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The Gazette of the Democratic Socialist Republic of Sri Lanka  
EXTRAORDINARY

අංක 2323/29 - 2023 මාර්තු මස 16 වැනි බ්‍රහස්පතින්දා - 2023.03.16  
No. 2323/29 - THURSDAY, MARCH 16, 2023

(Published by Authority)

## PART I : SECTION (I) — GENERAL

### Government Notifications

#### PUBLIC SERVICE COMMISSION

##### 08th Amendment

#### SERVICE MINUTE OF THE SRI LANKA ACCOUNTANTS' SERVICE

THE Service Minute of the Sri Lanka Accountants' Service published in the *Gazette Extraordinary* No.1670/33 dated 10th September 2010 of the Democratic Socialist Republic of Sri Lanka as amended by the *gazettes* mentioned in Part I below is amended as mentioned in the following Part II. Other matters and conditions therein shall remain unchanged.

By order of the Public Service Commission,

THANUJA MURUGESON,  
*Acting Secretary,*  
Public Service Commission.

10th March 2023.

#### Part I

- Amendment No. 01 - *Gazette Extraordinary* No.1695/15 dated 1<sup>st</sup> March 2011
- Amendment No. 02 - *Gazette Extraordinary* No. 1865/ 36 dated 6<sup>th</sup> June 2014
- Amendment No. 03 - *Gazette Extraordinary* No. 1981/ 99 dated 27<sup>th</sup> August 2016
- Amendment No. 04 - *Gazette Extraordinary* No. 2070/7 dated 9<sup>th</sup> May 2018
- Amendment No. 05 - *Gazette Extraordinary* No. 2137/ 66 dated 22<sup>nd</sup> August 2019
- Amendment No. 06 - *Gazette Extraordinary* No.2225/5 dated 27<sup>th</sup> April 2021
- Amendment No. 07 - *Gazette Extraordinary* No.2236/5 dated 12<sup>th</sup> July 2021



**Part II**

## 05. Salary

5.1 Salary Code: Senior Executive - SL-3 -2016  
Executive - SL-1 -2016

5.2 Salary Scale: Senior Executive - SL-3 -2016 - Rs.88,000-12xRs.2,700- Rs.120,400  
Executive - SL-1 -2016 - Rs.47,615-10 x Rs,1,335-8xRs,1,630-  
17 xRs.2,170 - Rs.110,895

## 5.3 Initial Salary Step Applicable to Grade System:

Grade	Salary Particulars	Basic Salary (Monthly)
Grade III	1 (SL – 1 – 2016)	Rs. 47,615
Grade II	12 (SL – 1 – 2016)	Rs. 62,595
Grade I	20 (SL – 1 – 2016)	Rs. 76,175
Special Grade	1 (SL – 3 – 2016)	Rs. 88,000

## 6. Post/ Posts Belonging to the Category of Officers:

## 6.1 Approved Posts and Number of Approved Posts

Approved Posts	Number of Approved Posts	Functions
III/ II	1520	<ul style="list-style-type: none"> <li>Responsible for efficient maintenance of the Accounting System of the institution, reporting information relating to the process of decision making and preparation, maintenance and updating of reports of accounting related thereto and information pertaining to accounting and discharging the functions relating to receipts and payments, preparation of estimates, implementation of a formal internal control system, assisting the Chief Accounting Officer, carrying out functions assigned in relation to accounting activities of affiliated institutions and other functions pertaining to accounting process of the institution in accordance with Financial Regulations and all related rules, regulations and provisions relating to the scope specifically assigned.</li> </ul>
I	489	<ul style="list-style-type: none"> <li>Responsible for the implementation of an efficient and effective financial management system, providing guidance and advice on financial management, financial planning and budgeting, accounting and reporting, internal control, assets management, procurement management, supervision and advising on the financial management of foreign-funded projects, implementation of financial policies and regulations, assisting the Head of the Institution on responsibilities associated with the financial management and matters to be answerable to Parliament, supervision and providing guidance and advice on the financial management of affiliated institutions and training of staff.</li> </ul>
Special	93	

*Note:* The number of officers may vary from time to time, conforming to the requirements of the public service.

6.2 Consolidated Number of Officers -	Grade III/ II	- 1520
	Grade I	- 489
	Total	- 2009

For the purpose of promotions from grade to grade, Grades III, II, and I are considered as belonging to the Consolidated Number of Officers.

## 07. Method of Recruitment

### 7.3 Recruitment under Limited Stream

#### 7.3.2.3 Experience:

- I. Should have been confirmed in the appointment with any qualification prescribed in Section 7.2.2 above and have completed an uninterrupted, active and satisfactory period of service of not less than five (05) in a permanent and pensionable service or post in the public service or provincial public service carrying a salary under the Salary Code of MN-01-2016 or an equivalent thereto or a higher salary code stated in the Public Administration Circular No. 03/2016 as at the date of publication of the notice calling for applications in the *Gazette*.

OR

- II. Should have been confirmed in the appointment and have completed an active and satisfactory period of service of not less than 10 years in a permanent and pensionable post or posts in the public service or provincial public service carrying a salary under the Salary Code of MN-1-2016 or a higher MN salary code or under the Salary Code of SL-1 stated in Public Administration Circular No. 03/2016 as at the date of publication of the notice calling for applications in the *Gazette*.

### 10.3 Promotion to Special Grade from Grade I

#### 10.3.1 Requirements to be fulfilled:

- i. Should have completed at least one of the qualifications prescribed in Appendix 5.
- ii. Should have completed an active and satisfactory period of service of five (05) years in Grade I as at the date of promotion and earned five (05) salary increments after the promotion to Grade I.
- iii. Should have completed an active period of service of not less than eighteen (18) years as at the date of promotion.
- iv. Should have demonstrated performance at a satisfactory level or above during five (05) years immediately preceding the date of promotion.
- v. Should not have been subject to a disciplinary punishment as per the provisions in Public Service Commission Circular No. 01/2020 as at the date of promotion.
- vi. Should have completed or been exempted from the requirement of passing the Third Efficiency Bar as at the prescribed date.

#### 10.3.2 Method of Promotion

An officer who completes the above qualifications will be promoted to the Special Grade based on the vacancies as at the 1<sup>st</sup> of January and 1<sup>st</sup> of July every year by the Public Service Commission.

*Note:*

01. Only a number of officers not more than twice the number of vacancies, who have fulfilled the qualifications in 10.3.1 will be called for the interview according to the seniority of officers in Grade I as at the date of counting the vacancies.

02. The Board of Interview will examine only the basic qualifications and seniority of the officers who are called for the interview.
03. A number of officers equivalent to the number of vacancies in Special Grade will be promoted to the Special Grade by the Public Service Commission in the order of seniority of the officers in Grade I as at the date of counting the vacancies in accordance with the recommendations made by a Board of Interview constituting three members appointed by the Public Service Commission.

14. Definitions:

- (vi). "Satisfactory period of service" is defined as per Section XXVIII of Chapter XXII of the Procedural Rules of the Public Service Commission No. 2310/29 dated 14.12.2022.
- (x). "Active period of service" is defined as per Section XXX of Chapter XXII of the Procedural Rules of the Public Service Commission No. 2310/29 dated 14.12.2022.
- (xi). This section is removed.
- (xii). This section is removed.

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