

2015 KOICA–KDI School of Public Policy and Management

Master's Degree Program in Global Leaders in Economic Policy (GLEP)

August 12, 2015 ~ December 18, 2016

Sejong, Korea

**Participants are strongly advised to thoroughly read and follow the provided instructions in the Program Information.*

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Part I

KOICA & SCHOLARSHIP PROGRAM

The Korea International Cooperation Agency was founded as a government agency on April 1, 1991, to maximize the effectiveness of Korea's grant aid programs for developing countries by implementing the government's grant aid and technical cooperation programs.

In the past, development cooperation efforts were focused on meeting the Basic Human Needs (BHNs) of developing countries and on fostering their Human Resources Development (HRD).

However, the focus has now shifted to promoting sustainable development, strengthening partnerships with developing partners, and enhancing the local ownership of beneficiaries.

Additionally, global concerns such as the environment, poverty reduction, gender mainstreaming, and population have gained significant importance among donor countries.

Due to the continuously changing trends in development assistance efforts and practices, KOICA is striving to adapt to these changes by using its limited financial resources effectively on areas where Korea has a comparative advantage.

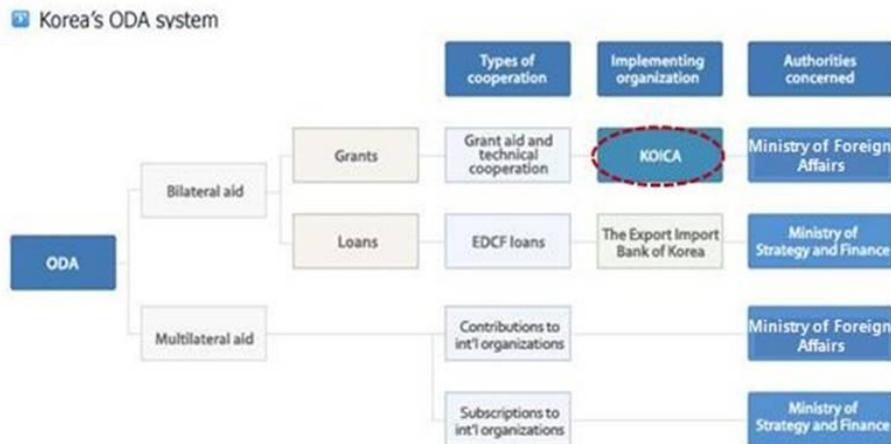
In particular, since Korea has the unique experience of developing from one of the poorest countries in the world to one of the most economically advanced, this knowhow is an invaluable asset that helps KOICA to efficiently support the sustainable socio-economic development of its partner countries.

Korea's ODA Framework

Official Development Assistance (ODA) is composed of grants or concessional loans, which are provided to developing countries with the purpose of promoting economic development and welfare.

Korea's ODA is classified into three areas: 1) bilateral aid (grant aid & technical cooperation), 2) bilateral loans, and 3) financial subscriptions and contributions to international organizations (multilateral).

Bilateral aid is comprised of technical cooperation and various types of transfer (made in cash, goods or services) with no obligation for repayment, and is implemented by KOICA under the authority of the Ministry of Foreign Affairs in the Republic of Korea. Bilateral loans are provided on concessional terms under the name of the Economic Development Cooperation Fund (EDCF), implemented by the Export-Import Bank of Korea under the Ministry of Strategy and Finance. Multilateral assistance is delivered either as financial subscriptions or contributions to international organizations.



Korea's Experience and KOICA's Program for Human Resources Development

Human Resource Development (HRD) has been the most important factor in Korea's escape from the vicious cycle of poverty and underdevelopment that had existed for many decades. With scant natural resources, HRD played a vital role in modern Korea's development. Clearly, Korea has emerged as an exemplary showcase of national development powered by human resources development.

From its own development experience, Korea came to fully recognize the significance of HRD, specifically in regards to Korea's collaboration with other developing countries. With much experience and know-how in HRD, Korea can contribute greatly to the international community by sharing its unique development experience with other nations.

Since its establishment in 1991, KOICA has supported a variety of international cooperation programs for HRD, mainly in project-type aid form focusing on education and vocational training with a focus in building a foundation for HRD.

The training and expertise-sharing programs help our partner countries build administrative and technical expertise in both the public and private sectors. In order to share experience at the grassroots level, under the name of World Friends Korea, KOICA dispatches Korea Overseas Volunteers to provide services in the fields such as education, regional development, computer science, health care and nursing. Approximately 7,806 volunteers have been dispatched to 57 countries thus far.

The training program provides opportunities to individuals from developing countries to gain first-hand knowledge of Korea's development experience. The purpose of the program is to enable the participants to apply what they learned for the development of their home country or local community. Since 1991, KOICA has offered 3,106 courses to 49,020 participants from 173 countries. There are a wide range of topics covered in the training program, including administration, economic development, science and technology, information and communication technology, agriculture and health. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its HRD programs.

Types of KOICA Training Programs

KOICA offers five major types of training programs:

1. Country Training Program

Tailored programs that are specifically designed for an individual partner country

2. Regular Training Program

Programs that are open to any interested partner countries

3. Special Training Program

Programs that are temporarily available owing to particular commitments of the Korean as well as partner governments

4. Joint Training Program

Programs conducted in partnership with international organizations and other agencies

5. Scholarship Program

Master's degree programs offered to individuals from partner countries

Part II	PROGRAM OVERVIEW
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Program Title	Master's Degree Program in Global Leaders in Economic Policy (GLEP)
Program Objectives	<ul style="list-style-type: none"> • Foster development policy experts who can contribute towards domestic and international economic development by conveying Korea's economic development experience and various policy examples. • Foster world-class international experts equipped with knowledge of international relations and the ability to deal with fluctuations of the global economy
Degree Name	<ul style="list-style-type: none"> • Master of Public Policy (MPP) • Master of Development Policy (MDP)
Concentration Courses	<ul style="list-style-type: none"> • Master of Public Policy (MPP) <ul style="list-style-type: none"> - Finance and Macroeconomic Policy - Trade and Industry Policy - Public Finance and Social Policy - Regional Development and Environment • Master of Development Policy (MDP) <ul style="list-style-type: none"> - Sustainable Development - International Development
Duration	<p>16 months (August 12, 2015 ~ December 18, 2016)</p> <ul style="list-style-type: none"> • The entire coursework and thesis should be completed within these 16 months in Korea.
Training Institute	<p>KDI School of Public Policy and Management</p> <ul style="list-style-type: none"> • Main Website: http://www.kdischool.ac.kr • Admissions Website: http://admissions.kdischool.ac.kr/
Number of Participants	19
Medium of Instruction	English

Part III**HOW TO APPLY****1. APPLICATION ELIGIBILITY**

Applicants should:

- Be a citizen of the country which has a cooperative relationship with KOICA.
- Be a government/municipality official or a researcher / an instructor in state institute working in his/her home country with a Bachelor's Degree or higher **(private sector employees are not eligible)**.
- Have a good command of both spoken and written English to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- Be preferably under 40 years of age in good health, both physically and mentally, to complete the program.
- * Pregnancy is regarded as a disqualifying condition for participation in this program.
- * Having Tuberculosis or any kind of contagious disease is regarded as a disqualifying condition for participation in this program.
- Not be a person who has withdrawn from KOICA's scholarship program.
- * Person belonging to the institution in which candidates submitted false documents and returned to his/her country arbitrarily in the middle of SP program cannot be applied
- Have not participated in KOICA's scholarship program or any of the Korean government's Scholarship Program before (Master's degree program).

