



කළමනාකරණ විගණන දෙපාර්තමේන්තුව
முகாமைத்துவக் கணக்காய்வுத் திணைக்களம்
DEPARTMENT OF MANAGEMENT AUDIT

මුදල්, ආර්ථික ස්ථායීකරණ සහ
ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය

මහලේකම් කාර්යාලය, කොළඹ 01

நிதி, பொருளாதார உறுதிப்பாடு மற்றும்
தேசியக் கொள்கைகள் அமைச்சு

செயலகம், கொழும்பு 01

MINISTRY OF FINANCE, ECONOMIC STABILIZATION
AND NATIONAL POLICIE

The Secretariat, Colombo 01

මගේ අංකය }
எனது இல } DMA/ADM/06/SLPS
My No }

ඔබේ අංකය }
உமது இல }
Your No }

දිනය }
திகதி } 2023.05.22
Date }


Secretaries to all Ministries,
Provincial Chief Secretaries,
Heads of Departments,
District Secretaries,

Inviting applications to fill vacant post belonging to Director (Sri Lanka Planning Service - Grade 1) in the Department of Management Audit

Applications are invited from the Grade I officers of the Sri Lanka Planning Service to fill 02 vacant posts of Directors in this Department.

02. Accordingly, you are kindly informed to intimate the eligible officers of your institution in this regard and instruct to apply for the post with duly completed application annexed here, with the recommendation of the Head of the respective institution to reach the following address (Director General, Department of Management Audit, Ministry of Finance, Economics Stabilization and National Policies, The Secretariat, Colombo 01) on or before 05.06.2023.

03. Your kind attention in this regard is highly appreciated.


S.A. Chandrika Kulathilaka
Director General

කාර්යාලය } 2484816 අධ්‍යක්ෂ ජනරාල් }
அலுவலகம் } 2484500 பணிப்பாளர் நாயகம் } 2484543
Office } 2484600 Director General }

ෆැක්ස් }
பெக்ஸ் } 244949
Fax }

වෙබ් අඩවිය }
வெப் சைட் }
website } www.treasury.gov.lk



කළමනාකරණ විගණන දෙපාර්තමේන්තුව
முகாமைத்துவக் கணக்காய்வுத் திணைக்களம்
DEPARTMENT OF MANAGEMENT AUDIT

මුදල්, ආර්ථික ස්ථායීකරණ සහ
ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය

මහලේකම් කාර්යාලය, කොළඹ 01

நிதி, பொருளாதார உறுதிப்பாடு மற்றும்
தேசியக் கொள்கைகள் அமைச்சு

செயலகம், கொழும்பு 01

MINISTRY OF FINANCE, ECONOMIC STABILIZATION
AND NATIONAL POLICIE

The Secretariat, Colombo 01

මගේ අංකය }
எனது இல } DMA/ADM/06/SLPS
My No }

ඔබේ අංකය }
உமது இல }
Your No }

දිනය }
திகதி } 2023.05.22
Date }

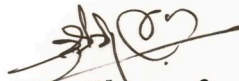
සියලුම අමාත්‍යාංශ ලේකම්වරුන්
පළාත් ප්‍රධාන ලේකම්වරුන්
දෙපාර්තමේන්තු ප්‍රධානීන්
දිස්ත්‍රික් ලේකම්වරුන්

කළමනාකරණ විගණන දෙපාර්තමේන්තුවේ අධ්‍යක්ෂ (ශ්‍රී ලංකා ක්‍රමසම්පාදන සේවයේ I ශ්‍රේණියේ)
පුරප්පාඩු තනතුරු සඳහා අයදුම්පත් කැඳවීම.

මෙම දෙපාර්තමේන්තුවේ පුරප්පාඩුව පවතින ශ්‍රී ලංකා ක්‍රමසම්පාදන සේවයේ I ශ්‍රේණියේ අධ්‍යක්ෂ තනතුරු 02ක් සඳහා ශ්‍රී ලංකා ක්‍රමසම්පාදන සේවයේ නිලධාරීන් වෙතින් අයදුම්පත් කැඳවනු ලැබේ.

02. ඒ අනුව ඔබ ආයතනයේ සුදුසුකම් සහිත නිලධාරීන් මේ සම්බන්ධයෙන් දැනුවත් කර ඔවුන් අදාළ තනතුර සඳහා අයදුම් කරන්නේ නම් මේ සමඟ ඇති අයදුම්පත සම්පූර්ණ කර ආයතන ප්‍රධානියාගේ නිර්දේශ සහිතව 2023.06.05 දින හෝ ඊට පෙර අධ්‍යක්ෂ ජනරාල්, කළමනාකරණ විගණන දෙපාර්තමේන්තුව, මුදල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය, මහලේකම් කාර්යාලය, කොළඹ 01 ලිපිනයට ඉදිරිපත් කරන ලෙස කාරුණිකව දන්වා සිටිමි.

