

Program Information

KOICA Scholarship Program for Capacity Building to Realize Value-added Agriculture

**KOICA-KU Master's Degree Program in
Agricultural Processing and Marketing**

August 11, 2015 to December 23, 2016

Seoul, Korea

KOICA^{coo} 한국국제협력단
KOREA INTERNATIONAL COOPERATION AGENCY



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Part I

KOICA & SCHOLARSHIP PROGRAM

The Korea International Cooperation Agency was founded as a government agency on April 1, 1991, to maximize the effectiveness of Korea's grant aid programs for developing countries by implementing the government's grant aid and technical cooperation programs.

In the past, development cooperation efforts were focused on meeting the Basic Human Needs (BHNs) of developing countries and on fostering their Human Resources Development (HRD).

However, the focus has now shifted to promoting sustainable development, strengthening partnerships with developing partners, and enhancing the local ownership of beneficiaries.

Additionally, global concerns such as the environment, poverty reduction, gender mainstreaming, and population have gained significant importance among donor countries.

Due to the continuously changing trends in development assistance efforts and practices, KOICA is striving to adapt to these changes by using its limited financial resources effectively on areas where Korea has a comparative advantage.

In particular, since Korea has the unique experience of developing from one of the poorest countries in the world to one of the most economically advanced, this knowhow is an invaluable asset that helps KOICA to efficiently support the sustainable socio-economic development of its partner countries.

Korea's ODA Framework

Official Development Assistance (ODA) is composed of grants or concessional loans, which are provided to developing countries with the purpose of promoting economic development and welfare.

Korea's ODA is classified into three areas: 1) bilateral aid (grant aid & technical cooperation), 2) bilateral loans, and 3) financial subscriptions and contributions to international organizations (multilateral).

Bilateral aid is comprised of technical cooperation and various types of transfer (made in cash, goods or services) with no obligation for repayment, and is implemented by KOICA under the authority of the Ministry of Foreign Affairs in the Republic of Korea. Bilateral loans are provided on concessional terms under the name of the Economic Development Cooperation Fund (EDCF), implemented by the Export-Import Bank of Korea under the Ministry of Strategy and Finance. Multilateral assistance is delivered either as financial subscriptions or contributions to international organizations.



Korea's Experience and KOICA's Program for Human Resources Development

Human Resource Development (HRD) has been the most important factor in Korea's escape from the vicious cycle of poverty and underdevelopment that had existed for many decades. With scant natural resources, HRD played a vital role in modern Korea's development. Clearly, Korea has emerged as an exemplary showcase of national development powered by human resources development.

From its own development experience, Korea came to fully recognize the significance of HRD, specifically in regards to Korea's collaboration with other developing countries. With much experience and know-how in HRD, Korea can contribute greatly to the international community by sharing its unique development experience with other nations.

Since its establishment in 1991, KOICA has supported a variety of international cooperation programs for HRD, mainly in project-type aid form focusing on education and vocational training with a focus in building a foundation for HRD.

The training and expertise-sharing programs help our partner countries build administrative and technical expertise in both the public and private sectors. In order to share experience at the grassroots level, under the name of World Friends Korea, KOICA dispatches Korea Overseas Volunteers to provide services in the fields such as education, regional development, computer science, health care and nursing. Approximately 7,806 volunteers have been dispatched to 57 countries thus far.

The training program provides opportunities to individuals from developing countries to gain first-hand knowledge of Korea's development experience. The purpose of the program is to enable the participants to apply what they learned for the development of their home country or local community. Since 1991, KOICA has offered 3,106 courses to 49,020 participants from 173 countries. There are a wide range of topics covered in the training program, including administration, economic development, science and technology, information and communication technology, agriculture and health. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its HRD programs.

Types of KOICA Training Programs

KOICA offers five major types of training programs:

1. Country Training Program

Tailored programs that are specifically designed for an individual partner country

2. Regular Training Program

Programs that are open to any interested partner countries

3. Special Training Program

Programs that are temporarily available owing to particular commitments of the Korean as well as partner governments

4. Joint Training Program

Programs conducted in partnership with international organizations and other agencies

5. Scholarship Program

Master's degree programs offered to individuals from partner countries

Part II	PROGRAM OVERVIEW
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Program Title	KOICA Scholarship Program for Capacity Building to Realize Value-added Agriculture (KOICA-KU Master's Degree Program in Agricultural Processing and Marketing)
Program Objectives	<ul style="list-style-type: none"> • Deepen knowledge and insights of government officials from developing countries in agricultural products processing and marketing. • Obtain hands-on experience of his / her own major and strengthen practical capabilities by a combination of class and industry activity. • Expand available resources and personnel network in partnership with Konkuk University and other Korean institutes.
Degree Name	<ul style="list-style-type: none"> • MS in Agriculture or MS in Business Administration
Duration	<ul style="list-style-type: none"> • August 2015 - December 2016 (16 months). Two-week preparation course is included. • The graduate program of Konkuk University consists of four semesters. • During first three semesters, students are required to be on campus to complete their coursework. • During the last semester (fall semester in the following year), students take thesis research credit and write their master's thesis.
Training Institute	Konkuk University (KU) at Seoul, Republic of Korea (www.konkuk.ac.kr/eng)
Number of Participants	20
Medium of Instruction	English

Part III**HOW TO APPLY****1. APPLICATION ELIGIBILITY**

Candidates should:

- Be a citizen of the country which has a cooperative relationship with KOICA.
- Be a government/municipality official or a researcher / an instructor in state institute working in his/her home country with a Bachelor's Degree or higher(**Private sector employees are not eligible**).
- Have a good command of both spoken and written English to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- Be preferably under 40 years of age in good health, both physically and mentally, to complete the program.
- * Pregnancy is regarded as a disqualifying condition for participation in this program.
- * Having Tuberculosis or any kind of contagious disease is regarded as a disqualifying condition for participation in this program.
- Not be a person who has withdrawn from KOICA's scholarship program.
- * Person belonging to the institution in which candidates submitted false documents and returned to his/her country arbitrarily in the middle of SP program cannot be applied
- Have not participated in KOICA's scholarship program or any of the Korean government's Scholarship Program before(Master's degree program).