2. APPLICATION & SELECTION PROCESS**a. Admission Decision Procedure**

- Round 1: Evaluation of Application Documents

- Round 2: Phone or Skype Interview

**Note: The Admissions committee will interview those who pass the round 1 only and the interview will be conducted in English.*

b. Application & Registration Timetable

Procedure	Date
Application Deadline	April 17 th
Document Evaluation	April 20 th ~ May 15 th
Result of Document Evaluation	May 15 th
Phone or Skype Interview	May 18 th ~ May 22 nd
Result of Interview	June 3 rd
Medical Check-up	June 5 th ~ June 11 th
Final Admissions Decision	July 3 rd
Date of Arrival in Korea	August 12 th
Preliminary Semester	August 18 th ~ September 11 th
First Day of Class	September 12 th

**The acceptance for the program will be confirmed after the medical check-up.*

c. Required Documents

No.	Documents	Submission
1	KOICA's Application Form	Required
2	KDI School's Application Form	Required
3	Statement of Purpose Candidates should use this portion of the application to explain their motivation and qualifications for pursuing their education at the KDI School. (An official form is available at the admissions website.)	Required
4	Certified Copies of Academic Transcript* - Academic transcripts must provide a record of all the courses you have taken throughout the years of studying. - Photocopies are not accepted unless they are certified with an official seal and signature by a designated office. (<i>Please read the 'important notes' below.</i>)	Required

No.	Documents	Submission
5	Certified Copies of Degree Diploma or Certificate of Expected Graduation* - Certificate of Expected Graduation must indicate anticipated graduation date and degree type - Photocopies are not accepted unless they are certified with an official seal and signature by a designated office. (<i>Please read the 'important notes' below.</i>)	Required
6	One Recommendation Letter Recommendation letter should provide information about your performance in academic or professional settings. (An official form is available at the admissions website.)	Required
7	Two Photos (Size: 3cm x 4cm)	Required
8	Copy of Passport	Required
9	TOEFL, TOEIC, IELTS, TEPS Score Report - Score report must be an original copy, not a photocopy. - An Original copy of 'Certificate of Medium of Instruction' can be submitted instead.	Strongly Recommended
10	Employment Verification - Employment verification should demonstrate that the applicant is a government official or an employee in the public sector. (An official form is available at the admissions website.)	Strongly Recommended

d. Important Notes

- If the academic documents were issued by one of the countries below, either academic transcripts or degree diploma must be: (1) certified by the Korean embassy or consulate in the respective country, (2) certified by the respective embassy in Korea, (3) apostilled, or (4) certified by Ministry of Education of the People's Republic of China (China only):
China, Philippines, Indonesia, Bangladesh, Vietnam, Mongolia, Thailand, Pakistan, Sri Lanka, India, Myanmar, Nepal, Iran, Uzbekistan, Kazakhstan, Kyrgyzstan, Ukraine, Nigeria, Ghana, Egypt, Peru
- Submission of the online application and arrival of the required documents

must be completed before the deadline. Incomplete or late application will be excluded from the document review.

- All application forms must be typed in English.
- Non-English or non-Korean based documents must be accompanied with notarized English translations.
- All required documents must be sent in one package and submitted documents will NOT be returned.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admissions process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

**The entered name and the date of birth must be the same as those in the applicant's passport*

- Applicants should only apply for one program or scholarship. Submitting multiple applications to more than one program/scholarship will invalidate candidacy.
- If any required documents are found to be false or counterfeit, admission to the KDI School will be revoked.

e. Medical check-up

Candidates who have passed the interview and written exam must receive an additional medical checkup at the local hospital "designated by KOICA". The hospital reservation and related information will be notified to the candidates individually by an organization responsible for arranging checkup schedule (TBD). Medical checkup fees will be fully covered by KOICA but the transportation fee has to be covered by the candidates themselves (please remember that transportation and accommodation fees will not be reimbursed).

The medical check-up results will identify the candidates' health conditions, and

KOICA will verify factors that hamper the completion of the scholarship program. The final acceptance of the program will be confirmed after the medical checkup results are examined.

Upon request, individual medical checkup results can be provided by the KOICA program manager at least two weeks after the completion of medical checkup.

Part IV

PROGRAM CONTENTS

1. Academic Schedule

Term	Schedule		Remarks
Preliminary Session (4 Weeks: Aug.18 ~ Sep.11, 2015)	Aug.18(Mon)	Preliminary Orientation for New Students	
	Sep.7(Mon)~Sep.11(Fri)	Fall Orientation for New Students	
Fall Semester (12 Weeks: Sep.15 ~ Dec.6, 2014)	Sep.12(Sat)	Start of Fall Semester	Sep.26(Sat)~Sep.29(Tue) Korean Thanksgiving Day *3 rd Week(Sep.26-Oct.2) NoClass (NoMake-upneeded) Oct.3 (Sat) The National Foundation Day of Korea* Oct.9 (Fri) Hangeul Proclamation Day* Dec.5 (Sat) KDI school Foundation Day*
	Sep.12(Sat)~Sep.18(Fri)	Course Add & Drop Period	
	Oct.08(Thu)	Research Project Submission	
	Oct.12(Mon)~Oct.17(Sat)	POS Committee Submission	
	Nov.30(Mon)~ Dec.4(Fri)	Course Evaluation	
	Nov.23(Mon)~ Nov.28(Sat)	Research Plan Submission Period	
	Nov.30(Mon)~ Dec.04(Fri)	Reading Period	
	Dec.07(Mon)~ Dec.12(Sat)	Final Examinations	
Research Internship Period	Dec.14(Mon), 2015 ~Feb.06(Fri.), 2016	Research Internship	Feb.7~Feb.9 Lunar New Year
Spring Semester (12 Weeks: Feb.15~May 7, 2016)	Feb.15 (Mon)	Start of Spring Semester	Mar.1 Independence Movement Day* May 5 Children's Day*
	Feb.15(Mon)~Feb.20(Sat)	Course Add & Drop Period	
	Apr.25(Mon)~Apr.30(Sat)	Summer Semester Course Registration	
	Apr.25(Mon)~Apr.30(Sat)	Reading Period	
	May02(Mon)~May07(Sat)	Final Examinations	

Term		Schedule		Remarks
Spring Break (1 week) (May9~May14, 2016)		May9(Mon)~May14(Sat)	Spring Break	May 14 Buddha's Birthday
Summer Semester (12Weeks: May18 ~ Aug.8, 2016)	1st Session	May16(Mon)	Start of 1 st Summer Session	Jun. 6 Memorial Day
		May16(Mon)~May18(Wed)	Course Add & Drop Period	
		Jun.20(Mon)~Jun.21(Tue)	Reading Period	
		Jun.22(Wed)~Jun.25(Sat)	Final Examinations	
	2nd Session	Jun.27(Mon)	Start of 2 nd Summer Session	
		Jun.27(Mon)~Jun.29(Wed)	Course Add & Drop Period	
		Jul.25(Mon)~Aug.30(Sat)	Fall Semester Course Registration	
		Aug.01(Mon)~Aug.02(Tue)	Reading Period	
		Aug.03(Wed)~Aug.06(Sat)	Final Examinations	
Intensive Training Period (6 Weeks: Aug. 8~Sep. 17)		Aug.08(Mon)~Sep.17(Sat)	Summer Break	Aug. 15 Independence Day Sep. 14~Sep. 10 Korean Thanksgiving Day
		Aug.09(Tue)~Aug.12(Fri)	Korea Field Research & Study (KFRS)	
Fall Semester (12 Weeks: Sep.19~Dec.10, 2016)		Sep.19(Mon)	Start of Fall Semester	
		Sep.19(Mon)~Sep.24(Sat)	Course Add & Drop Period	
		Nov.28(Mon)~Dec.03(Sat)	Reading Period	
		Dec.05(Mon)~Dec.10(Sat)	Final Examinations	
Commencement Ceremony		Dec. 16	2016 KDI School Commencement Ceremony	
Departure		Dec. 17 ~ Dec. 18		

※ National Holiday (No class, Make-up classes will be arranged)

※ Academic schedule is subject to change depending on school circumstances.

