

Program Information

2015 Master's Degree Program on Community Development Leadership

**KOICA-PSPS Master's Degree Program in
Saemaul Undong**

**12 October 2015 ~ 3 March, 2017
Gyeongsan, Republic of Korea**

KOICA 한국국제협력단
KOREA INTERNATIONAL COOPERATION AGENCY

PSPS
Park ChungHee School of Policy and Saemaul

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Part I	KOICA & SCHOLARSHIP PROGRAM
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The Korea International Cooperation Agency was founded as a government agency on 1st April, 1991 to maximize the effectiveness of Korea's grant aid programs for developing countries by implementing the government's grant aid and technical cooperation programs.

In the past, development cooperation efforts were focused on meeting the Basic Human Needs (BHNs) of developing countries and on fostering their Human Resources Development (HRD).

However, the focus has now shifted to promoting sustainable development, strengthening partnerships with developing partners, and enhancing the local ownership of beneficiaries.

Additionally, global concerns such as the environment, poverty reduction, gender mainstreaming, and population have gained significant importance among donor countries.

Due to the continuously changing trends in development assistance efforts and practices, KOICA is striving to adapt to these changes by using its limited financial resources effectively in areas where Korea has a comparative advantage.

In particular, since Korea has the unique experience of developing from one of the poorest countries in the world to one of the most economically advanced, this knowhow is an invaluable asset that helps KOICA to efficiently support the sustainable socio-economic development of its partner countries.

Korea's ODA Framework

Official Development Assistance (ODA) is composed of grants or concessional loans, which are provided to developing countries with the purpose of promoting economic development and welfare.

Korea's ODA is classified into three areas: 1) bilateral aid (grant aid & technical cooperation), 2) bilateral loans, and 3) financial subscriptions and contributions to international organizations (multilateral).

Bilateral aid is comprised of technical cooperation and various types of transfer (made in cash, goods or services) with no obligation for repayment, and is implemented by KOICA under the authority of the Ministry of Foreign Affairs in the Republic of Korea. Bilateral loans are provided on concessional terms under the name of the Economic Development Cooperation Fund (EDCF), implemented by the Export-Import Bank of Korea under the Ministry of Strategy and Finance. Multilateral assistance is delivered either as financial subscriptions or contributions to international organizations.



Korea's Experience and KOICA's Program for Human Resources Development

Human Resource Development (HRD) has been the most important factor in Korea's escape from the vicious cycle of poverty and underdevelopment that had existed for many decades. With scant natural resources, HRD played a vital role in modern Korea's development. Clearly, Korea has emerged as an exemplary showcase of national development powered by human resources development.

From its own development experience, Korea came to fully recognize the significance of HRD, specifically in regards to Korea's collaboration with other developing countries. With much experience and know-how in HRD, Korea can contribute greatly to the international community by sharing its unique development experience with other nations.

Since its establishment in 1991, KOICA has supported a variety of international cooperation programs for HRD, mainly in project-type aid form focusing on education and vocational training with a focus in building a foundation for HRD.

The training and expertise-sharing programs help our partner countries build administrative and technical expertise in both the public and private sectors. In order to share experience at the grassroots level, under the name of World Friends Korea, KOICA dispatches Korea Overseas Volunteers to provide services in the fields such as education, regional development, computer science, health care and nursing. Approximately 7,806 volunteers have been dispatched to 57 countries thus far.

The training program provides opportunities to individuals from developing countries to gain first-hand knowledge of Korea's development experience. The purpose of the program is to enable the participants to apply what they learned for the development of their home country or local community. Since 1991, KOICA has offered 3,106 courses to 49,020 participants from 173 countries. There are a wide range of topics covered in the training program, including administration, economic development, science and technology, information and communication technology, agriculture and health. In order to meet the changing needs of partner countries, KOICA always strives to renovate and improve its HRD programs.

Types of KOICA Training Programs

KOICA offers five major types of training programs:

1. Country Training Program
Tailored programs that are specifically designed for an individual partner country
2. Regular Training Program
Programs that are open to any interested partner countries
3. Special Training Program
Programs that are temporarily available owing to particular commitments of the Korean as well as partner governments
4. Joint Training Program
Programs conducted in partnership with international organizations and other agencies
5. Scholarship Program
Master's degree programs offered to individuals from partner countries

