



විදුලිබල හා බලශක්ති අමාත්‍යාංශය
மின்சக்தி மற்றும் வலுசக்தி அமைச்சு
MINISTRY OF POWER AND ENERGY

අංක: 80, ශ්‍රීමත් අර්නස්ට් ඩෙ සිල්වා මාවත, කොළඹ 07

இல: 80, சேர். ஏர்னஸ்ட்டில்வாமாவத்தை, கொழும்பு07

No: 80, Sir Ernest De Silva Mw, Colombo 07

මගේ අංකය
எனது இல
My No

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

24.04.2023

සියළුම අමාත්‍යාංශ ලේකම්වරු
පළාත් ප්‍රධාන ලේකම්වරු
දෙපාර්තමේන්තු ප්‍රධානීන්
දිස්ත්‍රික් ලේකම්වරු

විදුලිබල හා බලශක්ති අමාත්‍යාංශයේ ශ්‍රී ලංකා සැලසුම් සේවයේ | ශ්‍රේණියේ අධ්‍යක්ෂ (සැලසුම්)
තනතුර සඳහා අයදුම්පත් කැඳවීම

උක්ත කරුණ සම්බන්ධයෙන් මාගේ සමාංක හා 2023.04.06 දිනැති ශ්‍රී ලංකා සැලසුම්
සේවයේ | ශ්‍රේණියේ අධ්‍යක්ෂ (සැලසුම්) තනතුර සඳහා අයදුම්පත් කැඳවීමේ නිවේදනය හා බැඳේ.

02. ඒ අනුව, ශ්‍රී ලංකා සැලසුම් සේවයේ | ශ්‍රේණියේ අධ්‍යක්ෂ (සැලසුම්) තනතුර සඳහා
අයදුම්පත් භාර ගැනීමේ කාලසීමාව 2023.04.19 දිනෙන් අවසන් වූ අතර එම කාල සීමාව
2023.04.20 දින සිට 2023.04.27 දක්වා තවත් සතියකින් දීර්ඝ කිරීමට කටයුතු කරන බව
කාරුණිකව දන්වමි.


එම් පී ඩී සු කේ මාපා පතිරණ
ලේකම්



විදුලිබල හා බලශක්ති අමාත්‍යාංශය
மின்சக்தி மற்றும் வலுசக்தி அமைச்சு
MINISTRY OF POWER AND ENERGY

437, ගාලු පාර, කොළඹ 03

437, காலி வீதி, கொழும்பு 03

437, Galle Road, Colombo 03.

මගේ අංකය
எனது இல
My No

වබ/පා/3/පොද්/38-බදවා ගැනීම

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

24 04.2023

Secretaries of all Ministries
Provincial Chief Secretaries
Heads of Departments
District Secretaries

Calling applications for the post of Director (Planning) Grade I in Sri Lanka Planning Service, Ministry of Power and Energy.

This refers to my letter dated 06.04.2023 which related to the notification on calling for applications for the post of Director (Planning) Grade I of the Sri Lanka Planning Service.

02. Accordingly, I kindly inform you that the period for accepting applications for the post of Director (Planning) Grade I of the Sri Lanka Planning Service ended on 19.04.2023 and that period will be extended by another week from 20.04.2023 to 27.04.2023.

G.G.M.R. Karunaratne

Assistant Secretary (Admin)

Sgd. By: **M P D U K Mapa Pathirana**
Secretary

ගරු අමාත්‍යවරයා
கௌரவ அமைச்சர்
Hon. Minister

Tel (+94)-11-2574883
Fax - (+94)-11-2574741

ලේකම්
செயலாளர்
Secretary

Tel (+94)-11-2574918
Fax - (+94)-11-2574880

අමාත්‍යාංශය
அமைச்சு
Ministry

Tel (+94)-11-2574922
Fax- (+94)-11-2574880
(+94)- 11-2574743

වෙබ් අඩවිය
இணையதளம்
Website

www.powermin.gov.lk

**Post of Director (Planning) of Grade I of Sri Lanka Planning Service of
Ministry of Power & Energy**

Applications are called from suitably qualified officers of Grade I of **Sri Lanka Planning Service** to be appointed to the above post. Number of vacancies is **01**

In the absence of applicants of Grade I of the service/service category, officers of Grade II of the Service/service category with active and satisfactory service of **three** years will be considered for appointment to attending to duties on full-time basis in the post.

Attending to duties appointments will be done for a maximum period of one year with the possibility of further extensions afterwards subject to provisions of Public Commission Procedural Rule 121.

Applicants must forward their duly filled curriculum vitae **in the format attached hereto to Secretary, Ministry of Power & Energy, No: 437, Galle Road, Colombo 03** through the head of department to reach on or before **19.04.2023**

Late applications, incomplete applications and those not submitted in the prescribed format will be rejected without any notice.

iv. Candidate Profile

2.1. Experience & Professional Qualifications;

- v. Preferably at least 03 years of experience in Development Planning and Project Management
- vi. Postgraduate qualification in **any of the fields specified in Appendix (e) of the Minute of Sri Lanka Planning Service**
- vii. Proficiency in English

2.2. Strengths;

(Things have to be done effectively and which should motivate the applicant)

- i. Ability to adapt variations in work or environment and deliver quality outcome without impacted by change. Always be flexible and versatile and act as an advocate for change.
- ii. Ability to prepare plans in an efficient and effective manner in accordance with government policies and priorities and be well prepared.
- ii. Ability to analyze data and information and translate them into written documents for various purposes including decision making.