2. KOICA ORIENTATION

When you first arrive, there will be an orientation for 2-3 days for KOICA's scholarship program at the ICC of KOICA. The orientation aims to provide participant with useful information on the program as well as general information on living in Korea that you will need during the program. Usually, the orientation is composed of three parts; KOICA's welcoming session, Seoul City Excursion and Medical Check-up. The order of each part is subject to change.

a. KOICA's Welcoming Session

In the first part of the orientation, you will have welcoming session which includes KOICA's welcoming reception, introduction of KOICA and course outline. Through this session, you can have an overview of the Scholarship Program. Lectures about Korean culture and general information regarding daily life in Korea will also be delivered in this session.

b. Seoul City Excursion

KOICA provides Seoul City Excursion to every participant of the training program. Seoul is the capital of Korea. You will have a chance to visit the cultural heritages and downtown area of Seoul. The excursion will help you get accustomed to new culture and surroundings in Korea.

c. Medical Check-Up

KOICA will implement a medical check-up after each participant's arrival in Korea to assure their health condition.

3. KDI SCHOOL ORIENTATION

After arrival at the KDI School, an orientation will be conducted for the KOICA Scholars in the beginning of the preliminary semester.

The orientation will include:

a. Introduction to the KDI School and KOICA's Scholarship Program

b. Outline of the Academic Program

- Academic Calendar
- Curriculum & Course List
- Graduation Requirements
- Academic Rules and Regulations

c. Introduction to Student Support and Services

- Visa & Immigration Process
- Monthly Stipend
- Dormitory Introduction and Regulations
- Extracurricular Programs
- Student Networking Programs
- Dormitory Rules and Regulations
- Opening a Bank Account
- Insurance & Emergency Contact

4. CURRICULUM

■ MDP PROGRAM

Based on KDI's hands-on experience on development policy for more than forty years, the Master of Development Policy (MDP) program offers a curriculum where students can examine various issues of socio-economic development in both theoretical and practical frameworks. The program specifically targets international professionals, including government officials, development consultants and regional specialists who wish to contribute to development policymaking. The program is also focused on fostering professionals in the field of official development assistance (ODA). Students must take at least one concentration from his/her MDP concentration. Also, they may choose a 2nd concentration from 9 concentrations upon completing 39 credits toward their graduation requirements.

- **Core Courses:**
 - Introduction to Development Policy
 - Analysis of Market and Public Policy
 - Introduction to Research Methods
 - Korean Economic Development

- **Concentration Courses**

① Sustainable Development (SD)

This concentration aims to help students understand the theory, the practice, and the policy issues necessary for sustainable economic development. It includes various fields of study: (1) human development issues such as poverty, labor, population, education, healthcare, human settlement, human rights, social change, and (2) growth issues such as growth, productivity, technology, macroeconomics, project evaluation, environment, energy. Target students

include mid-career professionals in the relevant field, and others who aspire to work in public sector, NGOs, international organizations.

- Agricultural Policy
- Analysis of Education Policy in Comparative Perspectives
- Development and Labor Market Policy
- Development and Social Change in Korea
- Economic Analysis of Investment Operations
- Economic and Social Transformation of Korea
- Entrepreneurship and Development
- Environmental Policy and Sustainable Development
- Finance and Development
- Gender and Development
- Global Health and Development
- Human Capital and Economic Development
- Introduction to Environment Policy
- Korean Human Development
- Labor Market Institutions and Practices
- Macroeconomic Policy
- Planning and Managing Development Projects
- Population and Development
- Private Sector Development in Developing Countries
- Productivity and Economic Growth
- Resource and Energy Policy
- Resource Diplomacy
- Science and Technology Policy
- Seminar on Project Appraisal and Evaluation Cases
- Social Entrepreneurship for Development
- Sustainable Development and Climate Change
- Technology Strategy and Public Policy
- Urban Economics and Public Policy
- Urban Transportation Policy
- Urbanization in Economic Development

② International Development (ID)

This concentration tries to answer the question, “how can we align international economic and diplomatic policies with development?” It aims to offer theoretical knowledge and practical skills in various fields of study: (1) global issues such as ODA, trade, FDI, international finance, international organizations, and (2) regional issues such as country or area studies. Target students include mid-career professionals in the relevant field, and others who

aspire to work in such institutions as public sector and international organizations and NGO, and trade-related private sector.

- Aid and Development
- Challenges and Governance in Global Financial Market
- Development of Latin America in the Global Economy
- Economic Development of the Middle East and N. Africa
- FDI Marketing & Promotion
- G20 Global Issues
- Global Governance and Diplomatic Practice
- Globalization and National Identity
- Industrial Policy and International Trade Regulation
- International Economic Organizations and Policies
- International Financial Management
- Issues in African Economic Development
- Korean Economic Development
- Middle Powers in Global Governance
- North Korean Economy and Inter Korean Economic Cooperation
- Policies for Development: The OECD Development Center
- Practicum in Economic Development
- Public Management for International Development
- Theory and Policy of International Trade
- Theory and Policy of International Trade
- Topics on Chinese Economy
- Trade and Development
- Trade and Industrial Policy in the Globalization Era
- Trade Law and Policy in Practice
- Understanding Free Trade Agreements
- Understanding Knowledge Sharing and Development Cooperation
- Understanding the World Economy
- Understanding the World Trading System

- **Graduation Requirement**

In order to graduate from the KDI School with a Master's degree, all master's students must complete a minimum of 45 credits of graduation requirement courses.

- **Requirements for the first three semesters (Completion of 42 credits)**

- Students must take 4 core courses (12 credits: Analysis of Market and Public Policy, Introduction to Research Methods, Introduction to Development Policy, Korean Economic Development).

- Students must take at least 4 courses (12 credits) from his/her concentrations.
 - Students can choose 2nd concentration and take up to 3 courses (9 credits) from the concentration. Choosing 2nd concentration is optional.
 - Students must also take one English (Language in Public Policy and Management) course. English courses will be counted towards graduation requirement credits for up to 6 credits.
 - Students must take Korean Language and Culture I. This course will be counted toward graduation requirement credits.
 - Students who plan to write a thesis or do a capstone project for Research Project must take the Advanced Research Seminar (3 credits) offered in the 3rd semester and submit the first draft paper in the seminar. Students who plan to do an SRP must take one more elective course.
- **Requirements for the fourth semester (Completion of 3 credits)**
 - In order to complete their Research Project for the fourth semester, students need to finish their final draft with an approval from their supervisor and then submit their paper to the office of academic affairs by the end of the fourth semester.