Part II	PROGRAM OVERVIEW
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Program Title	KOICA-Yeungnam Master's Degree Program on Community Development Leadership (KOICA-PSPS Master's Degree Program in Saemaul Undong)
Program Objectives	<ul style="list-style-type: none"> • Educating and training policy experts and public educators who will work for the socio-economic development and the improvement of the quality of life in the developing countries • Teaching and promoting Saemaul Undong spirits and modalities among global talents who can contribute to the 'prosperity for all' in the global village • Contributing to global development and the eradication of extreme poverty in the world by sharing Korea's Saemaul Undong experiences with poor and underdeveloped countries
Degree Name	<ul style="list-style-type: none"> • Master of Saemaul Studies (MSS) • Master of Public Administration (MPA)
Duration	<ul style="list-style-type: none"> • 16 months (19 October 2015 ~22 February 2017) • The graduate program of the Park Chung Hee School of Policy and Saemaul (PSPS) consists of four semesters. • One academic year consists of three semesters: 15 weeks of spring semester, 10 weeks of summer semester and 15 weeks of fall semester • During the first three semesters, students are required to be on campus to complete their coursework. In the last semester, students may choose to prepare for their thesis either in Korea or in their home country • During the last semester (Fall semester in the following year), students take 'Thesis research credit' and write their Master's thesis or report.
Training Institute	Park Chung Hee School of Policy and Saemaul (PSPS) at Yeungnam University, Republic of Korea (www.psp.ac.kr)
Number of Participants	36
Medium of Instruction	English

Part III**HOW TO APPLY****1. APPLICATION ELIGIBILITY**

Candidates should:

- Be a citizen of the country which has a cooperative relationship with KOICA.
- Be a government/municipality official or a researcher / an instructor in state institute working in his/her home country with a Bachelor's Degree or higher(**Private sector employees are not eligible**).
- Have a good command of both spoken and written English to take classes conducted entirely in English and to be able to write academic reports and theses in English.
- Be preferably under 40 years of age in good health, both physically and mentally, to complete the program.
- * Pregnancy is regarded as a disqualifying condition for participation in this program.
- * Having Tuberculosis or any kind of contagious disease is regarded as a disqualifying condition for participation in this program.
- Not be a person who has withdrawn from KOICA's scholarship program.
- * Person belonging to the institution in which candidates submitted false documents and returned to his/her country arbitrarily in the middle of SP program cannot be applied
- Have not participated in KOICA's scholarship program or any of the Korean government's Scholarship Program before(Master's degree program).

2. APPLICATION & SELECTION PROCES

A. Application & Selection Timetable

Procedure	Date
Document Arrival Deadline at KOICA, Korea	12 June 2015
Documents Review	22 ~ 26 June 2015
Result for Document Review	1 July 2015
Oral Interview	13 ~ 24 July 2015
Result for Oral Interview	5 August 2015
Medical Check-up	10 ~ 21 August 2015
Final Result for Admission	7 September 2015
Visa Application Process	September 2015
Course Registration for the 1st semester	October 2015
Arrival in Korea	12 October 2015
KOICA Orientation	13 October 2015
Arrival at the PSPS, Yeungnam University	15 October 2015
PSPS Orientation	16 October 2015
First Day of Class	19 October 2015

**This schedule is subject to change depending on circumstances.*

- Admission results will be notified to the regional KOICA offices or Korean Embassies.
- Admission decision will be based on the evaluation made by PSPS Admissions Committee.
- Application documents including the undergraduate transcripts or academic records and the statement of academic purpose will be screened by the PSPS Admissions Committee.

B. Required Documents

No.	Documents	Submission
1	Application Form <ul style="list-style-type: none"> • Please visit http://psps.yu.ac.kr and download the application form and type clearly. • Please use the complete and formal names of the institutions and titles of diploma or degree as appeared in the documents. • Application form includes Personal Information, Personal Statement, Statement of Academic Purpose, Official Agreement for Academic Record Verification and Agreement to Release of Personal Information 	Required
2	Certificate of Graduation (to be) / Bachelor's Degree <ul style="list-style-type: none"> • Documents without English or Korean should be submitted with translations. • Please submit an original copy in one of the three ways in the next page to verify the authenticity of the certificates and transcripts. 	Required
3	Official Transcripts with Grading system page (or full GPA information) <ul style="list-style-type: none"> • Documents without English or Korean should be submitted with translations. • Please submit an original copy in one of the three ways in the next page to verify the authenticity of the certificates and transcripts. 	Required
4	Official Report of English Proficiency Test (TOEFL/TOEIC/IELTS) <ul style="list-style-type: none"> • The test results must be dated later than 19 Oct. 2013. • If your country's official language is English, you do not need to submit an official English test report. 	Required
5	Recommendation Letter <ul style="list-style-type: none"> • There is not a designated form for recommendation letters. Please submit a recommendation letter in any form. 	Required
6	Photocopy of Passport <ul style="list-style-type: none"> • Your passport will provide the basic personal information to proceed your application and admission 	Required
7	Additional Documents <ul style="list-style-type: none"> • Photocopy of both sides of your Alien Registration Card in Korea if you stay in Korea • Other documents, including the Official Report of Korean Proficiency Test such as TOPIK or KLAT and a Certificate of Employment, may be considered for the screening process. 	Additional

* Degrees and Transcripts should be submitted in one of the following ways.