2. APPLICATION PROCES

A. Application and Registration Timetable

Procedure	Date
Application due	May 29, 2015 KST
Documents review	Jun 1 to 5, 2015 KST
Phone Interview	June 15 to 19, 2015 KST
Interview Result	June 25, 2015 KST
Medical Check-up	June 29 to July 3
Admission decisions announced	July 9, 2015 KST
Arrival in Korea	August 11, 2015 KST

**This schedule is subject to change depending on circumstances.*

* Admission results will be notified to the regional KOICA offices or Korean Embassies.

* Due Date for Application means the date all required materials must arrive at KOICA headquarters in Seongnam, Korea. Local deadline may differ in each country, so please make sure to confirm with the Korean Embassy or KOICA overseas office in your country.

B. Application Documents

No.	Documents	Submission
1	Application Form · Fill out clearly the attached application form	Required
2	Resume · Submit a copy of your updated resume.	Required
3	Essay Describe your answer to the following questions within the word limit. Write each question on the top you are answering. 1. How will this program help you deal with problems in your job? (500 words) 2. What are your strength(s) and weakness(es)? (500 words)	Required
4	Bachelor's Degree Diploma · Documents in other languages than English and Korean should be submitted with translations. · Also submit the original to verify authenticity of the certificates.	Required

No.	Documents	Submission
5	Academic Transcripts <ul style="list-style-type: none"> Documents without English or Korean should be submitted with translations. Also submit the original to verify authenticity of the transcripts. 	Required
6	Official Transcript of English Proficiency Test (TOEFL/TOEIC/IELTS, etc.) <ul style="list-style-type: none"> If your country's official language is English, you do not need to submit it. 	Required
7	Recommendation Letter <ul style="list-style-type: none"> Submit ONE recommendation letter signed by someone who knows you well. 	Required
8	Photocopy of Passport <ul style="list-style-type: none"> It will provide basic personal information to proceed application. 	Required
9	Additional Documents <ul style="list-style-type: none"> Other documents, for example, the Official Report of Korean Proficiency Test such as TOPIK or KLAT, and a Certificate of Employment may be considered for the screening process. Photocopy of both sides of Alien Registration Card if you stay in Korea 	If available

* Photocopy of diploma and transcripts should be submitted in one of the following ways.

No.	Students from Apostille countries	Students from other countries
1	Apostilled by government authorities; typically by the Department of External Relations or Foreign Affairs	Certified by the issuing institution with an official seal or stamp and signature
2	Certified by Embassy or Consulate of Republic of Korea with a seal or stamp	
3	Certified by Embassy of the applicant's home country in Korea	

Apostille countries

Region	Country
Asia	Kyrgyzstan, Mongol, Uzbekistan, etc.
America	Colombia, Dominica, Peru, etc.
Africa	Malawi, South Africa, etc.

Note: The full list is found at Hague Conference on Private International Law, <http://www.hcch.net/> .

C. Selection process

- Application documents will be screened by the KU Admissions Committee.
- Admission decision will be based on the candidate’s adequacy to the program and balance of opportunity among represented countries.

Schedule	Dates
Arrival in Korea	Aug 11, 2015
KOICA orientation	Aug 12 – 14, 2015
KU orientation	Aug 14, 2015
First semester starts	Sep 1, 2015

D. Medical check-up

Candidates who have passed the interview and written exam must receive an additional medical checkup at the local hospital "designated by KOICA". The hospital reservation and related information will be notified to the candidates individually by an organization responsible for arranging checkup schedule (TBD). Medical checkup fees will be fully covered by KOICA but the transportation fee has to be covered by the candidates themselves (please remember that transportation and accommodation fees will not be reimbursed).

The medical check-up results will identify the candidates' health conditions, and KOICA will verify factors that hamper the completion of the scholarship program. The final acceptance of the program will be confirmed after the medical checkup results are examined.

Upon request, individual medical checkup results can be provided by the KOICA program manager at least two weeks after the completion of medical checkup.

Part IV**PROGRAM CONTENTS****1. ACADEMIC SCHEDULE**

Year	Schedule		Location
2015	Aug 11	Entry to Korea	KOICA
	Aug 12	Entry, medical examination and briefing session	
	Aug 17 – 28	Preparatory course	
	Sep 1 – Dec 18	First semester	
2016	Jan 11 – Feb 26	Internship during winter break	Konkuk University, internship organizations
	Mar 2 – Jun 16	Second semester	
	Jul 11 – Aug 26	Internship during summer break	
	Sep 1 – Dec 16	Third semester	
	Dec 16	Program completion ceremony	
	Dec 17	Departure	
2017	Mar 2 – Jun 16	Fourth semester (remotely guided on thesis writing)	Konkuk University
	Aug	Issuance of Master's degree certificate	

Note: Schedule may change.