<Course Plan for KOICA SP Students>

	First Year (KDI School)				Second Year		
					KDIS	Home Country	
Semester	Preliminary	Fall	Spring	Summer	Fall	Spring	Summer
Courses	2 courses (6 credits)	4 courses (12 credits)	4 courses (12 credits)	4 courses (12 credits)	-	-	3 credits
Research Project*	-	-	POS Committee Formation & Research Proposal Submission	Submissio n of Research Project (1st draft)	Submission of Research Project (final draft) & Presentation	Submission of Research Project (final draft)	Evaluation of Research Project & Graduation

**Research Project: KOICA SP students must complete the Research Project by doing one among Thesis¹, Capstone Project², and Supervised Research Project (SRP)³ as a part of graduation requirement.*

¹. **Thesis** is a research paper with an aim to advance generalizable knowledge (basic or applied) in the chosen field. Typically, a thesis research involves an attempt to empirical test of hypothesis or a set of hypotheses in an attempt to validate, or refute, their truth status.

<Summary of Graduation Requirements for MDP Program>

Category	MDP Graduation Requirements
Core Courses	<p>Requirement: 4 courses (12 credits)</p> <ul style="list-style-type: none"> • Analysis of Market and Public Policy • Introduction to Development Policy • Introduction to Research Methods • Korean Economic Development
1 st Concentration	<p>Requirement: 4 courses (12 credits)</p> <p>※ MDP students must choose one concentration from below and take at least 12 credits (4 courses) from the concentration of their choice. They are allowed to declare a maximum of 2 concentrations.</p> <ul style="list-style-type: none"> • SD (Sustainable Development) • ID (International Development)
2 nd Concentration	<p>Elective: 3 courses (9 credits)</p> <p>※ MDP students may declare a 2nd concentration when they complete 3 courses from a concentration below. (optional)</p> <ul style="list-style-type: none"> • SD (Sustainable Development) • ID (International Development) • FM (Finance and Macroeconomic Policy) • TI (Trade and Industry Policy) • PF (Public Finance and Social Policy) • RE (Regional Development and Environment) • PA (Public Administration and Leadership) • SM (Strategic Management) • GP (Global Governance and Political Economy)
Research Project	<p>Requirement: (choose one among <u>options</u>)</p> <ul style="list-style-type: none"> • Advanced Research Seminar (3 credits) + <u>Thesis (3 credits)</u> • Advanced Research Seminar (3 credits) + <u>Capstone (3 credits)</u> • 1 course (3 credits) + <u>Supervised Research Project (3 credits)</u>
Language	<p>Requirement: 2 courses (6 credits)</p> <ul style="list-style-type: none"> • 1 English courses (3 credits) • Korean Language and Culture I (3 credits)
Total	45 credits

². **Capstone project** is practical, problem-solving research which addresses a real-time policy or management concern faced by a particular agency or a community of your interest.

³. **Supervise Research Project (SRP)** is an option designed for students whose main educational objective is to seek life-long, continuing education through which to build personal competency in the areas of one's need.

■ MPP Program

The Master of Public Policy (MPP) program is designed to provide global perspective and professional expertise in public policy areas. The program is highly regarded both in and outside Korea, particularly among developing nations and government officials. The faculty with outstanding research backgrounds and empirical knowledge offer a leading curriculum that integrates theory and practice. Students must take at least one concentration from his/her MPP concentration. Also, they may choose a 2nd concentration from 9 concentrations upon completing 39 credits toward their graduation requirements. The highly diverse student composition provides a unique educational environment. Both domestic and international students from all walks of life, including the government, the media, and NGOs are able to share ideas, knowledge, and experiences, and build a dynamic global network.

- **Core Courses:**
 - Analysis of Market and Public Policy
 - Quantitative Methods
 - Korean Economic Development

- **Concentration Courses**

① Finance and Macroeconomic Policy (FM)

The concentration on Global Finance and Regulation aims to help students understand the theory, the practice, and the policy issues in the areas of macroeconomics and finance. Target students include mid-career professionals in finance ministries, central banks, financial supervisory authorities, self-regulatory agencies, and others who aspire to work in such institutions. The rich list of finance courses can also meet the needs of students from the private sector. Upon completion, students are expected to have a full understanding of two key agendas in recent G20 summits: global imbalance and international financial regulatory system.

- Aid and Development
- Capital Market and Investment
- Central Banking: Monetary Policy Strategy
- Challenges and Governance in Global Financial Market
- Corporate Finance Policy
- Finance and Development
- Financial Accounting
- Financial Instruments and Markets
- Financial Statement Analysis and Valuation
- International Financial Policy
- Introduction to Financial Analysis
- International Financial Management
- Macroeconomic Policy
- Pension and Personal Finance

② Trade and Industry Policy (TI)

In this era of globalization, no country can enjoy economic prosperity without engaging in international trade. While domestic industries struggle to adjust themselves in the global market, industrial policy can facilitate the process. This concentration aims to offer theoretical knowledge and practical skills in the field of international trade and industrial policy. Legal and institutional arrangements in the world trade will be analyzed in the context of contemporary issues such as FTA, FDI, international trade negotiations, dispute resolutions, and etc. Target students include mid-career professionals in trade-related ministries and business entities or international organizations, as well as those students who aspire to work in such institutions upon graduation.

- Assessing Regulation and Competition Policies
- Competition: Theory and Practice
- Economic and Social Transformation of Korea
- Game theory and Strategy
- Industrial Policy and International Trade Regulation
- Korean Economic Development
- Law and Economics
- Market Economy and Government
- Science and Technology Policy
- Theory and Policy of International Trade
- Trade and Development

- Trade and Industrial Policy in the Globalization Era
- Trade Law and Policy in Practice
- Understanding Free Trade Agreements
- Understanding the World Trading System

③ Public Finance and Social Policy (PF)

The market is an indispensable mechanism for efficient resource allocation and long-term growth. The workings of the market, however, are often accompanied by extreme poverty, externalities, information asymmetry, and coordination failures, thereby entrapping vulnerable individuals and communities at a lower end of possible equilibria. To promote efficiency, equity and solidarity is a significant goal of public policy in this light. On the basis of economics and other social science disciplines, this concentration explores ways to tackle these challenges through taxes, government expenditures, and prudent regulations. Target students include mid-career professionals working in the fields of fiscal policy, poverty alleviation, education, healthcare, social insurances, labor protection, and cultural policy.

- Analysis of Education Policy in Comparative Perspectives
- Development and Labor Market Policy
- Development and Social Change in Korea
- Gender and Development
- Global Health and Development
- Human Capital and Economic Development
- Human Resource Management in Government
- Korean Human Development
- Labor Market Institution and Policy
- Market Economy and Government
- Monitoring and Evaluation for Public Policy
- Policy Issues in Labor Market
- Social Security and Welfare Policy
- Welfare Service Implementation
- Labor Economics and Public Policy
- Public Finance and Public Policy

④ Regional Development and Environment (RE)

Sustainable Development and Green Growth are keywords in the 21st century development discourse. Leaders in the public sector need to understand the dynamic

relations among economic development, environmental protection and societal development.