2.3. Behavioral competencies

(Actions and activities that are needed to be done effectively)

- iv. Ability to drive an inclusive and collaborative working culture to facilitate with mega scale development projects.

- v. Ability to learn new technologies and tools suitably in the sector in order to achieve government policy targets within the given time frame in collaboration with relevant agencies.
- vi. Ability to understand the role and responsibilities of relevant position and ensure the work is in line with the national interest of the country.

3.0. Method of selection

Selection will be based on assessment of seniority and merit through the curriculum vitae and an interview. Only a shortlisted number of applicants will be called for the interview. Please refer to section 6 (b) of the Public Service Commission Circular No. 02/2022 dated 15.09.2022 for the criterion for short listing of applicant.

3.1. Marking Scheme

Heading	Maximum Marks	Method of assessment
Seniority Maximum marks will be awarded to the senior-most applicant and other applicants will receive marks for seniority proportionately.	50	Curriculum vitae (CV)/interviews
Experience in the Field of Planning, Development or Project Management In addition to the length of service in the field/ exposure to the subject, the depth of knowledge or mastery in the above fields gained through involvement in or exposure to it will be assessed	20**	
Professional qualifications (1) Postgraduate/ professional qualifications in any of the fields specified in Appendix (e) of the Service Minute* <ul style="list-style-type: none"> a. Research based postgraduate degree — 7 marks b. Taught postgraduate degree — 6 marks c. Postgraduate diploma — 5 marks d. Graduate/Postgraduate certificate/ Higher National Diploma — 4 marks e. Diploma — 3 marks (2) Training in Planning, Development planning/ Project Management* <ul style="list-style-type: none"> a. Of duration of 3 months or more — 1 mark b. Of duration of 10 days or more - 0.5 marks c. Of duration of 3 days or more - 0.2 marks 	10	

(3) Proficiency in English* (a) Diploma in English obtained from a recognized university or government training institute/IELTS Academic overall score 6.5 or above, TOEFL-CBT 213 or above, TOEFL-PBT 550 or above -02 Marks (b) Certificate in English obtained from a recognized university or government training institute —01 Mark * Marks will be awarded only for the highest qualification		
Strengths Things have to be done effectively and which should motivate the applicant as specified in section 2.2. above.	10**	Interview
Behavioral competencies Actions and activities that are needed to be done effectively as specified in section 2.3. above.	10**	
**For question formats and rating scales, please refer to Annexure II of the Public Service Commission Circular No.02/2022 dated 15.09.2022		

Note 1: The term "recognized university" in the above marking scheme means a university recognized by the University Grants Commission of Sri Lanka

Note 2: All postgraduate/ professional qualifications indicated in the marking scheme above should have been obtained either;

- i. from a university recognized by the University Grants Commission of Sri Lanka (such qualifications obtained from other degree awarding institutes should have the recognition of that commission) or
- ii. from a government training institute or government recognized foreign institute

Secretary, Ministry of Power & Energy



Date.....06/04/2023

M P D U K Mapa Pathirana
 Secretary
 Ministry of Power & Energy
 Sir Ernest De Silva Mawatha,
 Colombo 07.

CURRICULUM VITAE FORMAT

01. Post applying for
02. Particulars about the applicant
 - i. Name
 - ii. National Identity Card No
 - iii. Age
 - iv. Residential Address
 - v. Contact Nos.
 - vi. Email
 - vii. Grade of the service
 - viii. Date of appointment to the service
 - ix. Date of promotion to the present grade of the service
 - x. Designation
 - xi. Date of appointment to the present post
 - xii. Ministry
 - xiii. Department

03. Particulars about the service in the present grade

- i. No pay/half pay leave

From	To	Total duration (Years/Months/Days)	Purpose

- ii. Efficiency bars

Efficiency bar	Due date of completion	Date of completion	No. and date of the letter granting concession/exemption, if any

- iii. In case being subjected to a disciplinary action;

Date and no. of the charge sheet	Disciplinary order (If still pending, please indicate)	Effective date of punishment/s, if of the commission of offence)	Any period of service left out when calculating satisfactory service in terms of Public Service Commission Procedural Rule 186 (ii)

04. Experience

4.1 Past service since date of appointment to the service

Post	Ministry/Department /institute	Duration		Brief description of nature of responsibilities
		From	To	

4.2 Experience in the relevant subject (Certified copies of letters of duty assignment must be attached.)

Post	Ministry/Department /institute	Duration		Brief description of nature of responsibilities
		From	To	

4.3 Please describe briefly one of the challenging cases you have dealt with using the knowledge you have gained in development planning/ project management (Max. 150 words) or;

5. Professional qualifications (**Certified copies of the certificates must be attached.**)

5.1 Postgraduate qualifications

Postgraduate qualification	Subject	University/institute	Effective date

5.2 Training

Training	Institute/Organization	Duration

5.3 Language competency

Language	Qualification/institute/Organization	Effective date

I do certify that the above particulars are true and accurate to the best of my knowledge.

.....
Signature of the applicant

Certificate of the Head of Department*

Option I - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant, that, as at present, no disciplinary action has been contemplated against applicant* and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement.

Option II - I certify that the particulars furnished in section 3 of this curriculum vitae are correct as per the updated records in the personal file of the applicant and, in case the applicant is selected for this post, he/she can/cannot be released from his/her present post /with replacement/without replacement. I further state that, at present, a preliminary investigation concerning the applicant is in progress/about to be initiated and the nature of allegations against /suspected acts of misconduct of the applicant are as follows.

.....
* Strike off the inapplicable statement

Signature of Head of Department