2. KOICA ORIENTATION

When you first arrive, there will be an orientation for 2-3 days for KOICA's scholarship program at the ICC of KOICA. The orientation aims to provide participant with useful information on the program as well as general information on living in Korea that you will need during the program. Usually, the orientation is composed of three parts; KOICA's welcoming session, Seoul City Excursion and Medical Check-up. The order of each part is subject to change.

a. KOICA's Welcoming Session

In the first part of the orientation, you will have welcoming session which includes KOICA's welcoming reception, introduction of KOICA and course outline. Through this session, you can have an overview of the Scholarship Program. Lectures about Korean culture and basic Korean language and general information regarding daily life in Korea will also be delivered in this session.

b. Seoul City Excursion

KOICA provides Seoul City Excursion to every participant of the training program. Seoul is the capital of Korea. You will have a chance to visit the cultural heritages and downtown area of Seoul. The excursion will help you get accustomed to new culture and surroundings in Korea.

c. Medical Check-Up

KOICA will implement a medical check-up after each participant's arrival in Korea to assure their health condition. After the medical check-up, KOICA will officially accept each participant as a KOICA student for the program. If any case including AIDS or pregnancy which may hamper the scholarship in Korea is found in the medical check-up, the participant will be required to return home. The status as the participant for KOICA SP will be finalized and the acceptance for the program will be confirmed after medical check-up.

3. KU ORIENTATION

An orientation will be conducted for the students during the first week after arrival at Konkuk University.

The orientation will include:

- Outline of the Academic Program

- Academic schedule
- Curriculum and course list
- Graduation requirements
- Academic rules and regulations
- Introduction to Student Support and Services
 - Alien registration
 - Student ID card / bank account
 - Mentorship Program

4. CURRICULUM

A. KOICA-KU Master's Degree Program

■ Concentration: Agricultural Processing and Marketing

Agriculture in developing countries has great potential. However, due to the lack of technology, post-harvest loss is high. Shortage of technical personnel, inadequate distribution infrastructure, lack of finance, and inefficiency in agricultural laws and regulations, are also problems prominent in developing countries.

The program provides hands-on experience in the field of Agricultural Processing and Marketing in theory and practice. This program will help:

- Strengthen capacity of recipients in policy development by learning from Korea's experience in agricultural policy development and implementation
- Form students' proactive, pioneering attitude in agricultural policy development
- Support in identifying challenges and improvement tasks in agricultural policy and institute of students' home countries
- Establish cooperative network among students, Konkuk University and partnering institutes

- Contribute to solidifying friendship and promoting economic cooperation between Korea and recipients' countries through continued development cooperation in agriculture

Applicants must select which department to apply for among the four departments.

Department	Professors
Bio-resources and Food Science	Doo Hwan KIM Mee Jung CHOI Young Soo GUM Se Won PARK Se Chul CHEON
Applied Bioscience	Ju Hyun LEE
Animal Science and Technology	Hong Gu LEE Kyung Woo LEE Beob Kyun KIM Soo Ki KIM
Livestock Business and Marketing Economics	Min Kyoung KIM Seung Chul CHOI

■ Common courses

Semester	Course	Credit
Preparation	Korean and Korean Culture	0 (2 week)
1	Saemaul Undong and Rural Development	3
	Food Processing	3
Winter break	Internship 1	0
2	Marketing Management of Agricultural Products	3
	Thesis Seminar	3
	Seminar	0
Summer break	Internship 2	0

3	Agribusiness	3
	Project Management	3
4	Thesis Research	3

■ Departments

1) Department of Bio-resources and Food Science

Semester	Course	Credit
1	Crop Cultivation	3
	Agricultural Commodities and Distribution	3
2	Agricultural Pathology	3
	Agricultural Functionality and Safety	3
3	Postharvest Management and Storage	3
	Bio-resource and Food Policy	3

2) Department of Applied Bioscience

Semester	Course	Credit
1	Self- pollinated Crop Breeding	3
	Research Design	3
2	Advanced Plant Breeding	3
	Experimental Design	3
3	Molecular Breeding	3

3) Department of Animal Science and Technology

Semester	Course	Credit
1	Poultry Nutrition	3
	Ruminant Nutrition	3
2	Nutrition and Disease	3
	Swine Nutrition	3
3	Feed Biotechnology	3
	Animal Nutritional Proteomics	3

4) Department of Livestock Business and Marketing Economics

Semester	Course	Credit
1	Agricultural Economics	3
	Agribusiness Marketing	3
2	Econometrics	3
	Farm Managerial Administration	3
3	Agricultural Marketing	3
	Price Analysis and Livestock Products	3

B. Information for academic programs

■ Semester

The KU master's degree program consists of four semesters. The master's degree requires a minimum of one and a half years of full time study. All students are required to complete coursework of at least 24 credits. Students will return to their home country after the third semester ends and continue thesis research with their adviser's remote guidance during the fourth semester.

C. Degree Requirements

Students pursuing a master's degree in KU must complete the following requirements:

- 1) Fulfil the coursework requirements
 - a. Obtain 24 credit hours of coursework (9 credits per semester at maximum).
 - b. Submit the master's thesis.
 - c. Average GPA must be no lower than B (3.0 out of 4.5).
- 2) Show a certain level of proficiency in English with one of the following three options.
 - a. Submit the official test score result for IELTS with a minimum score of 5.5.
 - b. Submit the official test score result for TOEFL with a minimum score of 80. (550 for PBT, 210 for CBT)
 - c. Submit the official test score result for TEPS with a minimum score of 550.

These scores are considered as upper middle proficiency among Korean university students.
- 3) Win the approval of the Thesis Review Committee on the thesis and submit the final draft of the thesis.