With this concentration, students develop the knowledge and skills to 1) draft regional development projects and policies considering environmental consequences, 2) conduct environmental impact assessments, 3) facilitate stakeholder participation and orchestrate environmental dispute resolution, and 4) understand complex policymaking procedures in regional development and environmental management programs.

Graduates may find positions as local or regional development planners and decision makers, environmental analysts in state, national, and international agencies and NGOs, or infrastructure development in the private sector.

- Cost-Benefit Analysis on Policy and Project Cases
- Economic Analysis of Investment Operations
- Local Administration and Finance
- Planning and Managing Development Projects
- Population and Development
- Public-Private Partnerships in Infrastructure Development
- Seminar on Project Appraisal and Evaluation Cases
- Sustainable Development and Climate Change
- Urban Economics and Public Policy
- Urban Transportation Policy
- Urbanization for Economic Development

- **Graduation Requirement:**

In order to graduate from the KDI School with a Master's degree, all master's students must complete a minimum of 45 credits of graduation requirement courses.

- **Requirements for the first three semesters (Completion of 42 credits)**

- Students must take 3 core courses (9 credits: Analysis of Market and Public Policy, Quantitative Methods, Korean Economic Development).
- Students must take at least 4 courses (12 credits) from his/her concentrations.
- Students can choose 2nd concentration and take up to 3 courses (9 credits) from the concentration. Choosing 2nd concentration is optional.

- Students must also take one English (Language in Public Policy and Management) course. English courses will be counted towards graduation requirement credits for up to 6 credits.
- Students must take Korean Language and Culture I. This course will be counted toward graduation requirement credits.
- Students who plan to write a thesis or do a capstone project for Research Project must take the Advanced Research Seminar (3 credits) offered in the 3rd semester and submit the first draft paper in the seminar. Students who plan to do an SRP must take one more elective course.
- Students are required to present their first draft of the research project before they return to their home country

• **Requirements for the fourth semester (Completion of 3 credits)**

- In order to complete their Research Project for the fourth semester, students need to finish their final draft with an approval from their supervisor and then submit their paper to the office of academic affairs by the end of the fourth semester

<Course Plan for KOICA SP Students>

	First Year (KDI School)				Second Year		
					KDIS	Home Country	
Semester	Preliminary	Fall	Spring	Summer	Fall	Spring	Summer
Courses	2 courses (6 credits)	4 courses (12credits)	4 courses (12 credits)	4 courses (12 credits)	-	-	3 credits
Research Project*	-	-	POS Committee Formation & Research Proposal Submission	Submission of Research Project (1st draft)	Submission of Research Project (final draft) & Presentation	Submission of Research Project (final draft)	Evaluation of Research Project & Graduation

**Research Project: KOICA SP students must complete the Research Project by doing one among Thesis⁴, Capstone Project⁵, and Supervised Research Project (SRP)⁶ as a part of graduation requirement.*

⁴. **Thesis** is a research paper with an aim to advance generalizable knowledge (basic or applied) in the chosen field. Typically, a thesis research involves an attempt to empirical test of hypothesis or a set of hypotheses in an attempt to validate or refute their truth status.

⁵. **Capstone project** is practical, problem-solving research which addresses a real-time policy or management concern faced by a particular agency or a community of your interest.

⁶. **Supervise Research Project (SRP)** is an option designed for students whose main educational objective is to seek life-long, continuing education through which to build personal competency in the areas of one's need.

<Summary of Graduation Requirements for MPP Program>

Category	MPP Graduation Requirements
Core Courses	<p>Requirement: 3 courses (9 credits)</p> <ul style="list-style-type: none"> • Analysis of Market and Public Policy • Quantitative Methods • Korean Economic Development
1 st Concentration	<p>Requirement: 4 courses (12 credits) <i>※ MPP students must choose one concentration from below and take at least 12 credits (4 courses) from the concentration of their choice They are allowed to declare a maximum of 2 concentrations.</i></p> <ul style="list-style-type: none"> • FM (Finance and Macroeconomic Policy) • TI (Trade and Industry Policy) • PF (Public Finance and Social Policy) • RE (Regional Development and Environment)
2 nd Concentration	<p>Elective: 3 courses (9 credits) <i>※ MPP students may declare a 2nd concentration when they complete 3 courses from the concentration. (Optional)</i></p> <ul style="list-style-type: none"> • FM (Finance and Macroeconomic Policy) • TI (Trade and Industry Policy) • PF (Public Finance and Social Policy) • RE (Regional Development and Environment) • SD (Sustainable Development) • ID (International Development) • PA (Public Administration and Leadership) • SM (Strategic Management) • GP (Global Governance and Political Economy)
Research Project	<p>Requirement: (choose one among <u>options</u>)</p> <ul style="list-style-type: none"> • Advanced Research Seminar (3 credits) + <u>Thesis (3 credits)</u> • Advanced Research Seminar (3 credits) + <u>Capstone (3 credits)</u> • 1 course (3 credits) + <u>Supervised Research Project (3 credits)</u>
Language	<p>Requirement: 2 courses (6 credits)</p> <ul style="list-style-type: none"> • 1 English courses (3 credits) • Korean Language and Culture I (3 credits)
Total	45 credits

5. REGULATION FOR ACADEMIC AFFAIRS

1) Acknowledgement of Credits

- a. Registration:** Credits are only given for courses for which students have officially registered through designated registration procedures. Students auditing courses will not receive credits.
- b. Attendance:** All students must attend at least 5/6 of all classes in a given semester to receive credits for that course.

2) Grading System & GPA

Students are graded according to the following system. “W” and “IW” are recorded on the transcript but are not counted towards the GPA.

Grade	A	A-	B+	B	B-	C+	C	C-	T	I	W	IW	F
Points	4.00	3.67	3.33	3.00	2.67	2.33	2.00	1.67	-	-	-	-	0.00

3) Academic Probation and Expulsion

- a. Academic Probation:** Those students whose GPA falls below B- (2.67) shall be placed on an academic probation. Once they are placed on an academic probation, all financial aids in the form of scholarships, living allowances, and tuition waivers, etc., will be terminated, and such students will no longer be eligible to apply for CA (Class Assistant) and AA (Administrative Assistant) positions.*

* KOICA SP students will become ineligible to maintain the scholarship when a GPA is below 3.0(B) every semester.

- b. Academic Expulsion:** If a student is placed on an academic probation for a second time, he/she will be expelled from the school and will not be considered for readmission.

6. EXTRACURRICULAR ACTIVITIES

a. Cultural Events and Site Visits

Throughout the year, KDI School arranges various cultural events and site visit opportunities for international students to help their understanding on Korean culture and society. (The list is subject to change.)

• Cultural Events

- Korean Culture Presentation
- Korean Folk Village
- Traditional Performance
- The 3rd tunnel or DMZ
- Local Festival (Gimje Horizon Festival)
- International Food Festival
- Nanta Performance



• Site Visits

- POSCO, Hyundai Heavy Industry, Hyundai Motors, Wolsong Nuclear Power plant, etc.
- Central/Local Government, National Assembly, Bank of Korea, Blue House
- Various Governmental Organizations and Corporations

b. Student Networking Program

The KDI School offers various programs to promote interaction and friendship between international students and Korean students. International students can have a chance not only to mingle but also to develop friendship and networking

- Home Visiting Program
- Sports Day
- Mountain Hiking
- Song & Dance Festival
- Happy Hour
- Buddy Program
- Various Club Activities

**c. Special Lectures and Seminars**

The KDI School carries out special lectures during the year by inviting experts and foreign scholars specializing in their fields. Also regular seminars where presentations of research topics by the KDI School faculties and outside experts are made, and where students are free to participate and engage in discussions.