No.	Students from Apostille countries	Students from other countries
1	Apostilled by government authorities; typically by the Ministry (or Department) of External Relations or Foreign Affairs	Certified by the issuing institution with an official stamp and signature
2	Certified by the Embassy or Consulate of Republic of Korea with a seal or stamp	
3	Certified by the Embassy of the applicant's home country in Korea	

*Apostille countries

Region	Country
Asia	Kirgizstan, Mongol, Uzbekistan
America	Colombia, Dominica, Peru
Africa	Malawi, South Africa

C. Medical check-up

Candidates who have passed the interview and written exam must receive an additional medical checkup at the local hospital "designated by KOICA". The hospital reservation and related information will be notified to the candidates individually by an organization responsible for arranging checkup schedule (TBD). Medical checkup fees will be fully covered by KOICA but the transportation fee has to be covered by the candidates themselves (please remember that transportation and accommodation fees will not be reimbursed).

The medical check-up results will identify the candidates' health conditions, and KOICA will verify factors that hamper the completion of the scholarship program. The final acceptance of the program will be confirmed after the medical checkup results are examined.

Upon request, individual medical checkup results can be provided by the KOICA program manager at least two weeks after the completion of medical checkup.

Part IV**PROGRAM CONTENTS****1. ACADEMIC SCHEDULE**

Admission	Semester (DD/MM/YYYY)		Registration	Apply for Academic Supervisor Assigning	Comprehensive Exam
19 OCT 2015	2015 Fall	19/10/2015 - 05/02/2016	12-14 OCT 2015	14-21 MAR 2016	21 SEP 2016
	2016 Spring	29/02/2016 - 17/06/2016	22-24 FEB 2016		
	2016 Summer	11/07/2016 - 13/09/2016	04-16 JUL 2016		
	2016 Fall	17/10/2016 - 03/02/2017	10-12 OCT 2016		

Apply for Pre- Presentation of Thesis/Report	Pre-Presentation of Thesis/Report	Apply for the Presentation of Thesis/Report	Presentation of Thesis/Report	Graduation
07-11 NOV 2016	28 NOV-02 DEC 2016	19-23 DEC 2016	09-13 JAN 2017	24 FEB 2017

※ National Holiday (No class, Make-up classes will be arranged)

※ Academic Schedule can be changed without prior notice depending on the circumstances.

2. KOICA ORIENTATION

When you first arrive, there will be an orientation for 2-3 days for KOICA's scholarship program at the ICC of KOICA. The orientation aims to provide participants with useful information on the program as well as general information on living in Korea that you will need during the program. Usually, the orientation is composed of three parts; KOICA's welcoming session, Seoul City Excursion and Medical Check-up. The order of each part is subject to change.

A. KOICA's Welcoming Session

In the first part of the orientation, you will have welcoming session which includes KOICA's welcoming reception, introduction of KOICA and course outline. Through this session, you can have an overview of the Scholarship Program. Lectures about Korean culture and basic Korean language and general information regarding daily life in Korea will also be delivered in this session.

B. Seoul City Excursion

KOICA provides Seoul City Excursion to every participant of the training program. Seoul is the capital of Korea. You will have a chance to visit the cultural heritages and downtown area of Seoul. The excursion will help you get accustomed to new culture and surroundings in Korea.

C. Medical Check-Up

KOICA will implement a medical check-up after each participant's arrival in Korea to assure their health condition. After the medical check-up, KOICA will officially accept each participant as a KOICA trainee for the program. If any case including AIDS or pregnancy which may hamper the scholarship in Korea is found in the medical check-up, the participant will be required to return home. The status as the participant for KOICA SP will be finalized and the acceptance for the program will be confirmed after medical check-up.

3. PSPS ORIENTATION

After arrival at the PSPS, an orientation will be conducted for the students.

The orientation will include:

- Introduction to the PSPS and KOICA'S Scholarship Program
- Outline of the Academic Program
 - Academic Schedule
 - Curriculum & Course List
 - Graduation Requirements
 - Academic Rules and Regulations
- Introduction to Student Support and Services
 - Alien Registration
 - Student ID Card/Bank Account
 - Monthly Saemaul Spirit Campaign
 - Mentorship Program
 - URP system

4. Curriculum

A. KOICA-PSPS Master's Degree Program

- Saemaul Undong and Community Development Major

The program provides hands-on experience in the national development of Korea in theory and practice. Saemaul Undong, the successful national development model initiated by the late President Park Chung Hee, has been recognized as the driving force behind the unprecedented speed of modernization and economic development in Korea. It is also viewed as the best model in eliminating poverty around the world.

The program also provides the competence development program for the government officials, social workers, development consultants, and regional experts from all over the world who are committed to the development of community and sustainable growth.

The program covers the development of the Saemaul Undong, its success factors, a current form of the movement, and its globalization. The program aims at the globalization of the Saemaul Undong plan or spirit by producing leaders to spread the spirit around the world, thereby ultimately contributing to the elimination of world poverty.

