormitory



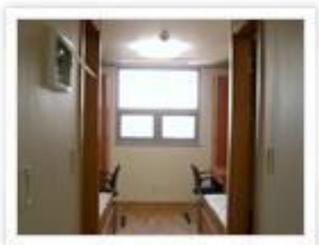
Gate



Hallway



Lobby



FrontView of Room for 2



Bed of Room for 2



Desk of Room for 2



Restroom



Washstand



Door of Room

B. Students who received a grade of “F” cannot retake the course again.

C. Medical Checkup

- KOICA will implement a medical check-up after each participant’s arrival in Seoul to assure their health condition.
- After the medical check-up, KOICA will finally and officially accept each participant as a KOICA trainee for the program.

D. Other Regulations

If the participant violates any of the following rules during his or her stay in Korea, the participant’s status as a KOICA program participant will be suspended.

Participants are required:

- to follow the training program to the best of their ability and abide by the rules of the training institute
- to maintain the grade at the level required by the school for the scholarship students
- to refrain from engaging in political activities, or any form of employment for profit or gain
- to return to their home country upon completion of their training program
- not to extend the length of their training program or stay for personal convenience
- not to bring family members(dependents) to Korea or country of training
- to accept that the Korean Government is not liable for any damage or loss of their personal property
- to accept that the Korean Government will not assume any responsibility for illness, injury, or death arising from extracurricular

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activities, willful misconduct, or undisclosed pre-existing medical conditions

- to carry out such instructions and abide by such conditions as may be stipulated by the Korean Government in respect to the training program

PART V. TRAINING INSTITUTE

1. GENERAL INFORMATION

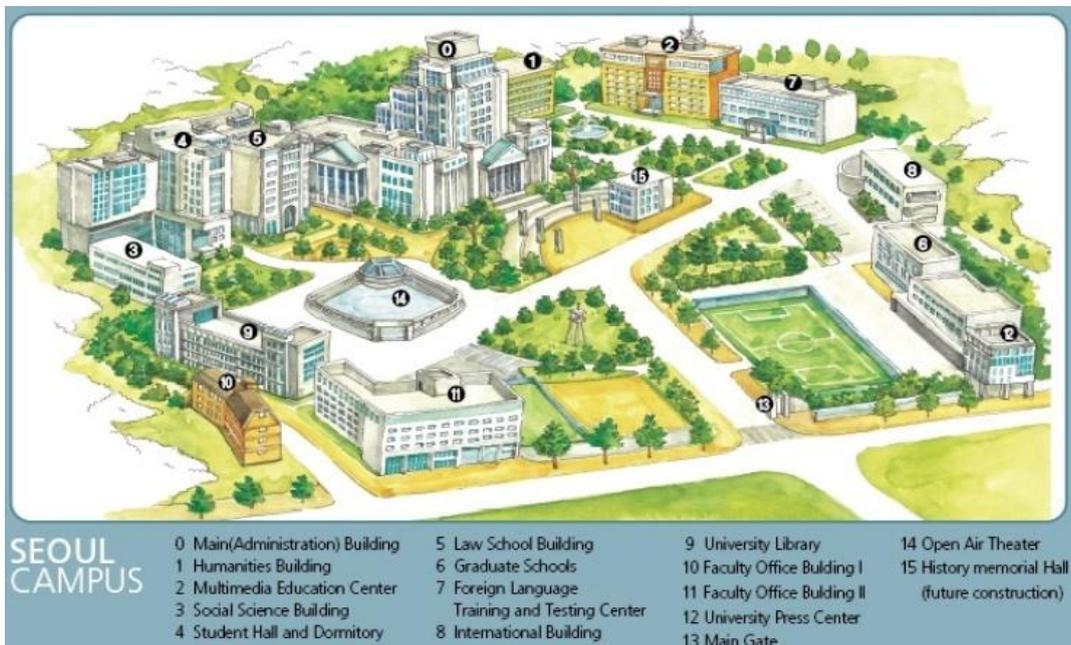
The Graduate School of International and Area Studies was established in 1996 for the purpose of cultivating area specialists equipped with research capability and linguistic competence in regional languages and English, well prepared to excel in the fields of trade, diplomacy, politics, economy, society and culture, and international organizations.