5. REGULATION FOR ACADEMIC AFFAIRS

A. Acknowledgement of credits

- 1) Registration: Credits are only given for courses for which students have officially registered through designated registration procedures. Auditing courses will not be counted as a credit.
- 2) Attendance: All students must attend at least three quarters of each class in a given semester to receive credits for that course.

B. Grading system and GPA

Students are graded according to the following system.

Grade	A+	A	B+	B	C+	C	D+	D	F
Score (in 4.5 scale)	4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0.00
Score (100)	95-100	90-94	85-89	80-84	75-79	70-74	65-69	60-64	0-64

6. EXTRACURRICULAR ACTIVITIES**A. One-day Trip Program**

- Students will come to learn how what's taught in class becomes applicable in industry by visiting agricultural product trade or processing facility.
- Students will be able to establish good personal networks with policy makers, executioners and corporate executives in order to be able to call for professional assistance when possible.
- Students are expected to submit a five-page report containing implications and possible applications to their nations.
- Destinations may include KFRI (Korea Food Research Institute), RDA (Rural Development Administration), CFS (Canaan Farmers School), AT (Korea Agro-Fisheries and Food Trade Corp).

B. Industrial Tour

This field trip program is intended to let students understand how Korea's economy was able to develop from ruins to a major economy in the world, as they visit Korea's representative industrial facilities. Students will come to grasp greater confidence in and feel more responsible for contributing to their home country's

economic development. List of corporations and industrial facilities: Hyundai Motors, Samsung Electronics, Saemangeum Seawall, Nongsan.

Global company	Hyundai Motors	A country's most export-oriented Hyundai Motors is entitled as one of the world's best 100 brands and ranked as sixth in global car sales. By taking a field tour to the company, students are expected to learn Korea's history of economic development and boost the participants' motivation for their own nation's.	Fall 2015 (First semester)
	Samsung Electronics	Samsung Electronics is by far one of the most excellent global IT companies in Korea as standing out to be the best seller of smart phone and semiconductor. By visiting Samsung Electronics, students will get to learn up-to-date information not only on IT-related area but also on corporate culture.	
Agricultural organization	Canaan Farmers' School	By visiting Canaan Farmers' School with 89-year history in agricultural education, students are expected to learn labor-, service- and sacrifice-based leadership development method. They will also receive lectures on current situation of Korea's agriculture and its related success stories.	Spring 2016 (Second semester)
	Nongsan	Nongsan is a local-leading producer of high-profit generating paprika. The firm has established various partnerships with others to build an association and green house facilities. It has realized various achievements such as providing consultation service to AT (Korea Agro-fisheries & Food Trade Corporation), distributing products to Korea's many large retailers and department stores and even to the businesses that operate abroad. Nongsan has been very successful by producing/distributing 5,500 tons of agricultural products annually to the market. Based on Nongsan's successful paprika case, students will be guided to study the intensive overall system of	

		producing, managing and distributing high-profit generating crops	
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C. Homestay and Mentoring Program

- Students will get a chance to reside temporarily with homestay families who are to have open-mindedness and sensitive to the needs of the students living in their houses. Students are expected to learn and understand Korean living standards, foods and habits throughout their duration of stay with Korean host families.
- Host families will learn the needs and problems of students through good hospitality and entertainment.
- Host families will be asked to contact students periodically to support their residence in Korea.
- Cooperating institution and Individuals: Program professors, Global Agricultural Development Cooperation Center and interested individuals.

D. Cultural Activities

The program intends to provide space for students to enjoy the culture of Korea. Students will experience Korea by learning the history, visiting traditional palaces, participating in festivals, go shopping, watching performance and sports. Tourist attractions and events include old palace, theatre and sports games.

E. Scholarly Events

- Track on current status of each studies and new technologies by participating agriculture-related conferences. They include ones held by Korean Agri-food Policy Association, Korean Industrial Food Engineering Association, Korean Food Storage / Distribution Association and Korean Agricultural Economy Association.
- Add identified information to students' theses and have presentations in seminars in the third semester.
- Actively participate in KOICA-organized development cooperation forum and academic forum.

Part V**TRAINING INSTITUTE****1. GENERAL INFORMATION****A. About Konkuk University**

It was the liberation of Korea from Japan that enabled Dr. Yoo to transform Konkuk Eui-Sook (a private institution for training young Korean leaders) to Konkuk University in 1948. As a strong believer in the role of higher education in maintaining Korea's future sovereignty, Dr. Yoo and his supporters chose the name Konkuk — meaning “founding a nation” in Hanja (Chinese characters) — because they hoped that Konkuk graduates would serve Korea with a spirit of building the nation.

Years of experience in reforming rural areas and educating young leaders, along with a short stint as a politician, convinced Dr. Yoo that education goals should be set beyond academic excellence. Konkuk University not only leads agricultural and life science research but also excels in many areas, thanks to his generous endowment and education philosophy. Moreover, in less than a decade, Konkuk went through a major transformation, incorporating a modern complex of a hospital, shopping mall, movie theatre, and residential facilities. Such advancements gave Konkuk the title of “the fastest growing university in Korea”.

Today, the Seoul Campus, located in the heart of Seoul, comprises 21 undergraduate colleges and 15 graduate schools that offer a diverse range of programs. The Glocal Campus in the city of Chungju, Chungcheongbuk-do, consists of six undergraduate colleges and two graduate schools. As of 2014, a total of about 25,600 students study at the two campuses and abroad.

