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பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

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தாபனப் பிரிவு
Establishments Division

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உமது இல :

Your No

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திகதி :

Date

} 2022.09.14

Secretaries of Ministries
Chief Secretaries of Provinces

Granting Leave with No Pay to be Spent in or out of the Island to Public Officers without Causing any Prejudice to the Seniority and Pension

Reference the Public Administration Circulars 14/2022 dated 22.06.2022 and 14/2022(I) dated 06.09.2022 on the above matter.

02. As per the above Public Administration Circular 14/2022, provision has been made for an officer who has undergone foreign training at the expense of the government to obtain leave to be spent out of Sri Lanka subject to completing his period of obligatory service later.

03. However, provision has been made for officers mentioned in section 'c' under paragraph No. 02 of the Public Administration Circular 14/2022(I), to apply for this leave only if they have completed half or more of the period of obligatory service/ period of service prescribed by the agreement.

04. The Ministry has learnt that, based on the above first circular, some officers have already done the preliminary tasks, including applying for visas to obtain leave to be spent out of Sri Lanka with the concurrence of their heads of department, and they have incurred huge costs for the purpose.

05. Therefore, you are kindly informed to send to me before 26.09.2022 the information of the officers, if any, who have commenced the preliminary work for obtaining leave to be spent out of Sri Lanka during the period between the first circular and the revised circular, and whose period of obligatory service/ period of service prescribed by the agreement can be covered by the remaining service period only if it is confirmed to the committee for granting approval for leave to be spent out of Sri Lanka at your Ministry/ Provincial council or to yourself, as the Secretary of the Ministry/ Chief Secretary of Province, that a satisfactory arrangement has been made by the head of the concerned department/ institution to manage human resources.

Sgd/ M.M.P.K. Mayadunne
Secretary
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