■ Course Information

Core	<ul style="list-style-type: none"> • Community and Culture • Economic Analysis • Research Method and Thesis Writing Skill • Understanding Korean Society • Understanding Korean Economy • Understanding of President Park Chung Hee Leadership • Understanding of SAEMAUL Spirit • Activity 1 • Activity 2 • Activity 3
Major	<ul style="list-style-type: none"> • Agenda-setting and Policy Process • Case Study of SAEMAUL UNDONG • Citizen Participation • Community and Cooperatives • Community Development and Marketing • Community Organization • Comparative Community Development • Conflict and Negotiation Management • Development Administration • Human Resource Development • International Relations • Leadership • Multiculturalism and Development Cooperation • Policy Analysis & Evaluation • Rural Development • SAEMAUL Community Development Planning • SAEMAUL Community Development: Issues and Discussion • Skills and Techniques for SAEMAUL UNDONG • Telecommunications and SAEMAUL UNDONG • Theories of Community Development • Field Study in SAEMAUL UNDONG 1 • Field Study in SAEMAUL UNDONG 2 • Field Study in SAEMAUL UNDONG 3
Thesis substitute	<ul style="list-style-type: none"> • SAEMAUL UNDONG Practice • Seminar in SAEMAUL UNDONG and Community Development
Research credit	<ul style="list-style-type: none"> • Thesis Research

※ The curriculum is subject to change.

B. Information for Academic Programs

■ Semester

- The degree programme can be completed within a year and a half, or four semesters
- One academic year consists of three semesters: 15 weeks of spring semester, 10 weeks of summer semester and 15 weeks of fall semester
- During the first three semesters, students are required to be on campus to complete their coursework. In the last semester, students may choose to prepare for their thesis either in Korea or in their home country
- All lectures are in English

■ Basic requirements for the master's degree

- Enrolment for four semesters
- Completing the master's degree course work of total 30 credits (Major 18 and Core 12) and earn 3 credits in the Thesis Research course in the 4th semester
- Passing the comprehensive examination
- Thesis or research report to be accepted by the Thesis Committee

C. Degree Requirements

Students pursuing a master's degree in the PSPS must complete the following requirements:

1) Credits Required

Credits required for graduation:

Total 30 credits and above including major 18, core 9 and activity 3

Unit: Credit

	Fall I	Spring	Summer	Fall II	Total	
Core	6	3			9	
Major	4	7	7		18	
Core (Activity)	1	1	1		3	
Thesis Research				3	3	
Minimum	11	11	8	3	33	
Maximum	13	13	13	3	42	
Thesis Substitute			0-3		0-3	Students can choose: 1) Thesis 2) Report+Thesis Substitute 3 Credits

2) Language Requirement

▶ Exemption Criteria

Classification		Score	Notes
Korean Proficiency Test	KLAT	Level 3 or above	Only official reports of Korean proficiency test taken within 2 years from submission date will be considered.
	TOPIK	Level 3 or above	
Korean Language Special Course at the PSPS or Yeungnam University Korean Language Institute (KLI)		70 or above	more than 75% attendance

▶ Korean Language Special Course

- Who would like to be exempt from the Korean language examination.
- or
- Who do not have Korean language proficiency certificate.
- Students are qualified if they complete one (1) among following options:
 - I. Complete three (3) steps of Korean language special courses at PSPS or KLI.
 - II. Pass the Korean language special course over level 3A at PSPS or KLI.
 - III. Complete the Korean language regular course over level 3 at KLI, Yeungnam University.

- 3) Pass the comprehensive examination
- 4) Get the approval of the Thesis Committee on the thesis or research paper and submit the final draft of the thesis/paper

5. REGULATION for ACADEMIC AFFAIRS

A. Acknowledgement of Credits

- 1) Registration: Credits are only given for courses for which students have officially registered through designated registration procedures. Auditing courses will not be counted as a credit.
- 2) Attendance: All students must attend at least $\frac{3}{4}$ of each class in a given semester to receive credits for that course.

B. Grading Scale & GPA

Students are graded according to the following system.

Grade	A+	A	B+	B	C+	C	F
Score (in 4.5 scale)	4.5	4.0	3.5	3.0	2.5	2.0	0
Score (100)	95-100	90-94	85-89	80-84	75-79	70-74	0-69

C. Academic Probation

Academic Probation: Students who do not maintain a GPA 3.0/4.5 or higher, or who get an "F" in any course, must pay 30% of tuition for the following semester.

6. EXTRACURRICULAR ACTIVITIES

A. Monthly Saemaul Campaign - Saemaul Sprit Practice

In order to promote the Saemaul Spirit, all PSPS students are required to participate in the Saemaul Campaign on the first weekday of every month. They will gather together early in the morning and clean up around the campus.

B. Mentorship Program

There are two primary objectives of the mentorship program.

First, it is to help new students to adjust to their new environment more easily and safely. The mentors are seniors or currently enrolled students and the mentees are new-coming freshmen students. The mentors will assist mentees in getting used to their campus life and developing specific skills and knowledge that will enhance their professional and personal growth and support. For this purpose, mentors will contact mentees and give them necessary information as soon as they get admitted to our School.

Second, after students complete the PSPS program and go back to their home countries, it helps graduates to play as mentors by choosing some of community leaders as their mentees and helping them to work for their own regions as community leaders by advising and training them.