Part V**TRAINING INSTITUTE****1. GENERAL INFORMATION****a. About the KDI(Korea Development Institution) and KDI School**

Ever wanted to meet the brain behind Korea's rapid economic and Social Development? KDI School of Public Policy and Management was established in 1997 in partnership with the KDI, Korea's leading think tank. KDI has been rated by the Economist as one of the most influential and best connected research institutions in the world.

One of the important missions of the KDI School is to educate and develop the next generation of leaders in today's rapidly changing and globalizing economy. The KDI School offers an innovative educational program focusing on policy and development issues. Aiming to transform mid-career professionals into leaders of their respective fields, KDI School has been committed to equipping our students with new knowledge, vision and a global perspective. The KDI School also draws on a wealth of research and resources from the KDI, to share Korea's unique development experience with the global community.

b. The KDI School Distinction**• Innovative Academic Programs**

The KDI School offers comprehensive and rigorous academic programs focusing on real-world, policy issues in both the public and private sector.

- Academic curriculum utilizing the experiences and the assets of Asia's top think-tank, the Korea Development Institute (KDI).
- Education based on experiences in systematic research on global development and consultation to developing nations.

• Top-notch Faculty

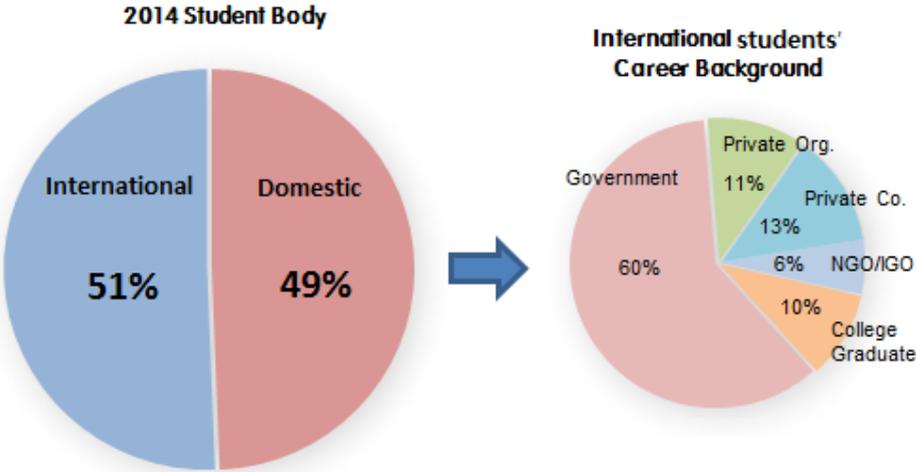
The KDI School's faculty possesses a rich blend of international, academic, and policy experience, along with a common commitment to excellence in teaching and research.

- Consists of Ph.D. from top-tier universities in the world, including Columbia, Cornell, Harvard, Yale, etc.
- Owns a wealth of experience in both the public and private sector, including Bank of Korea, World Bank, ADB, etc.
- Has capacity to carry out research and education in all relevant areas of development and public policy



- Diverse Student Composition**

The majority of students are mid-career professionals with 5-10 years of working experience in government, business, NGOs, media or academia. International students account for more than 50% of the student body (from 70 different countries) each year, further promoting the internationalism of the school and the creation of a powerful global alumni network.



2. ACCOMMODATION & FACILITIES

a. Dormitory (on-campus)

The KDI School has moved to its new campus in Sejong city, which is a special administrative district created by the Korean government.



Sejong Campus offers on-campus dormitory for all international students who have no accommodation available in Korea.

For KOICA SP participants' convenience, KDI School will give KOICA students priority in assigning single rooms. In the first semester you will share a room with another student, but starting from the second semester, you will be assigned to a single room.

There is no meal plan. Residents may prepare their own meals in the communal kitchen, or use the school cafeterias for on-campus dining.

- **General Rooms**

All general rooms are double rooms and are equipped with beds, wardrobes, desks, a telephone (for intra-campus calls), bookshelves, an air conditioning and a heating system, and an internet (electrical outlets: 220V). A set of

bedding (blanket, bed cover, bed sheet, bed pad, pillow) are provided for students when they check in to their rooms.

- **Single Rooms**

KDI School has also single rooms. A single room has its own shower and a toilet inside. The rooms are equipped with beds, wardrobes, desks, a telephone (for intra-campus calls), bookshelves, an air conditioning and a heating system (electrical outlets: 220V).

- **Student Lounge**

Student lounges are located on the 3rd, 5th floor each buildings and are a place where students can relax, watch TV, check their email, do homework, read, or just hang out. It also offers comfortable surroundings for casual conversation. This place has a satellite TV, some couches, two desktop computers, a printer, microwaves, a water dispenser, irons & ironing boards.

- **Kitchen**

Located on the top floor is a communal kitchen where all residents can cook for themselves. It includes some tables, chairs, electric burners, microwaves, refrigerators, a sink, cooking utensils, a satellite TV, and a public phone.





b. Other Facilities

- **Lecture Hall and Conference Rooms**

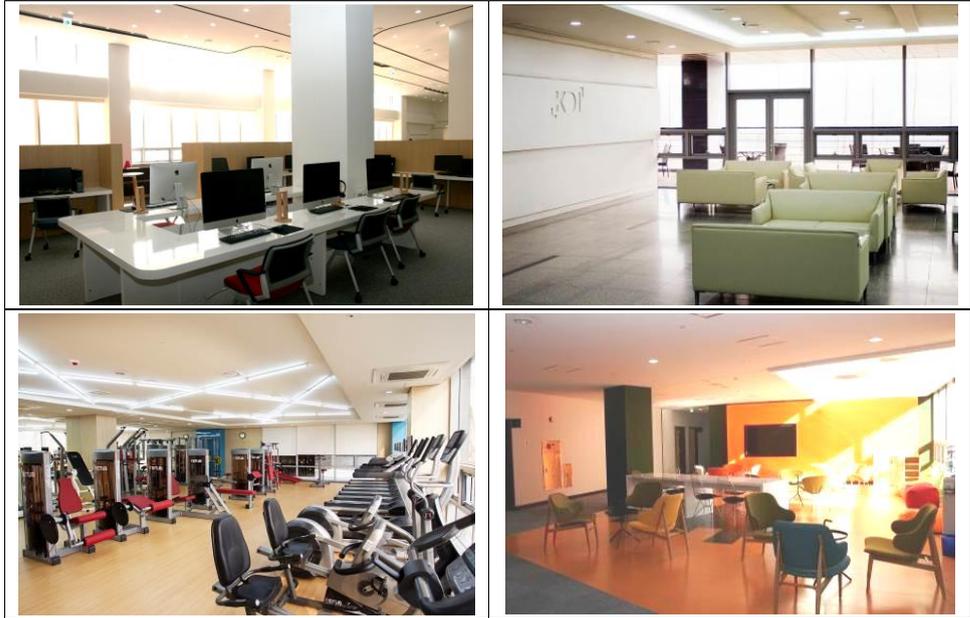
High-tech lecture halls and video conference room are available to make each class and conferences more effective.



