



11. Experience in the service

(i) Duties performed in the field mentioned in 2.2 of the Marking Scheme:-

.....  
 .....  
 .....

12. (i) Have you obtained no-pay leave or half pay leave since the date of appointment to Grade I of Sri Lanka Architects' Service?

Serial No:	Matter	Duration	
		From	To

(ii) Have you earned all the salary increments in 05 years immediately preceding the closing date of applications?

Yes  No

13. (i) Have you been subjected to a disciplinary punishment within the past 05 years?

.....

(ii) Are there any disciplinary inquiries, which have not been concluded?

.....

14. I hereby declare and certify that the particulars furnished by me are true and correct.

.....  
 Date

.....  
 Signature of the Officer

**Part II – Recommendation and certification of the Head of the Department**

Delete the parts, which are not applicable.

- (i) Any disciplinary action has not been taken or not intended to be taken against this applicant (If disciplinary action has been taken, the date of committing the offense: indicate the details on the disciplinary action such as the punishment)
- (ii) This applicant has/ has not obtained no-pay or half pay leave after being promoted to Grade I. (If the applicant has obtained no-pay or half pay leave, indicate the particulars in the table below)

Duration		Half pay/ no pay leave	Matter
From	To		

- (iii) The applicant has/ has not earned all the salary increments within the five (05) years immediately preceding the date of promotion and completed a satisfactory period of service.
- (iv) Accordingly, I hereby recommend/ do not recommend the application since he/ she has/ has not satisfied the basic qualifications required to appear for this interview.

.....  
Date

.....  
Signature of the Head of the Department