It is guided by the following purposes:

- To facilitate the mentee's growth by sharing resources and networks and to move beyond his/her comfort zone;
- To establish camaraderie and rapport between seniors and juniors while in and outside the classroom, and in academic and extra-curricular activities;
- To build a strong relationship with each other and to share cultures, values and practices of each country between the mentor and mentee.

- To share with community leaders the knowledge mentors gained from the PSPS program and to apply and diffuse Saemaul spirit and principles through them in order to eradicate the extreme poverty in applying the knowledge.

C. Field Study and Special Lecture

These Field Studies and Special Lectures provide students with ample opportunities to take field trips to historic sites of Saemaul Undong and to discover the secrets of Saemaul Undong. They are expected to observe the achievements of Saemaul Undong and other related data. The students will also have chances to talk with local residents who participated in Korea's Saemaul Undong during the past decades and have an interview with them. We will conduct pre- and post-field-trip sessions to prepare and feedback the results of the field trip and special lecture in order to make the field study more effective.

D. Korean Thanksgiving Day (Chuseok) Festival

Yeungnam University hosts 'Chuseok Festival' for PSPS students as an opportunity to experience the traditional Korean culture through games such as Yutnori and Korean arm wrestling, which is expected to provide a chance to learn about the Korean culture.

E. Internship Program in Sangju City in Gyeongsangbuk-do Province

This program is designed to enrich interns' work experience in Korea based on the knowledge which they have learned in the PSPS. In addition, they are expected to observe the practice of Samaul Undong. They will also have opportunities to talk with public officials of Sangju City Government who have participated in Saemaul Undong. Students who complete 3 semesters are eligible for this internship program and the interns are selected through a competitive interview. This internship lasts for about 4 months.

F. Korean Language Program

As one of the degree requirements of the PSPS, Students of the PSPS are supposed to prove their foreign language ability, which is mandatory for all students, and to understand Korean culture. Therefore, this program is designed to help students to improve Korean language. This program is conducted for 3 semesters. After taking the whole classes during 3 semesters, they should take an exam to satisfy with one of the degree requirements.

G. Happy Hour

This program is oriented to create a cultural exchange, introduction of individual culture and a seminar for students, as operated by students. This mutual interchange with students all over the world, is expected to contribute to the promotion of friendship and understanding of other cultures.

H. Home Visiting Program

Students will experience Korean family relationships and culture as well as make a good relationship with professors and officers. Through this program, students will receive advice experience of Korean culture.

Part V**TRAINING INSTITUTE****1. GENERAL INFORMATION****About PSPS**

The Park Chung Hee School of Policy and Saemaul (PSPS) is a specialized graduate schools in Yeungnam University, Republic of Korea. It was established to share Korea's experiences in socio-economic development with the rest of the world and thus to contribute to the development of poorer countries and to the progress of mankind.

In order to achieve this goal, the PSPS invites students and leaders from various countries in the world, and developing countries in particular, to teach and train them about the public policies and programs that the Korean government implemented during the development era of the 1960s and 1970s as well as the strategy and experience of Saemaul Undong. The current KOICA-PSPS master's degree program will be operated as part of a master's degree program in Saemaul Undong and Community Development.

2. ACCOMMODATION & FACILITIES**Dormitory (on-campus)**

Students who are admitted to our graduate program will live on campus at YU. They will stay in the dormitory which is housed in Gyeongbuk Global Exchange Center (see picture below). This dormitory is assigned only to international students.

Gyeongbuk Global Exchange Center is within ten minutes' walk from the PSPS school building. No meal plan is available in this center, so the residents may

need to prepare meals for themselves in the communal kitchen, or use the school cafeterias.



■ Dormitory Rooms

All dormitory rooms are double rooms and fully furnished. There is an internet system and electrical outlets: 220V. However, bedding (blanket, bed cover, bed sheet, bed pad, and pillow) is not provided.

■ Student Lounge

The center has student lounges on each floor. Here students can take a rest, watch TV, check their emails, do homework, read, or just hang out. They are equipped with satellite TVs and couches. They also provide comfortable surroundings for casual conversation.

■ Communal Kitchen

The center also has communal kitchens on each floor, where all residents can cook for themselves. The facilities in the kitchen include some tables, chairs, electric burners, microwaves, refrigerators, a sink, and cooking utensils.

3. OTHER INFORMATION FOR INTERNATIONAL STUDENTS

A. Prayer Room for Muslim Students

To promote a culturally harmonious multicultural environment in the campus and to respect other people's cultural preferences, the university provides prayer rooms for Muslim students.



B. Arab Cultural Center

The center provides a space to communicate for Arab students.



C. Post office

The Post office is located in the 1st floor of the Amphitheater on the campus.



D. One-Stop Service Center

The One-stop Service Center offers various kinds of services to the students such as certificate issuance service, lost & found service, fax service, etc. It is located in the Student Support Center.