- **Convenient Facilities**

Computer Lab, Chambers, Prayer Room, Gym, Student Council Room and Lounges are available for all KDI School students on campus. The computer lab is open to students 24 hours a day, with internet access as well as newly installed computers, printers, and scanners. The student chambers are also accessible to students 24 hours a day. Each chamber includes desks and a locker, providing a space for students to study and do research/class

assignments/team projects, or simply to have a rest in their free time.



- **Library**

The library archives books, academic publications, and other materials essential for student, faculty, and staff research. Working papers of renowned institutions such as NBER, CEPR, FRB, and World Bank are also available online. Publications and materials are available on areas of business, economics, policy, and much more. (For more detailed information, visit <http://library.kdischool.ac.kr>)



3. OTHER INFORMATION

a. Health Care Service

- On-campus Health Care Center

For minor injuries and ailments, students can go to the health care center located on the 2nd floor of the Central Building on-campus.

b. Sun Healthcare International in Deajeon City

Sun Healthcare International assistants are fluent in English and assist international patients from reception to prescription, facilitating your communications with doctors or staffs during medical treatment.

- Less Waiting Time: The International Clinic Office will provide a separate service for all international patients.
- Less Language Barrier: A designated assistant will provide individual escort service within the hospital, explaining and translating necessary information
- Convenient Payment System: No immediate payment is required at the time of your visit. Expenses will be deducted from your monthly stipend 2 months later.

- *Emergency center operates 24 hours (No service during the holidays).*

c. Student Counseling Service

The KDI School provides a Counseling Service for students. While the new semester can be an exciting challenge, some students may have to deal with a variety of issues, including personal and academic concerns. The counseling service is dedicated to supporting those students both emotionally and practically, and aims to maximize the student satisfaction so they can take full advantage of the opportunities at the KDI School and enjoy their stay in Korea.

Students may seek counseling for various reasons. No topic is off limits, but common concerns are:

- Academic issues
- Cultural adjustment issues
- Homesickness
- Relationship problems
- Stress and anxiety
- Depression
- Grief and loss

d. Suggestions Welcome

The KDI School welcomes any suggestions and opinions that students may have via “Suggestions Welcome” board on the KDI School webpage and tries to integrate them into the school’s administration as much as possible. All students are encouraged to make suggestions and give ideas. Paying keen attention to the quality of student life, KDI School is always eager to hear about your school experience. You may voice your opinions on:

- Academic inconveniences, student services or facilities
- Any productive ideas that can help the School’s development
- Problems with sexual harassment and other discriminatory incidents you have experienced

Part VI**SUPPORT SERVICES****1. TRAVEL TO KOREA**

KOICA arranges and pays for the participant to travel to and from Korea. The participant is to travel by the most direct route between the Incheon International Airport and a main international airport in the participant's home country. KOICA will cover economy class, round-trip airfare.

If a participant wants to change the flight itineraries, they should pay the additional airfare. The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program. Should the participant be unable to get the appropriate visa before the date of entrance, KOICA is unable to provide any assistance and, if it proves necessary, participants may have to return to their respective countries to get the visa issued at their own expense.

2. EXPENSES FOR STUDY AND LIVING

The following expenses will be covered by KOICA during the participant's stay in Korea.

- Tuition fee
- Accommodation (the dormitory of a training institute)
- Living allowance (including meals) : KRW 990,000 per month
(Subject to change)
- Textbook and materials: KRW 800,000
- Study visit & field trip, etc. during the program
- A medical checkup after entrance
- Overseas travel insurance, etc.

In addition, participants may be invited to a special event organized by KOICA with the aim of promoting friendship among each other and understanding about Korea during the program.

3. INSURANCE

During the program participants will be covered by the “New group accident insurance(2)”. The insurance covers expenses for medical treatment and hospital care caused by diseases or accidents within the scope and limit of insurance coverage. Participants should first pay by themselves and then be reimbursed for the expenses later, on the condition that the case falls under the coverage of the insurance.

Limits of Coverage (subject to change)

- Death or Permanent Disability by Accident: KRW 100 million
- Medical Expenses by Accident: KRW 20 million
- Death by Disease: KRW 100 million
- Liability: KRW 10 million (deductible : 200,000 won)

Main Scope of Coverage

- Death or Permanent Disability by Accident & Death by Disease: The insurance shall pay the insurance money up to the above limit.
- Medical Expenses by Disease and Accident: The insurance shall cover the medical expenses at actual cost within the limit of the medical insurance subscription amount per case (for details, refer to the insurance policy)
- Medical checkup at the participant’s option and the fee for a medical certificate and diseases caused by pre-existing medical conditions, etc. are not covered by the insurance.

※ The insurance coverage is limited to the treatment incurred within Korea.

Deductibles(Insured persons are responsible for deductibles, as described below.)

- 1) Maximum Coverage Limit per Day
 - Outpatient services : 250,000 won
 - Medicine : 50,000 won
- 2) Deductible per day (outpatient)
 - Clinic: 10,000 won
 - Hospital: 15,000 won
 - University hospital, level 3 hospital: 20,000 won
- 3) Deductible per day (medicine): 8,000 won
- 4) Dentistry and Oriental (Chinese) medicine: Uninsured items and prosthetic dentistry
- 5) Hospital treatment
 - The beneficiary is responsible for 10% of the costs.
- 6) Orthopedics

- Equipment and consumables (e.g., wristbands and cast shoes)
- 7) Fees for issue of certificates
- 8) In the case of uninsured items and material costs, a detailed statement must be submitted.
- 9) Receipts from medical institutions or pharmacies must be submitted. Credit card receipts will not be accepted.

Procedures, Services and Diseases Not Covered by the Insurance

- 1) Medical check-up, vaccination, nutritional supplements, and tonic medicines
- 2) Mental disease and behavior disorder
- 3) Dental care
 - ※ *To receive dental care, prior consultation with the coordinator of KOICA is required.*
- 4) Congenital cerebropathy
- 5) Herbal remedies
- 6) Obesity
- 7) Urinary diseases: Hematuria and urinary incontinence
- 8) Diseases of the rectum and anus
- 9) Tiredness and fatigue
- 10) Freckles, hirsutism, atrichia, canities, mole, wart, pimple, and skin ailments such as hair loss due to aging
- 11) Medical expenses caused by treatments for enhancing appearance (e.g., double-eyelid surgery)
- 12) Costs that are not related to treatments and medical check-up costs that are not related to a doctor's diagnosis.
- 13) Diseases that participants already had before arrival in Korea
 - ※ *Detailed information will be provided upon arrival*

Part VII	REGULATIONS
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1. PARTICIPANT'S RESPONSIBILITIES

- To take up the scholarship in the academic year for which it is offered (deferral is not allowed)
- To follow the training program to the best of their ability and abide by the rules of the training institute and KOICA
- To reside in the accommodation designated by the training institute for the duration of the course except for holidays or temporary leave on the condition that the leave is reported to the university in advance.
- To maintain an appropriate study load and achieve satisfactory academic progress for the course. If the participant fails to attain certain grades required by the university, his or her status as a KOICA program participant may be suspended and, in some cases, participant will be required to return home. In that case, the participant will not be allowed to apply for the KOICA scholarship program again.
- To participate in all activities associated with the approved course of study including all lectures and tutorials, submit all work required for the course and sit for examinations unless approved otherwise by the training institute in advance
- To notify the academic advisor and the KDI School office two weeks prior to the departure by submitting the "Request for temporary leave" document. The e-ticket should also be submitted when issued.
- To advise KOICA and the training institute of any personal or family circumstances such as health problems or family problems which may seriously affect their study
- To refrain from engaging in political activities or any form of employment for profit or gain
- To agree to KOICA collecting information concerning them and passing that information onto other relevant parties, if necessary
- To return to their home country upon completion of their training program
- Not to extend the length of their training program or stay for personal convenience; neither KOICA nor the university will provide any assistance and be responsible for an extension of their stay
- To either return to their original job post or remain employed in a field related to their degree for at least 3 years.