CAMPUS MAP



- 1. Administration Building (University Foundation)
- 2. Veterinary Medicine Building (Veterinary Hospital)
- 3. Ilgam Gate
- 4. Industry-University Cooperation Building
- 5. Sanghuh Gate
- 6. Konkuk University Station (Subway Line 2)
- 7. Konkuk University Hospital (Konkuk University Medical Center)
- 8. Biomedical Science Building
- 9. Life Science Building Annex
- 10. Sanghuh Memorial Library
- 11. Animal Science Building
- 12. Life Science Building A
- 13. Law School Building
- 14. University Museum
- 15. Konkuk Language Institute
- 16. Art & Design Building

- 17. Education Science Building
- 18. Greenhouse
- 19. Children's Grand Park Station (Subway Line 7)
- 20. Sanghuh Hall
- 21. Business Administration Building
- 22. Konkuk Gate
- 23. KU Stadium
- 24. New Millennium Hall
- 25. Dormitory (Iluhun)
- 26. Gymnasium
- 27. 1. Architecture Building A
- 27-2. Architecture Building B
- 28. Liberal Art Building
- 29. Engineering Building (Heavy Equipment Annex)
- 30. Gyeongwondang Hall of Dojeonggung House
- 31. Flexible Display Roll-to-Roll Research Lab
- 32. Science Building

- 33-1. Engineering Building A
- 33-2. Engineering Building B
- 33-3. Engineering Building C
- 33-4. Engineering Building Annex
- 34. Student Union Building A
- 35. Student Union Building B (Outdoor Theater)
- 36. Founder's Tomb
- 37. International House (Office of International Affairs)
- 38. Dormitory (KU.L House Lake Hall)
- 39. Dormitory (KU.L House Dream Hall, Frontier Hall, Vision Hall)
- 40. Konkuk University High School
- 41. Gym (KU Middle and High Schools)
- 42. Konkuk University Middle School
- 43. Lake (Ilgamho)
- 44. Konkuk Alumni Hall
- 45. Dormitory (KU.L House Global Hall)
- 46. Star City Mall

- 47. Airport Limousine Bus Stop (Arrival area at Konkuk)
- 48. Airport Limousine Bus Stop (Departure for Incheon International Airport)
- 49. Lotte Department Store
- 50. Children's Grand Park
- 51. Future Alternative Energy Building (Konkuk University Fraunhofer ISE Next Generation Solar Cell Research Center [KFnSC]) (Future Energy Research Center)
- 52. Star City Young Zone
- 53. Admissions & Information Technology Building
- 54. Liberal Art Faculty Building
- 55. Arts & Crafts Building
- 56. Founder's Statue
- 57. Himart

MAP OF THE ADJACENT AREAS TO KONKUK

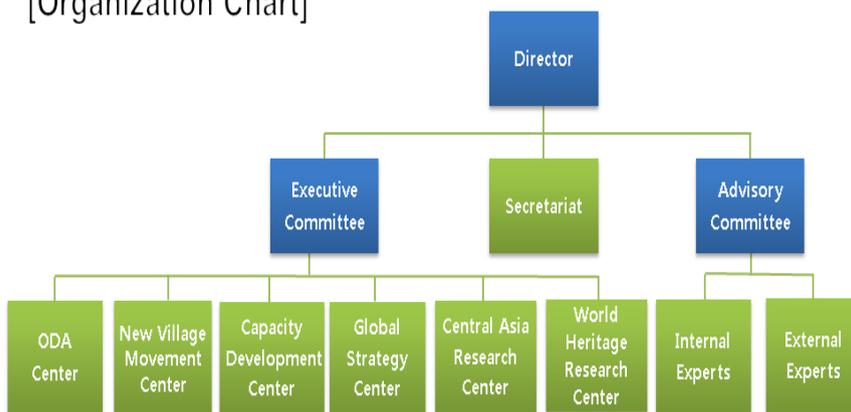


B. KIID

KU Institute for International Development Cooperation (KIID) was launched as an institute designated by the president in February 2014 as a part of the Konkuk University's internationalization businesses. Since then, KIID has been actively involved in numerous international development cooperation projects including Official Development Assistance (ODA) projects, international forums, and academic activities, thereby contributing to the common prosperity of the international community through the development of developing countries. In this process, by adequately utilizing the various school resources (professors, researchers, students, hospital, Konkuk Dairy & Ham, etc.), we are constantly supporting the reinforcement of research capacity of researchers and support students and graduate student's careers.

Recently performed or completed ODA projects include 1) the establishment of the Palestine-Korea biotechnology center, 2) ICT innovation capacity building in Rwanda, 3) the establishment of model farm in Parwan Province, Afghanistan, and 4) the agricultural training program for capacity building of Gabonese officials.

[Organization Chart]



Also, in early 2014, we held total of three symposiums and forums such as KIID Forum. Moreover, Central Asia Colloquium was held three times to promote international cooperation with Central Asia by inviting the specialists in the Central Asia. In addition, we invited the director of the UNESCO World Heritage Centre for a special lecture.

Executive Committee

Name	Major	Position
Min, Sang-Gi	Bioindustrial Technology	Director
Lee, Jeong Ik	Biomedical Science & Technology	Associate Director
Kim, Dae Hwan	Economics	Director of Central Asia Research Center
Song, Chang Seon	Veterinary Medicine	Director of ODA Center
Lee, Hong-Gu	Animal Science & Technology	Director of New Village Movement Center
Kim, Du Hwan	Bioresources & Food Science	Director of Capacity Development Center
Cho, Yong Bum	Electronics Engineering	Director of Global Strategy Center
Choi, Jae Heon	Geography	Director of World Heritage Research Center
German Kim	Kazakh National University	Advisor

2. ACCOMMODATION & FACILITIES

B. Dormitory (on-campus)

Students who are admitted to the program will live on campus in Seoul. They will stay in the dormitory which is housed in KU:L House, specially designed for international students. KU:L House is within five minutes' walk from the classrooms.