E. Lounges for Female Students

There are eighteen lounge rooms for female students around the campus. All female students are allowed to use these rooms to take a brief rest. The lounges are in the building of College of Liberal Arts, College of Education, Student Union Building, College of Commerce and Economics, School of Textiles, Architecture Building, Construction Hall, College of Natural Resources

(2nd Laboratory), College of Human Ecology and Kinesiology (annex), College of Music, Gymnastics Gymnasium, College of Art and Design (School of Arts), College of Law, College of Sciences (3rd Building), and Graduate School and Law School.

F. Shuttle Bus

The university offers shuttle bus services for the students on campus free of charge.

G. Wireless Lan Service

Wireless Lan service is available everywhere on Yeungnam University campus (free of charge).

H. Daegu Bank Branch and ATM Machine

Students may open a bank account with Daegu Bank branch located on campus. It also issues a student identification card.



I. YU Health Care Service (University insurance)

- Period to be covered: March to June, September to December
- Insurance Fee: KRW 25,300/semester
- You can benefit from the following medical services with a small or no extra charge.

[Medical Services of Yeungnam University (YU) Health Care Center]

Category	Office Hours		Fee
General	Monday ~ Friday	09:30~17:00	-
Psychic Counseling	Monday ~ Friday	09:30~17:00	-
Neurosurgery	Tuesday	13:30~16:30	-
Scaling	Monday ~ Friday	09:30~17:00	-
Dental Clinic	Tuesday ~ Friday	09:30~16:30	-
Ophthalmology	Friday	13:00~16:30	KRW 10,000
Dermatology	Wednesday	13:00~16:30	-

- You can also be reimbursed for some of your medical bills, if you bring your receipt from the designated medical clinics or hospitals. (The list is on the Health Care Center Website).
- For more details, please refer to the website of the YU Health Care Center: <http://health.yu.ac.kr/index.jsp>
- Contact Number: 053 - 810 – 1793

Part VI**SUPPORT SERVICES****1. TRAVEL TO KOREA**

KOICA arranges and pays for the participant to travel to and from Korea. The participant is to travel by the most direct route between the Incheon International Airport and a main international airport in the participant's home country. KOICA will cover economy class, round-trip airfare.

If a participant wants to change the flight itineraries, they should pay the additional airfare. The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2]) necessary for this Scholarship Program. Should the participant be unable to get the appropriate visa before the date of entrance, KOICA is unable to provide any assistance and, if it proves necessary, participants may have to return to their respective countries to get the visa issued at their own expense.

2. EXPENSES FOR STUDY AND LIVING

The following expenses will be covered by KOICA during the participant's stay in Korea.

- Full Tuition
- Accommodation (the dormitory of a training institute)
- Living allowance (including meals) : KRW 999,000 per month
(Subject to change)
- Textbook and materials: KRW 800,000
- Study visit & field trip, etc. during the program
- A medical checkup after entrance
- Overseas travel insurance, etc.

In addition, participants may be invited to a special event organized by KOICA with the aim of promoting friendship among each other and understanding about Korea during the program.

3. INSURANCE

During the program participants will be covered by the “New group accident insurance(2)”. The insurance covers expenses for medical treatment and hospital care caused by diseases or accidents within the scope and limit of insurance coverage. Participants should first pay by themselves and then be reimbursed for the expenses later, on the condition that the case falls under the coverage of the insurance.

Limits of Coverage (subject to change)

- Death or Permanent Disability by Accident: KRW 100 million
- Medical Expenses by Accident: KRW 20 million
- Death by Disease: KRW 100 million
- Liability: KRW 10 million (deductible : 200,000 won)

Main Scope of Coverage

- Death or Permanent Disability by Accident & Death by Disease: The insurance shall pay the insurance money up to the above limit.
- Medical Expenses by Disease and Accident: The insurance shall cover the medical expenses at actual cost within the limit of the medical insurance subscription amount per case (for details, refer to the insurance policy)
- Medical checkup at the participant’s option and the fee for a medical certificate and diseases caused by pre-existing medical conditions, etc. are not covered by the insurance.

※ *The insurance coverage is limited to the treatment incurred within Korea.*

Deductibles(Insured persons are responsible for deductibles, as described below.)

- 1) Maximum Coverage Limit per Day
 - Outpatient services : 250,000 won
 - Medicine : 50,000 won
- 2) Deductible per day (outpatient)
 - Clinic: 10,000 won
 - Hospital: 15,000 won
 - University hospital, level 3 hospital: 20,000 won
- 3) Deductible per day (medicine): 8,000 won
- 4) Dentistry and Oriental (Chinese) medicine: Uninsured items and prosthetic dentistry
- 5) Hospital treatment
 - The beneficiary is responsible for 10% of the costs.
- 6) Orthopedics
 - Equipment and consumables (e.g., wristbands and cast shoes)
- 7) Fees for issue of certificates
- 8) In the case of uninsured items and material costs, a detailed statement must be submitted.
- 9) Receipts from medical institutions or pharmacies must be submitted. Credit card receipts will not be accepted.

