

**Obtaining information of the retired officers in Grade I of Sri Lanka
Accountants' Service**

Applications were called on 29.12.2021 on the order of the Public Service Commission to promote officers to posts in the Special Grade of Sri Lanka Accountants' Service, which have fallen vacant since 01.01.2015.

02. The Public Service Commission, which has observed that promotions have been made to the Special Grade of Sri Lanka Accountants' Service for the first time with effect from 30.06.2012 and the vacancies up to 31.12.2014 have been filled, has informed to send the detailed information about the officers, who have satisfied the qualifications as per the provisions of 20.1.3 of the Service Minute and retired without receiving promotions from 01.01.2006, the date on which the Minute of Sri Lanka Accountants' Service came into effect, to 30.06.2012.

03. Accordingly, the officers, who have satisfied the qualifications as per the provisions of 20.1.3 of the Minute of Sri Lanka Accountants' Service, as mentioned in Annex I, and have retired without being promoted to the Special Grade, are kindly informed to perfect the format given in Annex II and send the same to this Ministry before 28.02.2022, mentioning "Information of the retired officers of Accountants' Service" on the top left corner of the envelope containing the perfected format.

04. Further information can be obtained from the Accountants' Service division at 0112698672.

Date : 11.01.2022

Sgd/ J.J. Rathnasiri
Secretary
Ministry of Public Services,
Provincial Councils and Local Government

Section 20.1.3 of the Minute of Sri Lanka Accountants' Service

Qualifications as per Section 10.3.1 with regard to appointment to Special Grade (Officers in Grade I of Sri Lanka Accountants' Service who have an active and satisfactory period of 05 years in Grade I) and have satisfied one of the following qualifications

- (a) Should have obtained a Post Graduate Diploma or a higher qualification from a university or Higher Education Institute recognized by the University Grants Commission
- (b) Should have passed Part I of the final examination of Institute of Chartered Accountants or any other higher examination or should have passed Stage III or a higher stage of Chartered Institute of Management Accountants.

If the service period before the retirement of any officer is less than one year when the Service Minute comes into effect, such officer :

Should have obtained a Diploma in Public Finance Management/ Accounts offered by Sri Lanka Institute of Development Administration or Post Graduate Management Institute or recognized Postgraduate Institute or Chartered Accountancy Institute.

**Retired Officers in Grade I of Sri Lanka Accountants' Service
Form for Collection of Information**

Application No. F

(For Office Use)

Part (A) - to be filled by the Officer.

1. Name:
- 1.1 Full Name, Mr/Mrs/Miss
- 1.2 Name on the Letter of Appointment
Mr/Mrs/Miss
2. National Identity Card
Number:
- (A certified photocopy of the National Identity Card should be numbered and annexed)
3. Date of Birth :
4. 4.1 Personal Address:
- 4.2 Email Address:
5. Telephone No- 5.1 Residence : 5.2 Mobile:
6. 6.1 Post held at the time of retirement
- 6.2 Date of retirement
- (A certified copy of the letter of sending on retirement should be numbered as 6.2 and annexed)
7. Ministry/ Department served last
8. Address of the above office:
9. Date of appointment/ promotion:
- 9.1 Date of appointment to Grade III of SLAcS
- 9.2 Date of promotion to Grade II of SLAcS
- 9.3 Date of promotion to Grade I of SLAcS
- (A certified copy of the letter of promotion to Grade I should be numbered as 9.3 and annexed)

10. Particulars of the qualifications obtained as per 20.1.3 of Sri Lanka Accountants' Service Minute:

Qualification completed	Date of completion
1.
2.
3.
4.
5.

11. Above particulars are true and correct to my knowledge.

Date:

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Applicant's Signature:
Designation held last