■ Rooms

All dormitory rooms are equipped with twin sized bed, desk, chairs, bookshelf, closet, refrigerator, bathroom and air conditioner. The internet system is also available (electrical outlets: 220V). However, blanket and pillow are not provided.



■ Communal kitchen

There is a communal kitchen, where all students can cook for themselves. The facilities in the kitchen include electric burner, microwave, refrigerator, sink, and cooking utensils.



3. OTHER INFORMATION FOR INTERNATIONAL STUDENTS

A. Prayer room

To promote a culturally harmonious environment in the campus and to respect other people's cultural preferences, the program provides a prayer room for religious students.

B. Equipment of cutting-edge technology for lecture rooms

To support students with the finest learning environment, the lecture rooms are equipped with high-tech devices.

C. One-stop Service Center

The One-stop Service Center offers various kinds of service to the students such as issuing certificates, lost & found, fax service and others. It is located in the International House.

D. Wireless Internet Service

Wireless Internet service is available everywhere on Konkuk University campus (free of charge).

F. Other facilities for International Students

Cafeteria, book rental shop, convenience store, bakery, laundry service, and Glocal Café are located in the dormitory buildings or other facilities on campus.

G. Health Care : Konkuk University Hospital

With a history stretching back to its humble beginnings in the 1930s, Konkuk University Hospital (Konkuk University Medical Center) has been providing care to patients for over 80 years. In August 2005, the hospital took a giant step forward with the unveiling of its ultramodern facility, with 13 floors, four basements and 879 beds. This new-generation general hospital is capable of providing tests, diagnosis and treatment—everything in one location. With the synergy of research, training and treatment functions established at the hospital, students, doctors and researchers can benefit from working side-by-side.



In March 2011, the hospital received accreditation from the Ministry of Health and Welfare of the Korean government. The accreditation officially recognizes the quality of the hospital's medical services. In July 2011, the hospital was officially certified as a Health Promoting Hospital (HPH) by the World Health Organization (WHO). In December of the same year, it was also designated by the Korean government as a Senior Medical Center specialized in high-level medical practices, particularly for severe illnesses such as cancer and cardiovascular diseases.

Extensive Research Capabilities

Equipped with the latest diagnostic and treatment technologies, including MRI, radiation therapy equipment and computer diagnostic tools, the hospital maximizes the capabilities of medical researchers. With the opening of this new facility, the hospital has entered a new phase, providing unprecedented excellence in medical care.

Easy Accessibility

The hospital is easily accessible from anywhere on campus—no more than a 10-minute walk. It is also easily accessible from downtown Seoul as it is directly linked by Subway Line 7. (Exit 3, Konkuk University Station) The escalator leads you directly to the basement of the hospital. You can also reach the hospital by using Subway Line 2 as well. (Exit 2, Konkuk University Station) During lunchtime, patients and visitors can enjoy a musical concert staged in the basement. Since it began on September 16, 2005, the concert has been held more than 1,300 times.

Business Hours

Weekdays: 09:00–12:00

Saturdays: 09:00–12:00

Sundays: Closed (The emergency room is available 24 hours a day year-round.) For more information and reservations, call 1588-1533 (call center) or (02) 2030-7281, 7282. (Emergency Room)

International Clinic

In 2010, Konkuk University Hospital opened the International Clinic for all foreign patients, particularly foreign faculty and students of Konkuk.

1. Business hours: weekdays (morning 9:00–12:00 / afternoon 13:00–17:00)

- In order to receive medical treatment without a reservation, you should visit the clinic at least before 15:30.

2. Available languages: English, Chinese and Japanese

3. Choose one of the three methods to make an appointment:

(An appointment at least one day in advance is strongly recommended).

① Call the clinic at (02) 2030-8361, 8362.

② Visit the clinic to make an appointment at the front desk.

③ Visit www.kuh.ac.kr/english to fill out an application form.

If it does not work out, download the form and send the completed form to konkuh@gmail.com. Wait for a confirmation call or email from one of the clinic's staff members.

4. Location: 1st basement, Konkuk University Hospital

[Note]

Regular full-time foreign faculty members and tuition-paying foreign students of Konkuk University are entitled to small discounts on certain (not all) medical treatments. You must present a certificate of employment (재직증명서) (Korean version) or a certificate of enrollment (재학증명서) (Korean version) in order to receive benefits.

For more information and reservations, contact

Ms. Joo at (02) 2030-8362 or hedy@kuh.ac.kr (Chinese)

Ms. Kim at (02) 2030-8361 or 20110616@kuh.ac.kr (English)

Part VI**SUPPORT SERVICES****1. TRAVEL TO KOREA**

KOICA arranges and pays for the participant to travel to and from Korea. The participant is to travel by the most direct route between the Incheon International Airport and a main international airport in the participant's home country. KOICA will cover economy class, round-trip airfare.

If a participant wants to change the flight itineraries, they should pay the additional airfare. The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program. Should the participant be unable to get the appropriate visa before the date of entrance, KOICA is unable to provide any assistance and, if it proves necessary, participants may have to return to their respective countries to get the visa issued at their own expense.

2. EXPENSES FOR STUDY AND LIVING

The following expenses will be covered by KOICA during the participant's stay in Korea.

- Tuition fee
- Accommodation (the dormitory of a training institute)
- Living allowance: KRW 999,000 per month (Subject to change)
- Textbook and materials: KRW 800,000
- Study visit and field trip during the program
- A medical checkup after entrance
- Overseas travel insurance

In addition, participants may be invited to a special event organized by KOICA with the aim of promoting friendship among each other and understanding about Korea during the program.

