



රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය
பொது நிர்வாக, உள்நாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

නිදහස් වතුරලය, කොළඹ 07, ශ්‍රී ලංකාව.
சுதந்திர சதுக்கம், கொழும்பு 07, இலங்கை.
Independence Square, Colombo 07, Sri Lanka.

මගේ අංකය
எனது இல
My No

76/1/15/18(I) XVIII වෙළුම

ඔබේ අංකය
உமது இல
Your No

දිනය
திகதி
Date

01.11.2023

Secretaries to Ministries
Chief Secretaries to Provinces
Heads of Departments

Authentication of the validity of certificates related to educational / professional qualifications that are submitted to prove qualifications stipulated in service minutes in relation to appointments/promotions to posts in the public service (Sri Lanka Administrative Service)

It has been informed by the letter of the Secretary of the Public Service Commission No. PSC/PRO/HB/26/2023 dated 25.08.2023 that the Commission has decided that the certificates related to educational / professional qualifications submitted by officers to prove their qualifications in relation to appointments /promotions stipulated in service minutes should be submitted to the Public Service Commission after the Secretaries of Ministries holding the administrative authority of the respective post have verified those certificates from the institution that issued them.

02. Accordingly, it is hereby kindly informed to take action in the future to submit the postgraduate degree certificates of the officers who expect to apply for promotions to Grade I and Special Grade of the Sri Lanka Administrative Service to the Director (SLAS) without delay, upon completion of the degree, in order to verify their postgraduate degrees from the relevant universities. The documents to be submitted for the purpose are as follows.

- Certified copies of the postgraduate degree certificate and the transcript.
- A letter of request from the officer, addressed to the university administration, to be referred to the respective foreign university for verification of their postgraduate degree obtained from a foreign university.

දුරකථන
தொலைபேசி
Telephone

011-2696211-13
011-2166000

ෆැක්ස්
தொலைநகல்
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වෙබ් අඩවිය
வெப்தளம்
Website

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(N.B.:- I kindly mention that if a fee is charged for the verification of degree certificates from the universities, you will be informed about how to make that payment in the future.)

03. You are further informed to take action to submit the above documents related to the degree of the officers who have satisfied the postgraduate degree qualification in terms of Section (i) of 13.3 (a) and Section (i) of 13.2 (a) of the Minute of the Sri Lanka Administrative Service No. 1842/2 dated 23.12.2013 and expect to apply for promotion to Special Grade of the Sri Lanka Administrative Service as of 01.01.2024 and Grade I of the Sri Lanka Administrative Service as of 02.01.2024, respectively, to the following address before 30.11.2023.

Director (SLAS)
Sri Lanka Administrative Service Division
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
Independence Square
Colombo 07.

Sgd/ P.W. Rajapaksha
Additional Secretary (Public Administration)
For Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government
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