- To recommend not to purchase personal vehicles with their allowances provided by KOICA due to safety concerns and concentration on their studies.

2. WITHDRAWALS

- In principle, a participant is **not** allowed to withdraw from the course at his or her own option once the course starts.
- A participant may withdraw with valid personal or relating to issues from one's home country' (such as health or work issues) when acceptable to KOICA. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- If a participant fails to attain certain grades required by the training institute, he or she may be forced to withdraw and return home upon withdrawal. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- The participant who withdraws must return to the training institute the living allowance he or she has already received for the remaining period from the date of departure from Korea.

3. TEMPORARY LEAVE

- Participants can have temporary leave within 19 days during whole (16 months) program (to the participants' home country or for a trip abroad) on the condition that the trip does not affect their schoolwork and as long as they notify the university in advance.
- KOICA and the university do not pay airfare for the trip. The temporary leave may not exceed 19 days during the whole period of study.
- Any kind of unreported temporary visit to his or her home country or travel to other countries despite the university's disapproval will not be tolerated and the participant may be asked to quit his or her study in the midway.

4. ACCOMPANYING OR INVITING FAMILY

- As KOICA's Scholarship Program is a very intensive program which requires full commitment to and concentrated effort for studying, participants CAN NOT bring any family members.

- KOICA does not provide any financial or other administrative support for the dependents of the participants.
- If a participant invites family members within the duration of one month, one must take a full responsibility related to their family members travel to and stay in Korea including administrative and financial support as well as legal matters in Korea. The participant is required to sign and submit the Written Pledge with supporting documents by acknowledging their responsibility and conditions of bringing their family members in Korea in advance. A copy of the Written Pledge is available at KDI School Office.

5. OTHERS

- KOICA will assume any responsibility only within the limit and scope of the insurance for participants.
- KOICA is not liable for any damage or loss of the participant's personal property.
- KOICA will not assume any responsibility for illness, injury, or death of the participants arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- If the participants break any of the rules of KOICA and the training institute during their stay in Korea, their status as a KOICA program participant may be suspended.

Part VIII**CONTACTS****1. CONTACT INFORMATION****a. Korea International Cooperation Agency (KOICA)**

- **Program Manager: Ms. Minkyung Shin**

Capacity Development Program Team

418 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si, Gyeonggi-do, 461-833,
Korea

E-mail: minkyungshin@koica.go.kr

Phone: +82-31-740-0417

Fax: +82-31-740-0684

Website: <http://www.koica.go.kr>

- **Program Coordinator: Ms. Doona Lee**

E-mail: doona24@global-inepa.org

Phone: +82-31-8017-2675

Fax: +82-31-8017-2680

b. KDI School of Public Policy and Management (KDIS)

- **Admissions Division**

15 Giljae-gil, Sejong, 339-007, Korea

Email: admissions@kdischool.ac.kr

Phone: +82-44-550-1281

Fax: +82-44-550-1223

Main Website: <http://www.kdischool.ac.kr/>

Admissions Website: <http://admissions.kdischool.ac.kr/>

- **Student Affairs Division (Student Services)**

15 Giljae-gil, Sejong, 339-007, Korea

Email: studentaffairs@kdischool.ac.kr

Phone: +82-44-550-1253

Fax: +82-44-550-1232

Appendix 1.

Brand Name of the KOICA Fellowship Program

KOICA has launched a brand-new name for the KOICA Fellowship Program in order to more effectively raise awareness about the program among the public and its partner countries.

In English, CIAT stands for Capacity Improvement and Advancement for Tomorrow and in Korean it means “seed (씨앗)” with hopes to contributing in the capacity development of individual fellows as well as the organizations and countries to which they belong.



Appendix 2.

HOW TO JOIN THE KOICA COMMUNITY

The KOICA Alumni Community (<http://training.koica.go.kr>)

KOICA offers you a chance to meet other participants of our training programs online. We are all friends here. Share your memories, experiences and feelings. Please join now! The door to the KOICA Alumni Community is open to everyone.

The KOICA Alumni Community is an online extension of the relationship and friendship formed between former and present participants. By becoming a member of the KOICA Alumni Community, you can stay in touch with your former classmates and be informed of what is happening at KOICA and the center. The Community allows alumni to update their personal information and search for other alumni in an online directory.

The KOICA FACEBOOK (<http://facebook.com/koica.icc>)

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our Facebook community.



Appendix 3.

HOW TO GET TO THE ICC

- Route: Incheon International Airport → Korea City Airport, Logis & Terminal (CALT) → International Cooperation Center (ICC)
- **Arrival at Incheon International Airport (<http://www.airport.kr>)**

Flow:

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
- ▶ Go to the KOICA Counter, which is located between Exit 1~2

• **KOICA Counter at Incheon airport**



Location : Next to Exit 1 on the 1st floor
(No.9- 10)
Tel. : 82-32-743-5904
Mobile : 82-(0)10-9925-5901
Contact: **Ms. Jin-Young YOON**

After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon Airport. At the KOICA Counter, you can get detailed information about how to get to International Cooperation Center (ICC) and purchase limousine bus ticket for City Airport, Logis & Travel (CALT).

All the KOICA staff at the Incheon Airport wears nametags or has signs for indication. If you cannot meet the KOICA staff at the counter, please purchase a limousine bus ticket from the bus ticket counter (located on the 1st Floor), and go to CALT Bus Stop No. 4A (or 10B). Please find the bus number 6103 and present your ticket to the bus driver. From Incheon Airport to CALT, the approximate time for travel will be between 70 to 90 minutes. When you arrive at CALT, you will find another KOICA staff who will help you to reach the ICC. KOICA will reimburse the limousine bus fare when you arrive at ICC. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff.

• **KOICA Counter at CALT airport**



Location : Lounge on the 1st floor of
CALT airport
Mobile : 82-(0)10-9925-5901

- If the limousine bus is not available due to your early or late arrival from 22:00 to 05:30.
- Please contact the ICC reception desk
(Tel. 031-777-2600 / English announcement service is available 24 hours daily)
- The staff at the ICC reception desk will let you know how to use a taxi. The taxi fare from the airport to ICC is normally 90,000 Won.

※ KOICA won't reimburse the taxi fare if you use a taxi
during the hours of 05: 30 ~ 22:00.

• **From Incheon International Airport to the ICC through CALT**

- Take a City Air limousine bus at bus stop No.4A on the 1st Floor. Buses run every 10~15 minutes between the hours of 5:30 and 22:00.
- Meet the KOICA staff at the lounge on the 1st Floor of CALT upon arrival.
- Take a car arranged by the KOICA staff to the ICC (Expected time: 20 minutes)

"Please remember to read the Participants' Guidebook. It is available from the Korean Embassy or KOICA Overseas Office in your country and provides valuable information regarding KOICA programs, allowances, expenses, regulations, preparations for departure and etc."