3. INSURANCE

During the program participants will be covered by the “New group accident insurance(2)”. The insurance covers expenses for medical treatment and hospital care caused by diseases or accidents within the scope and limit of insurance coverage. Participants should first pay by themselves and then be reimbursed for the expenses later, on the condition that the case falls under the coverage of the insurance.

Limits of Coverage (subject to change)

- Death or Permanent Disability by Accident: KRW 100 million
- Medical Expenses by Accident: KRW 20 million
- Death by Disease: KRW 100 million
- Liability: KRW 10 million (deductible : 200,000 won)

Main Scope of Coverage

- Death or Permanent Disability by Accident & Death by Disease: The insurance shall pay the insurance money up to the above limit.
- Medical Expenses by Disease and Accident: The insurance shall cover the medical expenses at actual cost within the limit of the medical insurance subscription amount per case (for details, refer to the insurance policy)
- Medical checkup at the participant’s option and the fee for a medical certificate and diseases caused by pre-existing medical conditions, etc. are not covered by the insurance.

※ *The insurance coverage is limited to the treatment incurred within Korea.*

Deductibles(Insured persons are responsible for deductibles, as described below.)

- 1) Maximum Coverage Limit per Day
 - Outpatient services : 250,000 won
 - Medicine : 50,000 won
- 2) Deductible per day (outpatient)
 - Clinic: 10,000 won
 - Hospital: 15,000 won
 - University hospital, level 3 hospital: 20,000 won
- 3) Deductible per day (medicine): 8,000 won
- 4) Dentistry and Oriental (Chinese) medicine: Uninsured items and prosthetic dentistry
- 5) Hospital treatment
 - The beneficiary is responsible for 10% of the costs.
- 6) Orthopedics
 - Equipment and consumables (e.g., wristbands and cast shoes)
- 7) Fees for issue of certificates
- 8) In the case of uninsured items and material costs, a detailed statement must be submitted.
- 9) Receipts from medical institutions or pharmacies must be submitted. Credit card receipts will not be accepted.

Procedures, Services and Diseases Not Covered by the Insurance

- 1) Medical check-up, vaccination, nutritional supplements, and tonic medicines
- 2) Mental disease and behavior disorder
- 3) Dental care
 - ※ *To receive dental care, prior consultation with the coordinator of KOICA is required.*
- 4) Congenital cerebropathy
- 5) Herbal remedies
- 6) Obesity
- 7) Urinary diseases: Hematuria and urinary incontinence
- 8) Diseases of the rectum and anus
- 9) Tiredness and fatigue

- 10) Freckles, hirsutism, atrichia, canities, mole, wart, pimple, and skin ailments such as hair loss due to aging
 - 11) Medical expenses caused by treatments for enhancing appearance (e.g., double-eyelid surgery)
 - 12) Costs that are not related to treatments and medical check-up costs that are not related to a doctor's diagnosis.
 - 13) Diseases that participants already had before arrival in Korea
- ※ *Detailed information will be provided upon arrival*

Part VII**REGULATIONS****1. PARTICIPANT'S RESPONSIBILITIES**

- To take up the scholarship in the academic year for which it is offered (deferral is not allowed)
- To follow the training program to the best of their ability and abide by the rules of the training institute and KOICA
- To reside in the accommodation designated by the training institute for the duration of the course except for holidays or temporary leave on the condition that the leave is reported to the university in advance.
- To maintain an appropriate study load and achieve satisfactory academic progress for the course. If the participant fails to attain certain grades required by the university, his or her status as a KOICA program participant may be suspended and, in some cases, participant will be required to return home. In that case, the participant will not be allowed to apply for the KOICA scholarship program again.
- To participate in all activities associated with the approved course of study including all lectures and tutorials, submit all work required for the course and sit for examinations unless approved otherwise by the training institute in advance
- To notify the academic advisor and the KU-KOICA office two weeks prior to the departure by submitting the "Request for temporary leave" document. The e-ticket should also be submitted when issued.
- To advise KOICA and the training institute of any personal or family circumstances such as health problems or family problems which may seriously affect their study
- To refrain from engaging in political activities or any form of employment for profit or gain

- To agree to KOICA collecting information concerning them and passing that information onto other relevant parties, if necessary
- To return to their home country upon completion of their training program
- Not to extend the length of their training program or stay for personal convenience; neither KOICA nor the university will provide any assistance and be responsible for an extension of their stay
- To either return to their original job post or remain employed in a field related to their degree for at least 3 years.
- To recommend not to purchase personal vehicles with their allowances provided by KOICA due to safety concerns and concentration on their studies.

2. WITHDRAWALS

- In principle, a participant is **not** allowed to withdraw from the course at his or her own option once the course starts.
- A participant may withdraw with valid personal or relating to issues from one's home country' (such as health or work issues) when acceptable to KOICA. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- If a participant fails to attain certain grades required by the training institute, he /she may be forced to withdraw and return home upon withdrawal. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- The participant who withdraws must return to the training institute the living allowance he/she has already received for the remaining period from the date of departure from Korea.

3. TEMPORARY LEAVE

- Participants can have temporary leave within 19 days during whole (16 months) program (to the participants' home country or for a trip abroad) on the condition that the trip does not affect their schoolwork and as long as they notify the university in advance.
- KOICA and the university do not pay airfare for the trip. The temporary leave may not exceed 19 days during the whole period of study
- All expense for participant's temporary leave should be covered by the participant. KOICA and the university do not pay the expense.
- If the participant is found to have made an unreported temporary visit to his or her home country or traveled to other countries or made a trip despite the university's disapproval, his or her living allowance will be suspended (from the day of departure to the day of return).