Procedures, Services and Diseases Not Covered by the Insurance

- 1) Medical check-up, vaccination, nutritional supplements, and tonic medicines
- 2) Mental disease and behavior disorder
- 3) Dental care
 - ※ *To receive dental care, prior consultation with the coordinator of KOICA is required.*
- 4) Congenital cerebropathy
- 5) Herbal remedies
- 6) Obesity
- 7) Urinary diseases: Hematuria and urinary incontinence
- 8) Diseases of the rectum and anus
- 9) Tiredness and fatigue
- 10) Freckles, hirsutism, atrichia, canities, mole, wart, pimple, and skin ailments such as hair loss due to aging

- 11) Medical expenses caused by treatments for enhancing appearance (e.g., double-eyelid surgery)
- 12) Costs that are not related to treatments and medical check-up costs that are not related to a doctor's diagnosis.
- 13) Diseases that participants already had before arrival in Korea
※ Detailed information will be provided upon arrival

Part VII	REGULATIONS
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1. PARTICIPANT'S RESPONSIBILITIES

- To take up the scholarship in the academic year for which it is offered (deferral is not allowed)
- To follow the training program to the best of their ability and abide by the rules of the training institute and KOICA
- To reside in the accommodation designated by the training institute for the duration of the course except for holidays or temporary leave on the condition that the leave is reported to the university in advance.
- To maintain an appropriate study load and achieve satisfactory academic progress for the course. If the participant fails to attain certain grades required by the university, his or her status as a KOICA program participant may be suspended and, in some cases, participant will be required to return home. In that case, the participant will not be allowed to apply for the KOICA scholarship program again.
- To participate in all activities associated with the approved course of study including all lectures and tutorials, submit all work required for the course and sit for examinations unless approved otherwise by the training institute in advance
- To notify the academic advisor and the Ewha-KOICA office two weeks prior to the departure by submitting the "Request for temporary leave" document. The e-ticket should also be submitted when issued.
- To advise KOICA and the training institute of any personal or family circumstances such as health problems or family problems which may seriously affect their study
- To refrain from engaging in political activities or any form of employment for profit or gain
- To agree to KOICA collecting information concerning them and passing that information onto other relevant parties, if necessary
- To return to their home country upon completion of their training program

- Not to extend the length of their training program or stay for personal convenience; neither KOICA nor the university will provide any assistance and be responsible for an extension of their stay
- To either return to their original job post or remain employed in a field related to their degree for at least 3 years.
- To recommend not to purchase personal vehicles with their allowances provided by KOICA due to safety concerns and concentration on their studies.

2. WITHDRAWALS

- In principle, a participant is **not** allowed to withdraw from the course at his or her own option once the course starts.
- A participant may withdraw with valid personal or relating to issues from one's home country' (such as health or work issues) when acceptable to KOICA. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- If a participant fails to attain certain grades required by the training institute, he or she may be forced to withdraw and return home upon withdrawal. In this case, he/she is not allowed to re-apply for KOICA's scholarship program.
- The participant who withdraws must return to the training institute the living allowance he or she has already received for the remaining period from the date of departure from Korea.

3. TEMPORARY LEAVE

- Participants can have temporary leave within 19 days during whole (16 months) program (to the participants' home country or for a trip abroad) on the condition that the trip does not affect their schoolwork and as long as they notify the university in advance.
- KOICA and the university do not pay airfare for the trip. If the trip exceeds 19 days during whole (16 months) program, KOICA will not pay the living allowance for the absent days which exceed 19 days.
- Students should stay 16 days in a month to get the monthly allowance.
- All expense for participant's temporary leave should be covered by the participant. KOICA and the university do not pay the expense.

- If the participant is found to have made an unreported temporary visit to his or her home country or traveled to other countries or made a trip despite the university's disapproval, his or her living allowance will be suspended (from the day of departure to the day of return).

4. ACCOMPANYING OR INVITING FAMILY

- As KOICA's Scholarship Program is a very intensive program which requires full commitment to and concentrated effort for studying, participants are recommended not to bring any family members.
- KOICA does not provide any financial or other administrative support for the dependents of the participants.
- If a participant invites family members within the duration of one month, one must take a full responsibility related to their family members travel to and stay in Korea including administrative and financial support as well as legal matters in Korea. The participant is required to sign and submit the Written Pledge with supporting documents by acknowledging their responsibility and conditions of bringing their family members in Korea in advance. A copy of the Written Pledge is available at the Office.

5. OTHERS

- KOICA will assume any responsibility only within the limit and scope of the insurance for participants.
- KOICA is not liable for any damage or loss of the participant's personal property.
- KOICA will not assume any responsibility for illness, injury, or death of the participants arising from extracurricular activities, willful misconduct, or undisclosed pre-existing medical conditions.
- If the participants break any of the rules of KOICA and the training institute during their stay in Korea, their status as a KOICA program participant may be suspended.

