

MINISTRY OF PUBLIC ADMINISTRATION, HOME AFFAIRS, PROVINCIAL
COUNCILS AND LOCAL GOVERNMENT
SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
(SLIDA)



VACANCY

Post of Graphic Design Aid

(To be filled on Permanent or Secondment Basis)

SLIDA is the premier public sector training institute in Sri Lanka dedicated to developing the management and leadership capacity of the public sector executives through education and training, management consultancies and research.

We are looking for a suitable officer to serve in the position of Graphic Design Aid in SLIDA on Permanent or Secondment Basis.

Position	Required Qualifications
Graphic Design Aid	<p><u>Permanent Basis</u></p> <ul style="list-style-type: none">• Six (6) passes at the G.C.E (O/L) Examination with two (2) credits in not more than two sittings.• NVQ Level 4 or above certificate in Graphic Designing, obtained from Tertiary and Vocational Education Commission or recognized Institution.• Minimum two years experience as a Graphic Design Aid.• Age limit – above 18 and below 45 <p><u>Secondment Basis</u></p> <ul style="list-style-type: none">• Confirmed primary level officers in PL 1 salary code with 5 years services.• NVQ Level 2 or above certificate in Graphic Designing, obtained from Tertiary and Vocational Education Commission or a recognized institution.• No age limit

Note: - Preference will be given for candidates who could work in three languages.

Recruitment Method - Through a structural interview followed by a practical test.

• Interested candidates may submit their **Applications** with the **Curriculum Vitae** through their Heads of Organizations to the “**Director General, Sri Lanka Institute of Development Administration, 28/10, Malalasekara Mawatha, Colombo-07**” under registered cover to reach on or before **24th November 2023**.

• The post applied for should be mentioned on the top left hand corner of the envelope.

• The application form can be downloaded from the SLIDA web site.

(www.slida.lk).

Director General
Sri Lanka Institute of Development Administration
28/10 Malalasekara Mawatha
Colombo 07
Tele : 94 11 5980200 Fax : 94 11 2584406 E-mail : slida.lk

Sample Application form

Application No:.....
(Office Use Only)

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SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION



Applied for

➤ **Personal Details**

01. Full Name :

02. Date of Birth : 03. ID No. :
DD MM YYYY

04. Permanent Address:

05. Official Address :

06. Date of appointment to the all island services:
DD MM YYYY

07. Current Designation:

08. e- mail address: 09. Contact No: Mobile
Residence

➤ **Educational Qualifications**

Qualification	Qualified Year	Name of the Institute
01. G.C.E (O/L) Examination		
02. NVQ Level		

➤ **Professional Qualification**

01.

02.

03.

04.

➤ **Other Qualifications relevant to the post**

01.

02.

I hereby declare that the above furnished information is correct to the best of my knowledge and bear the responsibility for the correctness. If any of above found false at any stage even after appointment to the post I agree with any type of disciplinary action against me by the authority.

Date

Applicant