4. ACCOMPANYING OR INVITING FAMILY

- As KOICA's Scholarship Program is a very intensive program which requires full commitment to and concentrated effort for study, participants CAN NOT bring any family members.
- KOICA does not provide any financial or other administrative support for the dependents of the participants.
- If a participant invites family members within the duration of one month, one must take a full responsibility related to their family members travel to and stay in Korea including administrative and financial support as well as legal matters in Korea. The participant is required to sign and submit the Written Pledge with supporting documents by acknowledging their responsibility and conditions of bringing their family members in Korea in advance. A copy of the Written Pledge is available at GSIS Office..

5. OTHERS

- KOICA will assume any responsibility only within the limit and scope of the insurance for participants.
- KOICA is not liable for any damage or loss of the participant's personal property.
- KOICA will not assume any responsibility for illness, injury, or death of the participants arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- If the participants break any of the rules of KOICA and the training institute during their stay in Korea, their status as a KOICA program participant may be suspended.

Part VIII

CONTACTS

1. CONTACT INFORMATION

a. Korea International Cooperation Agency (KOICA)

Capacity Development Program Team

(Ms. Grace (Keu Le) Bhang, Program Manager)

418 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si, Gyeonggi-do, 461-833, Korea

E-mail: joywithhim@koica.go.kr

Phone: +82-31-740-0416

Fax: +82-31-740-0685

Website: <http://www.koica.go.kr>

b. Konkuk University (KU)

Global Agricultural Development Cooperation Center

(Jang Hee Im, Program Director)

Website : www.konkuk.ac.kr/eng

Address : 120 Neungdong-ro, Gwangjin-gu, Seoul, Korea

E-mail : joyjoy.im@gmail.com

Phone: +82-2-450-0544

Fax: +82-2-2201-3786

Note: Working hours are 9 am to 5 pm KST.

Appendix 1.

Brand Name of the KOICA Fellowship Program

KOICA has launched a brand-new name for the KOICA Fellowship Program in order to more effectively raise awareness about the program among the public and its partner countries.

In English, CIAT stands for Capacity Improvement and Advancement for Tomorrow and in Korean it means “seed (씨앗)” with hopes to contributing in the capacity development of individual fellows as well as the organizations and countries to which they belong.



Appendix 2.

HOW TO JOIN THE KOICA COMMUNITY

The KOICA Alumni Community (<http://training.koica.go.kr>)

KOICA offers you a chance to meet other participants of our training programs online. We are all friends here. Share your memories, experiences and feelings. Please join now! The door to the KOICA Alumni Community is open to everyone.

The KOICA Alumni Community is an online extension of the relationship and friendship formed between former and present participants. By becoming a member of the KOICA Alumni Community, you can stay in touch with your former classmates and be informed of what is happening at KOICA and the center. The Community allows alumni to update their personal information and search for other alumni in an online directory.

The KOICA FACEBOOK (<http://facebook.com/koica.icc>)

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our Facebook community.



Appendix 3.

HOW TO GET TO THE ICC

• Route: Incheon International Airport → Korea City Airport, Logis & Terminal (CALT) → International Cooperation Center (ICC)

• **Arrival at Incheon International Airport (<http://www.airport.kr>)**

Flow:

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
- ▶ Go to the KOICA Counter, which is located between Exit 1~2

• **KOICA Counter at Incheon airport**



Location : Next to Exit 1 on the 1st floor
(No.9- 10)
Tel. : 82-32-743-5904
Mobile : 82-(0)10-9925-5901
Contact: **Ms. Jin-Young YOON**

After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon Airport. At the KOICA Counter, you can get detailed information about how to get to International Cooperation Center (ICC) and purchase limousine bus ticket for City Airport, Logis & Travel (CALT).

All the KOICA staff at the Incheon Airport wears nametags or has signs for indication. If you cannot meet the KOICA staff at the counter, please purchase a limousine bus ticket from the bus ticket counter (located on the 1st Floor), and go to CALT Bus Stop No. 4A (or 10B). Please find the bus number 6103 and present your ticket to the bus driver. From Incheon Airport to CALT, the approximate time for travel will be between 70 to 90 minutes. When you arrive at CALT, you will find another KOICA staff who will help you to reach the ICC. KOICA will reimburse the limousine bus fare when you arrive at ICC. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff.

• **KOICA Counter at CALT airport**



Location : Lounge on the 1st floor of
CALT airport
Mobile : 82-(0)10-9925-5901

- If the limousine bus is not available due to your early or late arrival from 22:00 to 05:30.
- Please contact the ICC reception desk (Tel. 031-777-2600 / English announcement service is available 24 hours daily)
- The staff at the ICC reception desk will let you know how to use a taxi. The taxi fare from the airport to ICC is normally KRW 90,000.

※ KOICA will not reimburse the taxi fare if you use a taxi during the hours of 05: 30 ~ 22:00.

• **From Incheon International Airport to the ICC through CALT**

- Take a City Air limousine bus at bus stop No.4A on the 1st Floor. Buses run every 10~15 minutes between the hours of 5:30 and 22:00.

- Meet the KOICA staff at the lounge on the 1st Floor of CALT upon arrival.
- Take a car arranged by the KOICA staff to the ICC (Expected time: 20 minutes)

"Please remember to read the Participants' Guidebook. It is available from the Korean Embassy or KOICA Overseas Office in your country and provides valuable information regarding KOICA programs, allowances, expenses, regulations, preparations for departure and etc."