රාජ්‍ය පරිපාලන, පළාත් පාලන හා ප්‍රජාතාන්ත්‍රීය පාලනය පිළිබඳ අමාත්‍යාංශය
பொது நிர்வாக, மாகாண சபைகள், உள்ளூராட்சி மற்றும் சனநாயக ஆட்சி பற்றிய அமைச்சு
MINISTRY OF PUBLIC ADMINISTRATION, LOCAL GOVERNMENT AND DEMOCRATIC GOVERNANCE
නිදහස් චතුරශ්‍රය, කොළඹ 07, ශ්‍රී ලංකා. சுதந்திரச் சதுக்கம் கொழும்பு 07 இலங்கை.
Independence Square, Colombo 07, Sri Lanka.
Website : www.pubad.gov.lk

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මගේ අංකය எனது இல My No	HR/FTR/L/Chi/01/2015	ඔබේ අංකය உமது இல Your No		දිනය திகதி Date	16 .06.2015

All District Secretaries

Master of Professional Accounting Programme
From 01st September 2015 to 01st July 2017 – China

The Government of China has invited nominations from eligible government officials for the Master of Professional Accounting Programme from 01st September 2015 to 01st July 2017 in China under the MOFCOM scholarship programme.

The requirements to apply for the program are as follows:

1. Be below 45 years old.
2. Possess a Bachelor's Degree.
3. Have a good command of both spoken & written English

Accordingly, you are kindly requested to submit nominations from suitable officers in your District who are confirmed in the service, for the above mentioned Master's Programme. The application should be submitted online (visit www.csc.edu.cn/laihua for online application submission) and send 04 hard copies along with the following documents with your recommendation to ministry on or before **18th June 2015**.

1. Duly filled application form (application can be downloaded from www.csc.edu.cn/laihua or www.campuschina.org)
2. Certified copies of the certificates of Academic and Professional Qualifications
3. ERD Form 2 (Original only, can be downloaded from www.erd.gov.lk)
4. Personal statement of 1500 English words about your academic background, work/research experience and Achievements, research proposal, future career plans and intentions.
5. Two recommendation letters from your professors or government officials (originals in English)
6. CV in English
7. Two copies of the passport (The expiry date of the passport shall not be less than 6 months from the ending of the Seminar)
8. Photocopies of English language proficiency test results
9. Foreigner Physical Examination form
10. Three recent passport size photographs, one photo should be stick on the application form

Instructions of the CSC online Application System for MOFCOM Scholarship are attached herewith. (Attachment 01)

D.N.J. Gamage
Assistant Secretary
(Human Resources)

Sgd. by/-   **Samanthi Senanayake**
Senior Assistant Secretary
Human Resources (Acting)
For Secretary

Instructions of the CSC Online Application System
for MOFCOM Scholarship

Step 1: Visit http://www.csc.edu.cn/laihua or www.campuschina.org and click "Application Online for International Students".

Step 2: Read "Tips for online application" carefully before clicking "NEXT" to the registration page.

Step 3: After registration, log in with your user name and password. Click "Application Forms" and choose "MOFCOM Scholarship".

Step 4: Put 00010 as your Agency Number.

Step 5: Please fill all the required information truly, correctly and completely following the navigation bars on the left of the page.

Applicants are required to select a discipline before choosing their majors. Please refer to the Disciplines Index, which could be downloaded from Help, if you have any doubt about the disciplines and majors.

Step 6: After completing the application form, please click "Preview" and check your Application Form carefully before submitting it. Click "Confirmation of Submit" in the upper right corner to submit your Application Form.

Step 7: Download the completed Application Form by clicking "Download Application" and print two hard copies.

Step 8: Prepare other supporting documents as required and send the full package of application documents (two sets of hardcopies) to the Economic and Commercial Counsellor's Office (ECCO) of the Chinese Embassy.

Step 9: You can make changes to your application by clicking Retrieve Application on the left of the page. But you have to make sure to submit it again by clicking Confirmation of Submit after finishing all the changes. Otherwise, the retrieved application will become invalid and your new application will not be accepted either.

- Please use Internet Explorer (6.0 or 7.0). Menu selection functions may not work in other browsers.
- Only Chinese and English are accepted for the online application.