03. මේ සම්බන්ධව ඔබ දක්වන සහයෝගය ඉතා අගය කොට සලකමි.


එස්.ඒ.වන්දිකාතුලතිලක
අධ්‍යක්ෂ ජනරාල්

කාර්යාලය
அலுவலகம்
Office

2484816
2484500
2484600

අධ්‍යක්ෂ ජනරාල්
பணிப்பாளர் நாயகம்
Director General

2484543

ෆැක්ස්
பெக்ஸ்
Fax

244949

වෙබ් අඩවිය
வெப் சைட்
website

www.treasury.gov.lk



කළමනාකරණ විගණන දෙපාර්තමේන්තුව
முகாமைத்துவக் கணக்காய்வுத் திணைக்களம்
DEPARTMENT OF MANAGEMENT AUDIT

இதில், ஈர்ப்புக் கட்டிடக்கலை வகை
செயல்பாட்டுத் திட்டம்

செயல்பாட்டுத் திட்டம், கோலம்பு 01

நிதி, பொருளாதார உறுதிப்பாடு மற்றும்
தேசியக் கொள்கைகள் அமைச்சு

செயலகம், கொழும்பு 01

MINISTRY OF FINANCE, ECONOMIC STABILIZATION
AND NATIONAL POLICIES

The Secretariat, Colombo 01

எனது இல

My No

DMA/ADM/06/SLPS

உமது இல

Your No

திகதி

Date

2023.05.22

அமைச்சுக்களின் செயலாளர்கள்,

மாகாண பிரதம செயலாளர்கள்,

திணைக்களத் தலைவர்கள்,

மாவட்ட செயலாளர்கள்,

முகாமைத்துவ கணக்காய்வு திணைக்களத்தில் பணிப்பாளர் (இலங்கை திட்டமிடல்
சேவைக்கான தரம் 1) வெற்றிடத்தை நிரப்புவதற்கு விண்ணப்பங்களை கோருதல்.

இத்திணைக்களத்தில் வெற்றிடமாக உள்ள பணிப்பாளர் (இலங்கை திட்டமிடல் சேவை -
தரம் 1) 02 பதவிகளை நிரப்புவதற்கு இலங்கை திட்டமிடல் சேவையில் உள்ள
அதிகாரிகளிடமிருந்து விண்ணப்பங்கள் வரவேற்கப்படுகின்றன.

02. இது தொடர்பாக தங்கள் நிறுவனத்தில் விண்ணப்பிக்க விரும்புகின்ற இலங்கை
திட்டமிடல் சேவையை சேர்ந்த உத்தியோகத்தார்கள் இணைக்கப்பட்ட விண்ணப்ப
படிவத்தை பூர்த்திசெய்து தனது நிறுவனத் தலைவரின் பரிந்துரையுடன் 05.06.2023 ஆம்
திகதி அல்லது அதற்கு முன் முகாமைத்துவ கணக்காய்வு திணைக்களத்திற்கு
கிடைக்கக்கூடிய விதத்தில் அனுப்புமாறு உங்களுக்கு அறியத்தருகிறேன்.

03.இது சம்பந்தமாக உங்கள் ஒத்துழைப்பு பாராட்டப்படுகிறது.

எஸ்.ஏ. சந்திரிகா குலதிலக

பணிப்பாளர் நாயகம்

காணொலி
அலுவலகம்
Office

2484816
2484500
2484600

தொலைபேசி
பணிப்பாளர் நாயகம்
Director General

2484543

தொலை
பேக்ஸ்
Fax

244949

வெப்சைட்
website

www.treasury.gov.lk

**Post of Director (Planning) of Grade I of Sri Lanka Planning Service in the
Department of Management Audit**

Applications are called from suitably qualified officers of Grade I of Sri Lanka Planning Service to be appointed to the above post. Number of vacancies are **02**.

In the absence of applicants of Grade I of the service, officers of Grade II of the Service with active and satisfactory service of 03 years in that grade will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 141.