- GSIAS is an area-specific graduate school which offers the most diverse programs of any university in Korea across the whole range of social science disciplines: political science, economics, and the social and cultural aspects of all regions of the world.
- GSIAS has an experienced corps of Korean professors proficient in regional languages combined with expert knowledge in the social sciences. It also has a number of full-time professors who are native speakers of regional languages.
- GSIAS produces graduates equipped with practical linguistic competence combined with area-specific knowledge through enrollment in a variety of elective courses.
- GSIAS offers multidisciplinary studies across the range of the social sciences focused on area specialization.

2. GSIAS PROGRAM

Classification	Department
Masters	Korean Studies / Chinese Studies / Japanese Studies / South & Southeast Asian Studies / Russian & CIS Studies / European Union Studies / North American Studies / Middle East & African Studies / International Development Studies / HUFS-UPEACE Dual Degree Program
Doctorate	Korean Studies / International Area Studies(Chinese Studies, Japanese Studies, South & Southeast Asian Studies, Russian & CIS Studies, European Union Studies, North American Studies, Middle East & African Studies) International Relations(International Politics, International Trade and Commerce, Comparative Socio-Cultural Studies)

3. OTHER INFORMATION FOR INTERNATIONAL STUDENTS



A. Campus Facilities

You will receive a student ID card which will allow you access to various on-campus facilities when you arrive on campus, you need to visit our Center for International Students (CIS) to pick up your ID card. There is no fee for the card.

Computer & Internet Access

Wireless connections are available at a number of locations around campus.

Building Computer Lab

International Building 1F, 102 (Weekdays: 9:00~23:00, Weekend: 9:00~22:00)

Major Computer Labs

The library and the Media Center will be among the most useful to international students because there are computers equipped with keyboards in many languages, e.g. Russian, Chinese, Japanese, Arabic, French, German, Spanish, etc. Students can use their own laptops to connect to the Internet on the 1st, 2nd and 3rd floors of the main library and in the on-campus dorm rooms. Desktop computers with high-speed broadband internet access are available at the main library on floors 3 and 4 and in the computer labs. (Weekdays: 9:00~21:00, Weekend: 9:00~17:00)

Viewing DVD, CD & VIDEO Materials

Audio-visual Education/Media Center

1st floor Media Center 7 days/week 9:00-23:00

3rd floor DVD/Video check-out center Mon-Fri 9:00-23:00, Sat 9:00-13:00, Sun Closed

*NOTE: There is no drop-off point for videos, DVDs or books. You must personally return the borrowed materials during desk opening hours.

Main University Library

At the main library, International students and faculty have access to books in a number of languages as well as current and past issues of newspapers and academic journals. Books, newspapers and journals can be consulted in the library Monday-Friday, 9:00-17:00. Electronic access to the library system and to many journals using your HUFS ID is available 24 hours. Both Korean and English versions of the library homepage are available.

Access hours to library study rooms: Basement 06:00-24:00

4th floor 1 reading room (air-conditioned) Open 24 hours

2 reading rooms (air-conditioned) 06:00-23:00

5th & 6th floors (air-conditioned) 06:00-23:00

All students must reserve a seat in the library and the system applies every day. Insert ID card into the bar code reader--the monitor will display the numbered seats. Students can select an available number to reserve a seat. The reservation is valid for 4 hours and can be renewed an hour before it expires. (renewal allowed 3 times a day)

*NOTE: There are no DROP BOXES at the library. Borrowed materials must be returned on the 2nd floor personally during opening hours.

On-Campus Cafeterias

There are several on-campus dining options for you while you are studying at our university. A meal plan is not available but you can purchase a pack of meal coupons at reasonable prices.

