



රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය
பொது நிர்வாக, உள்ளாட்டலுவல்கள், மாகாண சபைகள் மற்றும் உள்ளூராட்சி அமைச்சு
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

නිදහස් වතුරගුය, කොළඹ 07, ශ්‍රී ලංකාව.
சுதந்திர சதுக்கம், கொழும்பு 07, இலங்கை.
Independence Square, Colombo 07, Sri Lanka.

මගේ අංකය }
எனது இல } MPA/IAD/ADM/GA21/120KVA/GEN
My No }

ඔබේ අංකය }
உமது இல }
Your No }

දිනය }
திகதி } 2023.10.11
Date }

Manager
Metropolitan Technologies (Pvt) Ltd.

Award of Contract.

I am pleased to inform you that after evaluating the bid submitted by your institution for servicing and maintaining the **120KVA** generator installed on the premises of this ministry, approval has been received to award the contract to your institution for an **amount of Rs.151,100.00, excluding tax.**

02. Accordingly, you are kindly informed to meet with the Chief Engineer of the Ministry and commence the work of the contract without delay in accordance with the technical instructions that will be given by him and the following bidding conditions.

- No additional payment will be made to your institution for attending emergency calls.
- Valvoline 15W-40 lube oil** and **OEM Filters** used for servicing should be opened in the presence of a supervising officer appointed by the Chief Engineer.
- At every time of servicing, you must provide the **service sheet** submitted by you when calling bids.
- Three days before servicing, action should be taken to inform the Ministry about it and obtain permission.

03. The relevant contract number is **MPA/IAD/ADM/GA21/120KVA/GEN/002**, and please indicate this number for all future communications related to the contract.

04. Further, it is hereby informed that this contract will be valid for a period of one year **from 01.11.2023 to 31.10.2024.**

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Website }

05. Accordingly, until a proper agreement is entered into, this letter and your bid paper will be valid as an agreement.

Sgd/ C.P.U. Hettiarachchi
Senior Assistant Secretary (Internal Administration)
For Secretary
Ministry of Public Administration, Home Affairs, Provincial
Councils and Local Government

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