Part VIII**CONTACTS****1. CONTACT INFORMATION****A. Korea International Cooperation Agency (KOICA) Capacity Development Program Team**

Website: <http://www.koica.go.kr>

Address: 418 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si, Gyeonggi-do, 461-833, Korea

E-mail: joywithhim@koica.go.kr

Phone: +82-31-740-0416

Fax: +82-31-740-0685

B. Park Chung Hee School of Policy and Saemaul (PSPS)

Website: Yeungnam University website: www.yu.ac.kr

Park Chung Hee School of Policy and Saemaul: <http://psps.yu.ac.kr>

Address: Park Chung Hee School of Policy and Saemaul, Yeungnam University, 280 Daehak-ro, Gyeongsan-si, Gyeongsangbuk-do 712-749, Republic of Korea

E-mail: psps@yu.ac.kr

Phone: +82-53-810-1317

Fax: +82-53-810-2055

※ Working hours: 09:00 – 17:00 KST, except weekends and holiday

Appendix 1.

Brand Name of the KOICA Fellowship Program

KOICA has launched a brand-new name for the KOICA Fellowship Program in order to more effectively raise awareness about the program among the public and its partner countries.

In English, CIAT stands for Capacity Improvement and Advancement for Tomorrow and in Korean it means “seed (씨앗)” with hopes to contributing in the capacity development of individual fellows as well as the organizations and countries to which they belong.



Appendix 2.

HOW TO JOIN THE KOICA COMMUNITY

The KOICA Alumni Community (<http://training.koica.go.kr>)

KOICA offers you a chance to meet other participants of our training programs online. We are all friends here. Share your memories, experiences and feelings. Please join now! The door to the KOICA Alumni Community is open to everyone.

The KOICA Alumni Community is an online extension of the relationship and friendship formed between former and present participants. By becoming a member of the KOICA Alumni Community, you can stay in touch with your former classmates and be informed of what is happening at KOICA and the center. The Community allows alumni to update their personal information and search for other alumni in an online directory.

The KOICA FACEBOOK (<http://facebook.com/koica.icc>)

The Fellows' Facebook is a place for fellows to ask questions and write comments on KOICA fellowship programs. So, if you have questions regarding our program, please feel free to join our Facebook community.



Appendix 3.

HOW TO GET TO THE ICC

• Route: Incheon International Airport → Korea City Airport, Logis & Terminal (CALT) → International Cooperation Center (ICC)

• **Arrival at Incheon International Airport (<http://www.airport.kr>)**

Flow:

- ▶ Fill out Arrival Card (or Immigration Card), Customs Declaration Form, Quarantine Questionnaire (on board)
- ▶ Quarantine including animals and plants (on 2nd Floor)
- ▶ Present your Arrival Card, Passport and other necessary document to Passport Control
- ▶ Claim baggage on 1st Floor
- ▶ Customs Clearance
- ▶ Pass an Arrival Gate
- ▶ Go to the KOICA Counter, which is located between Exit 1~2

• **KOICA Counter at Incheon airport**



Location : Next to Exit 1 on the 1st floor

(No.9- 10)

Tel. : 82-32-743-5904

Mobile : 82-(0)10-9925-5901

Contact: **Ms. Jin-Young YOON**

After passing through Customs Declaration, please go to the KOICA Counter (located between exit 1~2) at Incheon Airport. At the KOICA Counter, you can get detailed information about how to get to International Cooperation Center (ICC) and purchase limousine bus ticket for City Airport, Logis & Travel (CALT).

All the KOICA staff at the Incheon Airport wear nametags or have signs for indication. If you cannot meet the KOICA staff at the counter, please purchase a limousine bus ticket from the bus ticket counter (located on the 1st Floor), and go to CALT Bus Stop No. 4A (or 10B). Please find the bus number 6103 and present your ticket to the bus driver. From Incheon Airport to CALT, the approximate time for travel will be between 70 to 90 minutes. When you arrive at CALT, you will find another KOICA staff who will help you to reach the ICC. KOICA will reimburse the limousine bus fare when you arrive at ICC. Also, please be aware that there may be illegal taxis at the airport. Even if they approach you first, please do not take illegal taxis and check to see if they are KOICA staff.

• **KOICA Counter at CALT airport**



Location : Lounge on the 1st floor of
CALT airport
Mobile : 82-(0)10-9925-5901

- If the limousine bus is not available due to your early or late arrival from 22:00 to 05:30.
- Please contact the ICC reception desk
(Tel. 031-777-2600 / English announcement service is available 24 hours daily)
- The staff at the ICC reception desk will let you know how to use a taxi. The taxi fare from the airport to ICC is normally 90,000 Won.

※ KOICA won't reimburse the taxi fare if you use a taxi during the hours of 05: 30 ~ 22:00.

• **From Incheon International Airport to the ICC through CALT**

- Take a City Air limousine bus at bus stop No.4A on the 1st Floor. Buses run every 10~15 minutes between the hours of 5:30 and 22:00.
- Meet the KOICA staff at the lounge on the 1st Floor of CALT upon arrival.
- Take a car arranged by the KOICA staff to the ICC (Expected time: 20 minutes)

"Please remember to read the Participants' Guidebook. It is available from the Korean Embassy or KOICA Overseas Office in your country and provides valuable information regarding KOICA programs, allowances, expenses, regulations, preparations for departure and etc."