Student cafeteria (1st floor, Humanities Building)

Price Range KRW 1,800-2,500

Monday through Friday 08:00-18:40, Saturday 10:00-14:00

Dormitory cafeteria (1st floor, Dormitory Building)

7 days 08:00-19:00

Price Range KRW 2,200 - 2,500

Faculty cafeteria (2nd floor, Faculty Office Building II)

Monday to Friday 11:00-14:00

Price KRW 4,500

Sky Lounge (13th floor, Main Building) :

Monday to Friday 11:30-14:00, 17:00~19:00

Price KRW 10,000~20,000

Fitness Center

Student Hall I and Dormitory B1, The Globee Fitness Center is open to all HUFs students free of charge. You should bring your ID card to use this facility. If you want to rent a locker, a monthly fee of KRW 5,000 will be charged. This fitness center is open from 7:30 am to 9:00 pm Monday through Friday and from 11:00 am to 3:00 pm on Saturdays.

Post Office

Location: F1 level of the Humanities Building

Service: General mailing services including mail, parcel, registration, domestic/international EMS, and certain banking services.

Business Hours: Weekdays 9:00~17:00

For more information, visit [<http://koreapost.go.kr>]

Convenience Store(Family Mart)

- Location: Student Hall I and Dormitory 1F
- Sale: Drinks, food, other commodities
- Business hours: 7:00~23:30

B. Health & Insurance

We provide international students with quality medical service through our on-campus Health Care Center located on the 2nd floor of Dormitory building. This center is open from 9:00 am to 5:00 pm Monday through Friday.(Lunch hour: 12:00-1:00)

Exchange students are responsible for the cost of treatment during their stay here in Korea should any medical emergencies arise. You must therefore have medical insurance coverage as a requirement and verify that the insurance policy you carry covers hospitalization and medical care occurring during international travel and sojourns, as well as repatriation to your home country in case of medical emergency. If you arrive here without having any medical insurance, you will be enrolled in HUFS International Student Medical Insurance plan and billed for the fee. Questions about enrolling in HUFS International Student Medical Insurance plan may be directed to our Center for International Students located on the 1st floor at Faculty Office Building II, Mr. Lee Young-jae, 82-2-2173-2066 or lyj0801@hufs.ac.kr.

C. Bank and Money Exchange

Woori Bank (02-969-0050) is located on the first floor of the Faculty Office Building II. The business hours are from 9:30am to 4:30pm. Monday through Friday and close on weekends and holidays.

Considering the easy access around campus, you may find it convenient to open an account with Woori Bank. There are several ATM machines managed by Woori Bank on campus.

There are also many Korean and international banks off-campus and downtown Seoul. GLOBAL ATM is available at the on-campus Woori Bank,

and the ATM at the lobby of the several buildings (Graduate Building, Student Hall and Dormitory, Humanities Building). For your information, service fees are charged when you use ATMs of different banks, or if you use the ATM outside of bank business hours.

Foreign currency and traveler checks can be exchanged into Korean currency (won) in banks at the airport, foreign exchange banks, and other authorized money exchange places including the on-campus Woori Bank. For more information on Woori bank, please visit their website at <http://www.wooribank.com/>

D. Life in Seoul

- Cost of Living

As a guide, you will need between KRW 10,000,000 and KRW 12,000,000 per year (12 months) to pay for accommodation, food, transport, books, clothing, health services, entertainment, etc, but this can vary according to individual circumstances. A room in a shared house/accommodation, not including food, can cost between KRW 350,000 and KRW 450,000 per month.

- Transportation

We advise you to get a public transportation card. The transportation card saves 100 Won on each ride and it can also be used to transfer between the subway and a bus. The basic fare is 900 Won, and if you make a transfer from the bus to the subway or vice versa within an hour, you don't have to pay twice for the use of different modes of transportation. The fare adds up according to the distance covered. You will probably need a minimum of about 50,000 Won per month for transportation costs, depending on how often you leave the campus.

- Cell Phone

If you want to use a cell phone in Korea, you should plan on spending at least 50,000 Won (about US\$45) for that. Having a cell-phone is useful for safety reasons, but it is also extremely convenient when you want to coordinate with your roommates or friends. Here in Korea, nearly everyone over the age of 10 or 11 (sometimes younger) has a cell-phone to stay in constant communication with their family and friends and it has become part of the Korean lifestyle.