Applicants must forward their duly filled curriculum vitae ***in the format attached hereto*** to Director General, Department of Management Audit, Ministry of Finance, Economics Stabilization and National Policies, The Secretariat, Colombo 01 through the head of department to reach on or before **05th June 2023**

Late applications, incomplete applications and those not submitted in the prescribed format will be **rejected without any notice.**

2.0. Candidate Profile

2.1. Experience & Professional Qualifications;

- i. Preferably at least 03 years of experience in *Grade I of Sri Lanka Planning Service*
- ii. Postgraduate qualification in **any of the fields specified in Appendix (e) of the Minute of Sri Lanka Planning Service**
- iii. Proficiency in English

2.2. Strengths;

(Things have to be done effectively and which should motivate the applicant)

- i. Catalyst
- ii. Confident
- iii. Negotiator

2.3. behavioural competencies

(Actions and activities that are needed to be done effectively)

- i. Seeing the big picture
- ii. Changing and Improving
- iii. Working Together

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview. Please refer to section 6 (b) of the Public Service Commission Circular No. 02/2022 dated 15.09.2022 for the criterion for short listing of applicants.

3.1. Marking scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior-most applicant and other applicants will receive marks for seniority proportionately.	50	Curriculum vitae (CV)
Experience in development planning In addition to the length of service in the field/exposure to the subject, the depth of knowledge or mastery in the above fields gained through involvement in or exposure to it will be assessed	20**	
Professional qualifications (1) Postgraduate/professional qualifications in any of the fields specified in Appendix (e) of the Service Minute* a. Research based postgraduate degree – 7 marks b. Taught postgraduate degree – 6 marks c. Postgraduate diploma – 5 marks d. Graduate/Postgraduate certificate/Higher National Diploma – 4 marks e. Diploma - 3 (2) Training in development planning (Maximum up to 1.0 mark) a. Of duration of 3 months or more – 1 mark b. Of duration of 10 days or more – 0.5 marks c. Of duration of 3 days or more – 0.2 marks (3) Proficiency in English* a. Diploma in English obtained from a recognized university or government training institute/IELTS Academic overall score 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above, or TOEFL-PBT 550 or above – 02 Marks b. Certificate in English obtained from a recognized university or government training institute – 01 Mark * Marks will be awarded only for the highest qualification	10	

Annexure I

Strengths Things have to be done effectively and which should motivate the applicant as specified in section 2.2. above.	10**	Interview
Behavioural competencies Actions and activities that are needed to be done effectively as specified in section 2.3. above.	10**	

**For question formats and rating scales, please refer to Annexure II of the Public Service Commission Circular No. 02/2022 dated 15.09.2022

Note 1: The term "recognized university" in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka

Note2: All postgraduate/professional qualifications indicated in the marking scheme above should have been obtained either;

- from a university recognized by the University Grants Commission of Sri Lanka (such qualifications obtained from other degree awarding institutes should have the recognition of that commission) or
- from a government training institute or government recognized foreign institute


S.A.Chandrika Kulathilaka

Director General

Date: 22. 05. 2022

S. A. Chandrika Kulathilaka
Director General
Department of Management Audit
General Treasury
Colombo 01.

CURRICULUM VITAE *FORMAT*

1. Post applying for

2. Particulars about the applicant

- I. Name
- II. National Identity Card No.
- III. Age
- IV. Residential Address
- V. Contact Nos.
- VI. Email
- VII. Grade of the service
- VIII. Date of appointment to the service
- IX. Date of promotion to the present grade of the service
- X. Designation
- XI. Date of appointment to the present post
- XII. Ministry
- XIII. Department

3. Particulars about the service in the present grade

I. No pay/half pay leave

From	To	Total duration (Years/Months/Days)	Purpose

II. Efficiency bars

Efficiency bar	Due date of completion	Date of completion	No. and date of the letter granting concession/exemption, if any

III. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (<i>If still pending, please indicate</i>)	Effective date of punishment/s, if any (i.e., date of commission of the offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

4. Experience

4.1 Past service since date of appointment to the service

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2 Experience in the relevant subject (**Certified copies of letters of duty assignment must be attached.**)

Post	Ministry/Department /Institute	Duration		Brief description of nature of responsibilities
		From	To	

4.3. Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained in development planning (Max. 150 words) or;

Please describe an instance where you used your creativity and innovation in dealing with a case in development planning (Max. 150 words)

5. Professional qualifications (***Certified copies of the certificates must be attached.***)

5.1 Postgraduate qualifications

Postgraduate qualification	Subject	University/Institute	Effective date

5.2 Training

Training	Institute/Organization	duration

5.3 Language competency

Language	Qualification/Institute/Organization	Effective date

I do certify that the above particulars are true and accurate to the best of my knowledge.

.....

Signature of the applicant

Certificate of the Head of Department*

Option I - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement.

Option II - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for this

post, he/she can/cannot be released from his/her present post /with replacement/without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/about to be initiated and the nature of allegations against /suspected acts of misconduct of the applicant are as follows.

.....
.....
.....
.....

** Strike off the inapplicable statement*

Signature of Head of Department