- Internet Access

If you already own a laptop, you will probably find it convenient to bring it, but if not, you can use one of the computer labs on campus. There are many available on campus and of course, they are free and all are equipped with high-speed broadband service. As an exchange student you will get a HUFS ID card which will give you access to all the computer facilities on campus.

- Useful Websites

Seoul Global Center <http://global.seoul.go.kr/>
Hi, Seoul, Soul of Asia <http://english.seoul.go.kr/>
Korea Net, Gateway to Korea <http://korea.net/>
Korea Sparkling, Korea Tourism Organization
<http://english.visitkorea.or.kr/>

E. Emergency Contact Information

1) Emergency Safety Guideline

Please abide by the following instructions:

- Keep in close contact with the GSIAS
- Update your contact information (cell-phone number)
- Personal Counseling: Consult with the GSIAS any difficulty you may be facing due to cultural differences
- Alert the GSIAS whenever you plan to travel away from Seoul, and whenever you return.
- Contact your families and friends at home who may be concerned or worried about you.
- Register at your embassy/consulate in Korea Phone, fax or email the nearest Consulate or Embassy and let them know of your presence here in Korea.
- Take the emergency card with you wherever you go, it will come in handy in emergencies.
- Avoid political demonstrations, large crowds and gatherings. Please be careful when participating in anti-war or other political demonstrations. You are recommended against participating in such activities.
- Avoid interacting with unknown groups Please think again when accepting an invitation from an unknown group of people. They might introduce themselves as Taekwondo, or Korean cultural group when they are in fact members of a cult.
- GSIAS Contact Information in case of emergencies

2) Emergency Contact Information

They do not require an area code

- Police 112
- Fire and Ambulance 119
- Medical Emergency 1339

Operator Assistance

- Directory Assistance (local) 114
- Directory Assistance (long distance) (city code) + 114
- International Dialing Information 00794
- International Operator 00799

PART VI. SUPPORT SERVICE

1. TRAVEL TO KOREA

KOICA arranges and pays for the participant to travel to and from Korea. The participant is to travel by the most direct route between Incheon International airport and a main international airport in the participant's home country. KOICA will cover economy class, round-trip airfare.

If a participant wants to change the flight itineraries, they should pay the additional airfare. The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program. Should the participant be unable to get the appropriate visa before the date of entrance, KOICA is unable to provide any assistance and, if it proves necessary, participants may have to return to their respective countries to get the visa issued at their own expense.

2. EXPENSES FOR STUDY AND LIVING

The following expenses will be covered by KOICA during the participant's stay in Korea.

Expenses	Amount cost KRW
Tuition fee	-
Accommodation (mainly the dormitory of a training institute)	-
Living allowance	KRW 33,300 per day
Sundry expenses	KRW 200,000

(VISA, passenger service charge, etc)	
Textbook and materials	KRW 800,000
Study visit & field trip, etc. during the program	-
A medical checkup after entrance	-
Overseas travel insurance, etc.	-

In addition, participants may be invited to a special event organized by KOICA with the aim of promoting friendship among each other and understanding about Korea during the program.

3. INSURANCE

During the program participants will be covered by the overseas travelers' health insurance. The insurance covers expenses for medical treatment and hospital care caused by diseases or accidents within the scope and limit of insurance coverage. Participants should pay themselves first and be reimbursed for the expenses later on the condition that the case falls under the coverage of the insurance.

Limits of Coverage	Amount cost KRW
Death or Permanent Disability by Accident	KRW 100 million
Medical Expenses by Accident	KRW 20 million
Death by Disease	KRW 100 million
Liability	KRW 10 million
Loss of Personal Effects	KRW 1 million
Airplane Hijacking	KRW 1.4 million
US\$1= approx. KRW 1,080 (as of February 2013)	

Main Scope of Coverage

- Death or Permanent Disability by Accident & Death by Disease: The insurance shall pay the insurance money up to the above limit.
- Medical Expenses by Disease and Accident: The insurance shall cover the medical expenses at actual cost within the limit of the medical insurance subscription amount per case (for details, refer to the insurance policy)
- Medical checkup at the participant's option and the fee for a medical certificate and diseases caused by pre-existing medical conditions, etc. are not covered by the insurance.

PART VII. REGULATIONS

1. PARTICIPANT'S RESPONSIBILITIES

Participants are required

- to take up the scholarship in the academic year for which it is offered (deferral is not allowed).
- to follow the training program to the best of their ability and abide by the rules of the training institute and KOICA.
- to reside in the accommodation designated by the training institute for the duration of the course except for holidays or temporary leave.
- to maintain an appropriate study load and achieve satisfactory academic progress for the course. If the participant fails to attain certain grades required by the university, his or her status as a KOICA program participant may be suspended.
- to participate in all activities associated with the approved course of study including all lectures and tutorials, submit all work required for the course and sit for examinations unless approved otherwise by the training institute in advance.
- to notify the training institute in advance and get an approval for temporary leave.
- to advise KOICA and the training institute of any personal or family circumstances such as health problems or family problems which may seriously affect their study.
- to refrain from engaging in political activities or any form of employment for profit or gain.
- to agree to KOICA collecting information concerning them and passing that information onto other relevant parties, if necessary.

- to return to their home country upon completion of their training program.
- not to extend the length of their training program or stay for personal convenience; neither KOICA nor the university will provide any assistance and be responsible for extension of their stay.

2. WITHDRAWALS

- In principle, a participant is not allowed to withdraw from the course at his or her own option once the course starts.
- A participant may withdraw with valid personal or home country's reasons (such as health or work issues) when acceptable to KOICA. In this case, he/she is not allowed to re-apply for KOICA's scholarship program for the next two years after the withdrawal.
- If a participant fails to attain certain grades required by the training institute, he or she may be forced to withdraw and return home upon withdrawal. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- A participant who has withdrawn is not allowed to re-apply for KOICA's scholarship program for the next two years after the withdrawal.
- The participant who withdraws must return to the training institute the living allowance he or she has already received for the remaining period from the date of departure from Korea.

3. TEMPORARY LEAVE

- Participants can have temporary leave within 15 days in a year (to the participants' home country or for a trip abroad) on the condition that

the trip does not affect their schoolwork and as long as they notify the university in advance.

- KOICA and the university do not pay airfare for the trip. If the trip exceeds 15 days in a year, KOICA will not pay the living allowance for the absent days which exceed 15 days.
- If the participant is found to have made an unreported temporary visit to his or her home country or traveled to other countries or made a trip despite the university's disapproval, his or her living allowance will be suspended (from the day of departure to the day of return).

4. ACCOMPANYING FAMILY

- As KOICA's Scholarship Program is a very intensive program which requires full commitment to and concentrated effort for study, participants not permitted to accompany any family members.

5. OTHERS

- KOICA will assume any responsibility only within the limit and scope of the insurance for participants.
- KOICA is not liable for any damage or loss of the participant's personal property.
- KOICA will not assume any responsibility for illness, injury, or death of the participants arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- If the participants break any of the rules of KOICA and the training institute during their stay in Korea, their status as a KOICA program participant may be suspended.

PART VIII. OTHERS

1. CONTACT INFORMATION

a. Korea International Cooperation Agency (KOICA)

- Program Manager: **Ms.YOO Jung Hwa**
- Phone: +82-31-740-0416
- Fax: +82-31-740-0684
- E-mail: yoojh@koica.go.kr
- Home page: <http://www.koica.go.kr>
- Address: KOICA, 418 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si,
461-833 Gyeonggi-do, Republic of Korea

- Assistant Program Coordinator : **Ms. SUNG Jung Ah**
- Phone: +82-31-777-2645
- Fax: +82-31-777-2680
- E-mail: liana.sung@global-inepa.org

b. Graduate School of International and Area Studies (GSIAS), Hankuk University of Foreign Studies

- Program Coordinator: **Ms. Eunji, JEON**
- Phone: 82-2-2173-2434
- Fax: 82-2-2173-3369
- E-Mail: hufskoica01@hufs.ac.kr
- Home page: <http://gsias.hufs.ac.kr>
- Address: 270 Imun-dong, Dongdaemun-gu, Seoul, 130-791, Korea

2. HOW TO GET TO THE ICC OF KOICA

▶ Notice !!

When participants arrive at Korea, they should go to the ICC of KOICA for KOICA Orientation including medical checkup. After the Orientation, participants will move to the dormitory of the University.

❑ Route :Incheon International Airport -> Korea City Air Terminal (KCAT)
-> International Cooperation Center(ICC)

❑ Arrival at Incheon International Airport (<http://www.airport.kr>)

▶ FLOW

Fill out a health questionnaire (distributed aboard your flight) →
Quarantine including animals and plants (2nd floor) →
Immigration office (passport, ticket, arrival card) → Reclaim
baggage (1st floor) → Customs clearance → Welcoming reception
→ KOICA Airport Counter located by EXIT 7(Counter #33-34)

▶ Pass through the Arrivals Exit and go to the KOICA Airport Counter located by EXIT 7.

- At the KOICA Airport Counter located EXIT 7, you can get detailed information on how to get to the ICC and a limousine bus ticket for KCAT.

KOICA Counter at Incheon International Airport

Location : Next to Exit 7, near Millennium Hall on the 1st floor

Tel. : 82-32-743-5904 Mobile: 82-(0)10-9925-5901

Contacts : **Ms. Jin-Young YOON**

- From Incheon International Airport to Korea City Air Terminal (KCAT)
- ▶ Leave the terminal and proceed to bus stop No. 4A and take a City Air limousine bus to the KCAT. (Expected time: 70 ~ 90 minutes)
- ※ If you cannot meet the KOICA staff at the counter, please purchase a limousine bus ticket from the bus ticket counter near a bus stop on the 1st floor, and go to bus stop No. 4A.
- ※ You will find another KOICA staff member at KCAT who will assist you in getting to the ICC. KOICA will reimburse the limousine bus fare when you arrive at the ICC.
- ※ If the limousine bus is not available due to your early or late arrival from 22:00 to 05:30:
 - Please contact the ICC reception desk
(Tel. 031-777-2600 / English announcement service is available 24 hours daily)
 - The staff at the ICC reception desk will let you know how to use a taxi.
The taxi fare from the airport to ICC is normally 90,000 Won.

PART VIII. OTHERS

※ KOICA won't reimburse the taxi fare if you use a taxi during the hours of 05: 30 ~ 22:00.

❑ From Korea City Air Terminal (KCAT) to the ICC of KOICA

- ▶ Take a City Air limousine bus at bus stop No. 4 A on the 1st floor. The bus runs every 10-15 minutes between the hours of 05:30 and 22:00.
- ▶ Meet the KOICA staff at the lounge on the 1st floor of KCAT upon arrival.
- ▶ Take a car arranged by the KOICA staff to the ICC.

(Expected time: 20 min.)

- KOICA Airport Counter -



- KOICA KCAT Counter -



3. HOW TO JOIN KOICA COMMUNITY

The KOICA Alumni Community (<https://training.koica.go.kr>)

KOICA offers you a chance to meet other participants of our training programs online. We are all friends here. Share your memories, experiences and feelings. Please join now! The door to the KOICA Alumni Community is open to everyone.

The KOICA Alumni Community is an online extension of the relationship and friendship formed between former and present trainees. By becoming a member of the KOICA Alumni Community, you can stay in touch with your former classmates and be informed of what is happening at KOICA and the center. The Community allows alumni to update their personal information and search for other alumni in an online directory.

You must register to participate in the KOICA Alumni Community. Click Registration on Menu, and follow the directions, giving all the necessary information including your full name, country, e-mail address, and the year and name of the course in which you participated. Once you submit your information, KOICA will first check it to verify that you are a KOICA alumnus. You will then receive a confirmation e-mail from the website administrator including your User ID and Password. We recommend you to change your Password after your first log-on for security purposes.

